

Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

April 18, 2018

6:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order by President Riley at 6:36 pm.

1.2 Roll Call & Establishment of Quorum

James Riley, President
Cathy McDougall, Vice-President
Otto Kramm, Secretary
Scott Henningsen, Director
Paul Ingram, Business Manager & Clerk to the Board

Present: Riley, Kramm, McDougall

Absent: Henningsen

QUORUM ESTABLISHED

Also present: Board Member Appointee Susan Morris

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

- 1.4.1 Changes to the Agenda
- 1.4.2 Additions to the Agenda
- 1.4.3 Adoption of the Agenda

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented.”

2. Communications

2.1 Correspondence:

2.2 Oral Comments from the Public

Spreckels resident Rick Gutierrez gave a report on completion of the alleyway repairs which were done with other volunteers. He presented an expense report for which he will be seeking donations.

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors March 18, 2018.

Motion to approve [McDougall] 2nd [Kramm]

Ayes: Riley, Kramm, McDougall

Noes: None

MOTION CARRIED

4. Business Manager’s Report

4.1 Monthly Financials

Fund balance and budget YTD were presented.

4.2 Audit Progress

BM reported no further extra work in response to requests from auditors for supporting documentation. Project is a 85% completion. There has been no further requests from auditor. Anticipate final audit issue to occur in May.

5. Unfinished Business Action Items

5.1 Approval of Spreckels Community Services District Board Policies document.
[Continue]

6. New Business Action Items

6.1 Review of Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$ 2,120.00
b. Clarke’s Turf & Water	Landscape Services	\$ 1,150.00
c. Spreckels Memorial Dist.	AT&T	\$ 49.18
d. Spreckels Water Company		\$ 174.80
e. PG&E	Streetlights & Pump	\$ <u>995.64</u>
	TOTAL	\$ 4,489.62

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the period of March 2018”

With the addition of \$21.48 to PG&E in additional costs for the new streetlight installation, motion to approve [McDougall] 2nd [Kramm].

Ayes: Riley, Kramm, McDougall

Noes: None

MOTION CARRIED

6.2 LAFCO of Monterey County Election: LAFCO Commissioner-Special District Alternate Member [Non-Voting].

Candidates:	Herbert Cortez	Marina Coast Water District
	Grant Leonard	North Monterey County Recreation & Park District
	Graig Stephens	Soledad Community Health Care District

Motion to cast vote for Grant Leonard [McDougall] 2nd [Kramm].

Ayes: Riley, Kramm, McDougall

Noes: None

MOTION CARRIED

7. Unfinished Business Non Action Items

7.1 LAFCO Research on combining Spreckels Community Services District and Spreckels Memorial District.

BM Ingram gave a report of communications from LAFCO Executive Kate McKenna. Consensus of board is that findings should be presented in a joint public meeting with board members from both SCSD and SMD present. Meeting would be open to the public and would be informational in nature.

7.2 Complete Wireless Consulting, Inc.: New Verizon Cell Tower in Agricultural Buffer parcel.

BM Ingram gave a report that a new project manager is taking over project. They still need to do an engineering study of the cell signal at the site and will report at the May meeting on their findings.

7.3 Pump Station Sump Cleaning

President Riley reported that he is working with County RMA Public Works on where to take the silt removed from the sump for correct dumping. Eagle Hauling will perform work once that question is answered.

8. New Business Non Action Items

8.1 Contract with Spreckels Memorial District for Business Manager Services.

BM Ingram presented a schedule of monthly hours if contract is adopted. There was no motion to give further direction on moving forward. BM Ingram will continue to operate as a 1099 independent contractor.

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Reports from Standing and Ad Hoc Committees

11. Community Member Recognition

There was a discussion on presenting a plaque to former board member Ron Eastwood in recognition of his service. A motion was made to fund a plaque up to \$50 [Kramm] 2nd [McDougall].

Ayes: Riley, Kramm, McDougall

Noes: None

MOTION CARRIED

12. Consideration of Items for Future Meetings

12.1 Proposed Future Agenda Items

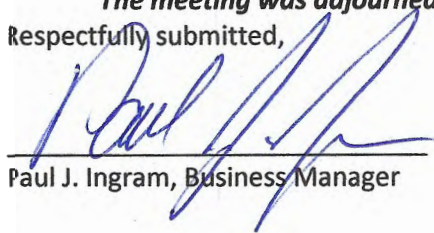
13. Next Meeting Date:

May 16, 2018-6:30 PM

19. Adjournment

The meeting was adjourned at 7:30 pm.

Respectfully submitted,



Paul J. Ingram, Business Manager

Approval date 6/20/2018