



Spreckels Community Services District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday November 16, 2022 5:30 pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President
 Amanda Lane, Vice-President
 Brian Amaral, Secretary
 Otto Kramm, Director
 Dallen Coronel, Director

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

7. APPROVAL OF MINUTES:

a. SCSD Regular Board Meeting October 20, 2022

8. GENERAL MANAGER'S REPORT:

- a. Financial Reports.
 1. Fund Balance as of 11/16/2022
 2. Budget FYTD to 11/16/2022
 3. Review of County Fund 634 Trial Balance Report: Period 4.
 4. Review of Expenditures October 2022.

9. UNFINISHED BUSINESS NON-ACTION ITEMS:
 - a. Zone 1 Assessment: Engineer's Report Progress. Revenue projections FYE 6/30/2024.

10. UNFINISHED BUSINESS ACTION ITEMS:

11. NEW BUSINESS ACTION ITEMS:
 - a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$700.00
2. Spreckels Memorial District	Office Rent/Printing	\$100.00
3. Spreckels Water Company	Water	\$293.57
4. PG&E	Streetlights & Pump Stations	<u>\$518.57</u>
	TOTAL	\$1,558.14
 - b. Election of Officers CY 2023

12. NEW BUSINESS NON-ACTION ITEMS:
 - a. Enhanced Broadband in Spreckels: David Witkowski of Oku Solutions, LLC.

13. ZONES 1 AND 2 SYSTEMS REPORT:

14. FUTURE AGENDA ITEMS:

15. ADJOURN REGULAR MEETING:
 - a. Next meeting Wednesday January 18, 2023 5:30 PM.

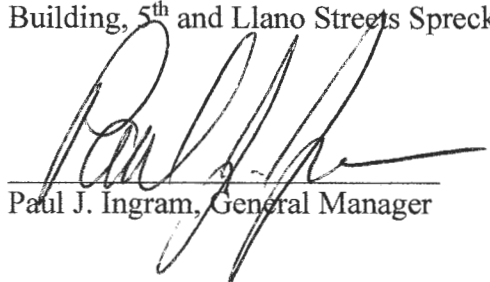
ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed on the District website www.scsd.specialdistrict.org.

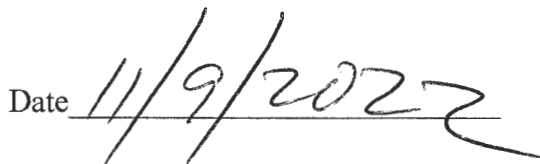
Certification

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the November 16, 2022 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962



Paul J. Ingram, General Manager

Date



To download the full agenda packet, please go to www.scsd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.



Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday October 20, 2022 5:30 pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President McTighe at 5:32 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President
 Amanda Lane, Vice-President
 Brian Amaral, Secretary
 Otto Kramm, Director
 Dallen Coronel, Director

Present: McTighe, Lane, Amaral, Coronel
Absent: Kramm

QUORUM ESTABLISHED

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS:

Shaheen Jorgenson submitted updated logs for odors in Spreckels. A complaint has been made to the County.

7. APPROVAL OF MINUTES:

a. SCSD Regular Board Meeting September 21, 2022

Motion to approve [Amaral] 2nd [Coronel].
Ayes: McTighe, Lane, Amaral, Coronel
Noes: None

MOTION CARRIED

8. GENERAL MANAGER'S REPORT:

- a. Financial Reports.
 - 1. Fund Balance as of 10/20/2022
 - 2. Budget FYTD to 10/20/2022
 - 3. Review of County Fund 634 Trial Balance Report: Period 3.
 - 4. Review of Expenditures September 2022.

9. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Zone 1 Assessment: Engineer's Report Progress. Revenue projections FYE 6/30/2024.

A Zoom meeting with Chris Coulter is scheduled for November 8th to go over budget estimates for the new assessment.

- b. Estimate from Big Sky Creative: Further adjustments to District logo.

10. UNFINISHED BUSINESS ACTION ITEMS:

11. NEW BUSINESS ACTION ITEMS:

- a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$700.00
2. Spreckels Memorial District	Office Rent/Printing	\$235.47
3. Spreckels Water Company	Water	\$293.57
4. PG&E	Streetlights & Pump Stations	\$478.66
5. SCI Consulting Group	Parcel Administration	\$3,850.00
6. Boyd's Asphalt Services	Alley Slurry Seal	\$8,390.10
7. Monterey County Tax Collector	Property Taxes	\$ 213.20
	TOTAL	\$14,161.00

*Motion to approve [Lane] 2nd [Amaral].
Ayes: McTighe, Lane, Amaral, Coronel
Noes: None*

MOTION CARRIED

12. NEW BUSINESS NON-ACTION ITEMS:

13. ZONES 1 AND 2 SYSTEMS REPORT:

Heather from SUSD Transportation asked about trimming the tree at Hatton and 3rd to prevent scratching of school buses. Advised MOU is in effect allowing SUSD to perform any maintenance and tree trimming in the SCSD easement.

14. FUTURE AGENDA ITEMS:

Presentation for future enhanced broadband for November 16th meeting.

15. ADJOURN REGULAR MEETING:

- a. Next meeting Wednesday November 16, 2022 5:30 PM.

The meeting was adjourned at 6:17 pm.

Respectfully submitted,

Approval date _____

Paul J. Ingram, General Manager

DRAFT



**SPRECKELS COMMUNITY SERVICES DISTRICT
FUND 634 BALANCE AS OF 11/16/2022 AFTER
TODAY'S ACCOUNTS PAYABLE.**

COUNTY FUND 634	\$201,493.35
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Spreckels Community Services District
Adopted Budget FYE 6/30/2023 FYTD to 11/16/2022

Income		Budget	FYTD	BALANCE	%
Zone 1 Assessment 16.3%	TOTAL	\$6,700.00		\$6,700.00	0.00%
Zone 2 Assessment 83.7%	TOTAL	\$34,000.00		\$34,000.00	0.00%
Non-Assessment Prop Taxes		\$36,500.00		\$36,500.00	0.00%
Interest on Pooled Investments		\$750.00		\$750.00	0.00%
Total Income		\$77,950.00		\$77,950.00	0.00%
Expense					
Administrative Fees Zone 1 16.3%		\$114.10		\$114.10	0.00%
Administrative Fees Zone 2 83.7%		\$585.90		\$585.90	0.00%
Audit Expense Zone 1 16.3%		\$570.50		\$570.50	0.00%
Audit Expense Zone 2 83.7%		\$2,929.50		\$2,929.50	0.00%
Board/Staff Education Zone 1 16.3%		\$65.20	6.52	\$58.68	10.00%
Board/Staff Education Zone 2 83.7%		\$334.80	33.48	\$301.32	10.00%
Capital Improvements Zone 1 16.3%		\$0.00		\$0.00	#DIV/0!
Capital Improvements Zone 2 83.7%		\$9,000.00	8525.57	\$474.43	94.73%
Equipment Repair/Maint. Zone 1		\$4,690.00	591.68	\$4,098.32	12.62%
Equipment Repair/Maint. Zone 2		\$2,310.00	291.43	\$2,018.57	12.62%
General Liability/Property Zone 1		\$570.50		\$570.50	0.00%
General Liability/Property Zone 2		\$2,929.50		\$2,929.50	0.00%
Landscape Maint. Zone 2		\$6,000.00	1475	\$4,525.00	24.58%
Legal Services Zone 1 16.3%		\$1,000.00	163.2	\$836.80	16.32%
Legal Services Zone 2 83.7%		\$300.00		\$300.00	0.00%
Management Zone 1 16.3%		\$2,369.20	570.5	\$1,798.70	24.08%
Management Zone 2 83.7%		\$7,600.00	2929.5	\$4,670.50	38.55%
Membership Fees Zone 1 16.3%		\$114.10		\$114.10	0.00%
Membership Fees Zone 2 83.7%		\$585.90		\$585.90	0.00%
Office Rent Zone 1 16.3%		\$195.60	81.5	\$114.10	41.67%
Office Rent Zone 2 83.7%		\$1,004.40	418.5	\$585.90	41.67%
Parcel Management Zone 1 16.3%		\$25,500.00	627.55	\$24,872.45	2.46%
Parcel Management Zone 2 83.7%		\$3,500.00	3222.45	\$277.55	92.07%
Power Zone 1		\$5,000.00	2023.66	\$2,976.34	40.47%
Power Zone 2		\$6,000.00	2006.7	\$3,993.30	33.45%
Property Taxes Zone 1		\$20.00	20.04	-\$0.04	100.20%
Property Taxes Zone 2		\$710.00	193.16	\$516.84	27.21%
Streetlight Repairs Zone 2		\$500.00		\$500.00	0.00%
Sidewalk ADA Repairs Zone 1		\$0.00		\$0.00	#DIV/0!
Water Zone 1		\$1,100.00	383.93	\$716.07	34.90%
Water Zone 2		\$3,500.00	1095.8	\$2,404.20	31.31%
Website Zone 1 16.3%		\$48.90		\$48.90	0.00%
Website Zone 2 83.7%		\$251.10		\$251.10	0.00%
Emergency Reserve		-\$11,449.20		#####	0.00%
Total Expense		\$77,950.00	24660.17	\$53,289.83	31.64%

Report ID : MC-FIN-BS-0301

Run Date : 11/10/2022

Run Time : 10:46 AM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2023 / 4 through 4

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Fund 634 - Spreckels Community Services
Account Type Asset
BSA/Obj/Rev B-1001 - Cash
Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX04_23_PRSEC		10/04/2022	Prior Secured - Jul-Aug 2022		95.62	0.00	
JVA,1110,INTALLOQC12023-06		10/31/2022	InterestAllocation 1st Qtr2022-23		556.80	0.00	
MDI,9800,SDWF000028155		10/24/2022			0.00	(700.00)	
MDI,9800,SDWF000028156		10/24/2022			0.00	(235.47)	
MDI,9800,SDWF000028157		10/24/2022			0.00	(478.66)	
MDI,9800,SDWF000028158		10/24/2022			0.00	(293.57)	
MDI,9800,SDWF000028159		10/24/2022			0.00	(3,850.00)	
MDI,9800,SDWF000028160		10/24/2022			0.00	(8,390.10)	
MDI,9800,SDWF000028161		10/24/2022			0.00	(213.20)	
MDI,9800,SDWF000028163		10/31/2022			0.00	(160.04)	
Total for Sub-BSA No Sub-BSA Specified				215,942.02	652.42	(14,321.04)	202,273.40
Total for B-1001 - Cash				215,942.02	652.42	(14,321.04)	202,273.40

Spreckels Community Services District

From: Mike Mctighe <matmct7382@yahoo.com>
Sent: Thursday, October 20, 2022 2:04 PM
To: Spreckels CSD
Subject: Fw: Broadband in Spreckels: LATA, strategy & tactics

Paul,

Take a look at this. I'm not sure if we have any input or control over Spreckels, (default to the County) but doesn't look like it will cost us to investigate.

Mike

----- Forwarded Message -----

From: David Witkowski <dtwitkowski@okusolutions.com>
To: "matmct7382@yahoo.com" <matmct7382@yahoo.com>
Sent: Thursday, October 20, 2022 at 10:58:07 AM PDT
Subject: Broadband in Spreckels: LATA, strategy & tactics

Mike,

Thank you for the opportunity to outline ideas on how Oku Solutions LLC can help bring enhanced broadband to Spreckels.

Broadband is a requirement of life in the 21st century, akin to electricity, natural gas, water and sanitation services. Better broadband is shown in numerous studies to improve community economics, education, and quality of life. The pandemic exposed the reality that some communities do not have sufficient -- or any -- broadband. To resolve this, the US Congress and state legislatures made broadband a priority in funding bills. Right now, in California, there are dozens of funding opportunities, some of which are applicable to communities like Spreckels. Navigating these opportunities, and applying for funding, is challenging and often requires assistance from experts who understand the process and underlying dynamics. There is a lot of funding available, but without a strategic action plan these opportunities will pass by.

To enable local communities access to those experts, the California Public Utilities Commission created the Local Agency Technical Assistance program, a \$50M fund that can be used to retain consultants skilled in broadband. We encourage you to apply for the LATA program and use those funds to retain consultants like Oku Solutions for the purposes of creating a community broadband strategic action plan for Spreckels.

Oku Solutions LLC is a consultancy based in the Central Coast region and focused on assisting broadband expansion by working at the intersection between governments and the broadband industry. We've been tracking the legislative and regulatory actions that affect broadband and have working relationships at the local, state, federal, and international levels. We've spoken publicly on Digital Inclusion on several occasions, most recently at the Monterey Bay Economic Partnership's State Of The Region conference, and via the Institute of Electrical and Electronics Engineers' webinar series. I also spoke on a Digital Inclusion panel at the 2022 GSMA Mobile World Congress, and was interviewed by and quoted in SDXCentral on the panel topic. I will provide links below to my LinkedIn profile, and to video recordings of the MBEP conference and IEEE webinar.

Please let me know if there's interest in speaking in-person to your board, I'm happy to come down to Spreckels and discuss this in detail.

MBEP SOTR Broadband panel: <https://youtu.be/-nW24H03V8A>
 IEEE webinar: <https://ieeetv.ieee.org/5G-demystified-broadband-is-infrastructure>
 My resume: <https://www.linkedin.com/in/dtwitkowski/>

Best regards,

...dtw

Spreckels CSD Assessment
Zone1

Tree maintenance plan:

Approx. # of trees under district maintenance

District	20 yr Cost low		20 yr Cost hi	
	# trimmings 20yrs	SCI	# trimmings 20yrs	SCI
233	2	\$256,300	3	\$629,100

Curb planting improvements

Approx # of curb planting area

Installation cost
maintenance cost
replacement cost

315				
		\$6,000	\$1,200,000	

Curb & sidewalk repair

Bad/dangerous buckling sidewalk - approx. linear length
replacement cost

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Moderate sidewalk damage - approx. linear length

repair cost
replacement cost
repair cost - alternate
replacement cost - alternate

1696				
		\$54,272	\$113,067	
		\$33,920	\$101,760	
		\$61,056	\$67,840	
		\$47,488	\$74,624	

Curb damage - approx. linear length

repair cost
replacement cost

80				
		\$2,994.64	\$6,326.64	
		\$5,445	\$7,030	

of alleys to be paved

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Catch basin cleaning

of catch basins
of pump sumps

39		\$31,200	\$42,900	
1				

Total