

## **Spreckels Community Services District**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

*October 18, 2017*

*6:30 pm*

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

### **1. Opening Business**

#### **1.1 Call to Order**

***The meeting was called to order by President Eastwood at 6:31 PM.***

#### **1.2 Roll Call & Establishment of Quorum**

Ron Eastwood, President  
James Riley, Vice President  
Scott Henningsen, Director  
Otto Kramm, Director  
Cathy McDougall, Director  
Paul Ingram, Business Manager & Clerk to the Board

***Present: Eastwood, Riley, Kramm, Henningsen, McDougall***

***Absent: None***

***QUORUM ESTABLISHED***

***Also present: Resident Aaron Baucom***

#### **1.3 Pledge of Allegiance**

#### **1.4 Adoption of Agenda**

***Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.***

- 1.4.1 Changes to the Agenda**
- 1.4.2 Additions to the Agenda**
- 1.4.3 Adoption of the Agenda**

**RECOMMENDATION/ACTION:** Paul Ingram, Business Manager

***"That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented."***

***Motion to adopt agenda [McDougall] 2<sup>nd</sup> [Kramm]***

***Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall***

***Noes: None***

***MOTION CARRIED***

### **2. Communications**

- 2.1 Correspondence:
- 2.2 Oral Comments from the Public

**3. Consent Agenda**

RECOMMENDATION/ACTION: At the Pleasure of the Board

“That the Board of Directors approves the Consent Agenda as presented.”

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors September 20, 2017.

***Motion to approve [McDougall] 2<sup>nd</sup> [Kramm]***

***Ayes: Eastwood, Riley, Kramm,***

**4. Business Manager’s Report: Monthly Financials**

**5. Unfinished Business Action Items**

**6. New Business Action Items**

**6.1 Review of Accounts Payable:**

a. Paul J. Ingram Company	Management Services	\$ 530.00
b. Clarke’s Turf & Water	Landscape Services	\$ 600.00
c. Spreckels Memorial Dist.	AT&T	\$ 49.18
d. Spreckels Water Company		\$ 217.60
e. PG&E	Streetlights & Pump	\$ 488.50
f. McGilloway, Ray, Brown & Kaufman	Audit FY 2009	\$ 2,300.00
g. Monterey County Counsel	Audit Legal Rep Letters	\$ 299.14
h. Monterey County Elections Department	Election Year Notification	\$ 55.87
i. Hutch’s Plumbing	Backflow Device Replace	\$ 671.34
j. Monterey County Tax Collector	Property Taxes	<u>\$ 197.28</u>
	TOTAL	\$ 5,408.91

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the period of October 2017.”

***Motion to approve [Riley] 2<sup>nd</sup> [McDougall]***

***Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall,***

***Noes: None***

***MOTION CARRIED***

6.3 Patricia Kaufman: Presentation of audits for FY's 2009 and 2010. Approval of audit for FY 2010.

*Patricia Kaufman presented the audited as "qualified opinion", as step up from "unqualified" status. This qualification will remain in place until the audit for Fiscal Year 2015 is completed. The reason is that Prop 172 Funds will remain "restricted" until the mediation settlement agreement with Monterey Regional Fire Protection District is recorded in place. At that point audits will be presented as "clean". Some recommendations are that assessments should be recorded as "assessments receivable". A motion [McDougall] 2<sup>nd</sup> [Kramm] was made directing the Business Manager request that the Monterey County Tax Collector report Zone 1 and 2 assessments separately on the Fund 634 monthly report.*

*Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall*

*Noes: None*

**MOTION CARRIED**

6.4 Moving forward with application to Monterey-County Auditor Controller's office for audit relief under AB 2613. [Retroactive or not].

*Business Manager Ingram reported research from the CA State Controller's office that the statute cannot be applied retroactively.*

## 7. Unfinished Business Non Action Items

- a. Spreckels Water Company Backflow Testing

*Business Manager Ingram reported that Spreckels Water Company will order and schedule future backflow device testing and will invoice SCSD for those costs.*

- b. School Zone Beacon

*Business Manager Ingram is directed to send a letter to Spreckels Unified School District that SCSD will not upgrade and will no longer maintain the beacon. He will also include a copy of California Vehicle Code §21373 regarding requirements of county or city governments and traffic control devices.*

- c. Further Research County Tree Trimming Policy

*Business Manager Ingram has confirmed through a phone call that Monterey County Resource Management Agency Public Works does not maintain trees on county roads that lie within the sidewalk planter strips.*

## 8. New Business Non Action Items

- a. Report on conversation at CSDA Annual Conference with 30<sup>th</sup> Assembly District Member Anna Caballero re: Combining of Spreckels Memorial District and Spreckels Community Services District into one district.

*Business Manager Ingram is directed to inquire of California Special Districts Association for advice in considering dissolution of the District.*

**9. Comments by Members of the Board**

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

*Director Riley reported the need to clean out storm drain sump areas before Winter rains. He will contact Eagle Hauling, who has performed this work before.*

**10. Reports from Standing and Ad Hoc Committees**

**11. Community Member Recognition**

*The board thanked Aaron Baucom for his attendance and interest in learning about the duties of the District and how it applies to the two assessment zones in town. Business Manager Ingram will email him information and links to the website.*

**12. Consideration of Items for Future Meetings**

12.1 Proposed Future Agenda Items

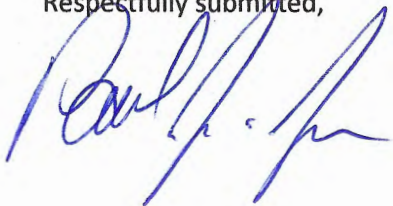
**13. Next Meeting Dates:**

No meeting scheduled for December  
January 17, 2018-6:30 PM

Agenda Items due January 11, 2018

**19. Adjournment** *The meeting was adjourned at 8:05 pm.*

Respectfully submitted,



Approval Date

*11/15/2017*