

Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
June 15, 2016
6:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order by President Eastwood at 6:31 pm.

1.2 Roll Call & Establishment of Quorum

Ron Eastwood, President
James Riley, Vice President
Scott Henningsen, Director
Otto Kramm, Director
Cathy McDougall, Director
Paul Ingram, Business Manager & Clerk to the Board

Present: Eastwood, Riley, Kramm, Henningsen, McDougall [Quorum Established]

Absent: None

Also Present: SVFC Chief Rich Foster, Steve McDougall

1.2 Pledge of Allegiance

Pledge of Allegiance led by Chief Foster.

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

Business Manger Ingram asked for the addition of the bill from District Counsel to the Accounts Payable.

1.4.3 Adoption of the Agenda

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented.”

With the addition from BM Ingram, a motion to adopt was made [Kramm], 2nd [McDougall]

Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall

Noes: None

Motion carried

2. Communications

2.1 Correspondence

Letter from Monterey County Regional Fire District President Warren "Pete" Poitras to SCSD President Scott Henningsen dated January 20, 2016.

[See agenda packet] After a lengthy discussion, President Eastwood appointed Directors Kramm and McDougall to draft a communication to District Counsel Mike Whilden directing him to draft a response, which will be brought before the board at the July 20 Regular meeting.

2.2 Oral Comments from the Public

Steve McDougall, resident of Zone 2 New Town expressed his opinion that the difference between the Zone 1 Old Town assessment [\$15 per parcel] and the Zone 2 New Town assessment [\$455.18] is unfair and that the Zone 2 New Town assessment should not be raised. Director Kramm gave some background as to the nature of the assessment and Mr. McDougall was provided with the FY 2016-17 breakdown percentages of the assessment for Old Town and New Town. He was also provided with a copy of the Bureau Veritas Engineering Report for the Standard Pacific subdivision which describes the method for determining the assessment.

3. Consent Agenda

RECOMMENDATION/ACTION: At the Pleasure of the Board

"That the Board of Directors approves the Consent Agenda as presented."

*3.1 Approval of the Minutes of the Regular Meeting of May 31, 2016

Motion to approve [Henningsen], 2nd [Kramm].

Ayes: Eastwood, Kramm, Henningsen, McDougall

Noes: None

Abstain: Riley [not present at meeting]

Motion carried

4. Business Manager's Report: Monthly Financials

Fund balances, P&L for May and P&L Fiscal Year to Date were presented. BM Ingram also presented research on the Bureau Veritas Engineering Report which included the creation of income sub accounts for Special Assessments that reflect the percentages of the total assessment for Zone 1 Old Town and Zone 2 New Town. He presented the basic shared expenses and other accounts that will need to be tracked to make sure funds are being disbursed correctly.

5. Unfinished Business Action Items

6. New Business Action Items

6.1 Review of Accounts Payable:

a. Paul J. Ingram	Management Services	\$ 830.00
b. Salinas Valley Landscaping	Monthly Service	\$ 1,275.00
c. Spreckels Memorial Dist.	AT&T	\$ 134.28
d. Spreckels Water Company	Monthly Service	\$ 285.78
e. Digital Deployment	Website	\$ 300.00
f. Monterey County Regional Fire District	FY 2016 3 rd Qtr. Prop 172	<u>\$10,989.66</u>
	TOTAL	\$13,814.72

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the period of May 2016.”

With the inclusion of the payment to Monterey County Counsel [District Counsel] of \$219.37, a motion to approve [Henningsen], 2nd [McDougall]

Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall

Noes: None Motion carried

6.2 Resolution 2016-01: Resolution Certifying Compliance with State Law With Respect to Levying of General and Special Taxes, Assessments and Property-Related Fees and Charges.

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors adopts Resolution 2016-01 as written.”

Motion to approve [Kramm], 2nd [McDougall], with the assessment of \$15.00 per parcel for Zone 1 Old Town and \$455.18 for Zone 2, New Town.

Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall

Noes: None Motion carried

6.3 PG&E Upgrade of Street Lights from High Pressure Sodium Vapor to LED.

Recommendation: Paul Ingram, Business Manager

“That the Board of Directors votes to opt-in to the PG&E upgrade program at no cost to the District.”

Motion to approve, [Riley], 2nd[Kramm] with BM Ingram to verify adequate coverage similar to current lights.

Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall

Noes: None Motion carried

7. Unfinished Business Non Action Items

7.1 Spreckels Volunteer Fire Company: Final Distribution of Outstanding Prop 172 Funds.

A discussion was held regarding the state of payments. After a question from BM Ingram, Chief Foster asserted that SVFC does not have to account for historical expenditures for Prop 172 items.

8. New Business Non Action Items

8.1 School Flasher Upgrade

BM Ingram described the taking down of the 2G cellular network that require upgrading of equipment to work with the new 4G LTE network. Flasher can be programmed with a laptop using a USB port. Board directed BM Ingram to contact Spreckels School District to encourage them to take over management of the flasher.

8.2 LAFCO FY 2016-2017 Cost Allocation

The percentages to each special district were reviewed.

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees:

Report of a tree dying at 115 4th Street. Owner will be contacted to check if irrigation is over watering tree.

- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Reports from Standing and Ad Hoc Committees

10.1 Budget Development Committee

Director McDougall presented a spreadsheet with a proposed budget.

11. Community Member Recognition

12. Consideration of Items for Future Meetings

12.1 Proposed Future Agenda Items

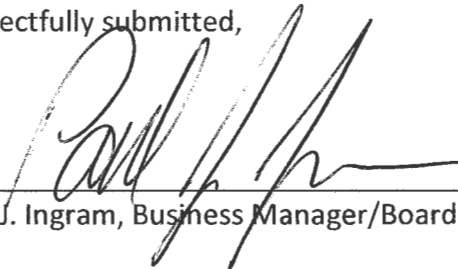
14. Next Meeting Dates:

June 21, 2016 5:30 pm-Specially called meeting to tour District infrastructure	
July 20, 2016-6:30 PM	Agenda Items due July 14, 2016
August 17, 2016 – 6:30 PM	Agenda Items due August 11, 2016
September 21, 2016 – 6:30 PM	Agenda Items due September 14, 2016


15. Adjournment

Meeting was adjourned at 8:58 pm.

Respectfully submitted,



 Paul J. Ingram, Business Manager/Board Clerk

Approved 
 Date 7/20/2016