

**Spreckels Community Services District**  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
*January 16, 2019*

**6:30 pm**

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

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**1. Opening Business**

1.1 Call to Order

*The meeting was called to order by President Kramm at 6:29 PM>*

1.2 Special Orders

- a. Swearing in of Otto Kramm to new term. Swearing in of Mike McTighe and Joe Garcia to appointed terms.

***Kramm, McTighe and Garcia took the oath of office.***

1.3 Roll Call & Establishment of Quorum

Otto Kramm, President  
Cathy McDougall, Vice-President  
Aaron Baucom, Director  
Mike McTighe, Secretary  
Joe Garcia, Director  
Paul Ingram, Business Manager & Clerk to the Board

***Present: Kramm, McDougall, McTighe, Garcia***

***Absent: Baucom***

***QUORUM ESTABLISHED***

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

- 1.4.1 Changes to the Agenda  
1.4.2 Additions to the Agenda  
1.4.3 Adoption of the Agenda

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented.”

***Motion to adopt agenda [McDougall] 2<sup>nd</sup> [McTighe]***

***Ayes: Kramm, McDougall, McTighe, Garcia***

***Noes: None***

***MOTION APPROVED***

**2. Communications**

2.1 Correspondence:

2.2 Oral Comments from the Public

**3. Approval of the Minutes**

RECOMMENDATION/ACTION: At the Pleasure of the Board

3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors December 12, 2018.

***Motion to approve [McDougall] 2<sup>nd</sup> [Garcia].***

***Ayes: Kramm, McDougall, McTighe, Garcia***

***Noes: None***

***MOTION CARRIED***

**4. Business Manager's Report**

4.1 Monthly Financials

***Monthly financials presented.***

**5. Unfinished Business Action Items**

**6. New Business Action Items**

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	500.00
b. Clarke's Turf & Water	Landscape Services	\$	600.00
c. Spreckels Memorial Dist.	AT&T	\$	49.18
d. Spreckels Water Company		\$	175.87
e. PG&E	Streetlights & Pump	\$	1,063.00
f. Quinn Company	Annual Load Bank Test	\$	<u>1,332.80</u>
	TOTAL	\$	2,388.05

"That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the period of December 2018"

***Motion to approve [McDougall] 2<sup>nd</sup> [McTighe].***

***Ayes: Kramm, McDougall, McTighe, Garcia***

***Noes: None***

***MOTION CARRIED***

**7. Unfinished Business Non Action Items**

- 7.1 Pump Station Sump Cleaning
- 7.2 Zone 2 Tree Maintenance: Estimate from Gabilan Tree Service

***Bid form was created by Business Manager Ingram using schedule of services from El Gabilan Tree Service estimate not showing figures from El Gabilan. Some edits were suggested by board members and BM Ingram is instructed to seek estimates from several other tree contractors.***

**8. New Business Non Action Items**

**9. Comments by Members of the Board**

- 9.1 Board Members:
  - a. Mitigation Fees
  - b. Standard Pacific Homes Subdivision
  - c. Zoning
  - d. Historical
  - e. Community Service
  - f. Street Lights
  - g. Drainage
  - h. Grading
  - i. Legal Counsel
  - j. Alleys
  - k. Trees
  - l. Landscaping
  - m. Sidewalk Repairs
  - n. Wheel Chair/Access Ramps
  - o. Quarterly Services
  - p. Trench Work

***President Kramm reported on inquiry from Spreckels Traffic Committee to us SCSD as a pass through for funds from the Tanimura Family Fund to purchase traffic improvements. Consensus is any agreement needs to be reviewed by District Counsel. Board wonders why Traffic Committee could not send funds directly to Monterey County.***

**10. Reports from Standing and Ad Hoc Committees**

**11. Community Member Recognition**

**12. Consideration of Items for Future Meetings**

- 12.1 Proposed Future Agenda Items
  - a. Monthly Agenda Item: Zone 1 Assessment
  - b. Monthly Agenda Item: Zone 2 Assessment

**13. Next Meeting Dates:**

February 20, 2019-6:30 PM  
March 20, 2019-6:30 PM

**14. Adjournment**

***Meeting was adjourned at 7:10 PM.***

Respectfully submitted,



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Paul J. Ingram  
Business Manager

Approval date 2/27/2019