

**Spreckels Community Services District**  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
*June 17, 2020*  
*6:30 pm*  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

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**1. Opening Business**

1.1 Call to Order

*The meeting was called to order by President Kramm at 6:31 pm.*

1.2 Roll Call & Establishment of Quorum

Otto Kramm, President  
Mike McTighe, Secretary  
Amanda Lane, Director  
Brian Amaral, Director  
Paul Ingram, Business Manager & Clerk to the Board

***Present: Kramm, McTighe, Lane, Amaral***

***Absent: None***

***QUORUM ESTABLISHED***

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

***Motion to adopt agenda [Lane] 2<sup>nd</sup> [McTighe].***

***Ayes: Kramm, McTighe, Lane, Amaral***

***Noes: None***

***MOTION CARRIED***

**2. Communications**

2.1 Correspondence:

***Correspondence regarding slow sprinkler line to 'park strip' next to curb at 127 Fifth Street. Question of whether District is responsible if sidewalk and tree are compressing***

*line. Consensus of board is that park strip and sprinkler lines to it are responsibility of home owner. Director Lane will do research as to subdivisions she is involved with as part of her work. Business Manager Ingram will research documents provided by the successor developer.*

2.2 Oral Comments from the Public

**3. Approval of the Minutes**

RECOMMENDATION/ACTION: At the Pleasure of the Board

3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors May 17, 2020.

*Motion to approve [Amaral] 2<sup>nd</sup> [Lane]*

*Ayes: Kramm, McTighe, Lane, Amaral*

*Noes: None*

**MOTION CARRIED**

**4. Business Manager’s Report**

4.1 Monthly Financials

**5. Unfinished Business Action Items**

**6. New Business Action Items**

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	500.00
b. Clarke’s Turf & Water	Landscape Services	\$	600.00
c. Spreckels Memorial Dist.	AT&T	\$	49.72
d. Spreckels Water Company		\$	312.31
e. PG&E	Streetlights & Pump	\$	600.00
f. Digital Deployment	Website	\$	<u>300.00</u>
	<b>TOTAL</b>	<b>\$</b>	<b>2,362.03</b>

*Motion to approve [McTighe] 2<sup>nd</sup> [Lane].*

*Ayes: Kramm, McTighe, Lane, Amaral*

*Noes: None*

**MOTION CARRIED**

6.2 Public Hearing

- a. Discussion and adoption of budget, FYE 6/30/2021.
- b. Resolution 2020-01: Resolution to adopt budget.

*Motion to adopt budget [Lane] 2<sup>nd</sup> [McTighe].*

**Ayes: Kramm, McTighe, Lane, Amaral**

**Noes: None**

**MOTION CARRIED**

- c. Resolution 2020-02: RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS AND PROPERTY-RELATED FEES AND CHARGES.

**Motion to approve [McTighe] 2<sup>nd</sup> [Amaral].**

**Ayes: Kramm, McTighe, Lane, Amaral**

**Noes: None**

**MOTION CARRIED**

**7. Unfinished Business Non Action Items**

- 7.1 Report from Spreckels Traffic Safety Enhancements Committee.
- 7.4 Board Member Vacancy
- 7.5 Audits FY's 2016, 2017, 2018, 2019
- 7.6 Special Districts Leadership Academy

**8. New Business Non Action Items**

**9. Comments by Members of the Board**

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

**10. Consideration of Items for Future Meetings**

- 10.1 Proposed Future Agenda Items

**11. Next Meeting Date:**

July 15, 2020-6:30 PM

**12. Adjournment: *The meeting was adjourned at 7:11 pm.***

Respectfully submitted

Approval Date

7/15/2020



Paul J. Ingram, Business Manager