



Spreckels Community Services District  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Wednesday January 17, 2024 5:30 pm**  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

*The meeting was called to order by President McTighe at 5:30 pm.*

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President  
Amanda Lane, Vice-President  
Brian Amaral, Secretary  
Otto Kramm, Director  
Dallen Coronel, Director

*Present: McTighe, Lane, Kramm.*

*Absent: Amaral, Coronel*

**QUORUM ESTABLISHED**

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS:

7. APPROVAL OF MINUTES:

a. SCSD Regular Board Meeting November 15, 2023.

*Motion to approve [Lane] 2<sup>nd</sup> [Kramm].*

*Ayes: McTighe, Lane, Kramm*

*Noes: None*

**MOTION CARRIED**

8. GENERAL MANAGER'S REPORT:

a. Financial Reports.

1. Fund Balance as of 1/17/2024

2. Budget FYTD to 1/17/2024

3. Review of County Fund 634 Trial Balance Report: FY 2024 Periods 4, 5 & 6.
4. Review of Expenditures November & December 2023.
5. Input of Transaction Class Codes.

9. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Zone 1 Curb and Sidewalks Repair Project.  
***Remove from agenda.***
- b. Farm Bureau River Mitigation Letter.  
***Remove from agenda.***
- c. Annual Stormwater Drainage System Engineer’s Inspection.  
***Remvoe from agenda.***

10. UNFINISHED BUSINESS ACTION ITEMS:

11. NEW BUSINESS ACTION ITEMS:

a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$700.00
2. Spreckels Memorial District	Office Rent	\$100.00
3. Spreckels Water Company	Water	\$287.64
4. PG&E	Streetlights & Pump Stations	\$691.58
5. Smith & Enright Landscaping Inc.	Retention Pond Cleanup	\$4,112.00
6. Mayflower Environmental Svcs.	Storm Drain Cleaning	\$4,042.50
7. Alsop & Muller Water Solutions	New Pump	<u>\$52,795.67</u>
	<b>TOTAL</b>	<b>\$62,729.39</b>

***Motion to approve [Kramm] 2<sup>nd</sup> [Lane].***

***Ayes: McTighe, Lane, Kramm***

***Noes: None***

***MOTION CARRIED***

b. Election of Officers 2024.

***Motion to approve slate of: McTighe as President, Lane as Vice-President and Amaral as Secretary [Kramm] 2<sup>nd</sup> [Lane].***

***Ayes: McTighe, Lane, Kramm***

***Noes: None***

***MOTION CARRIED***

c. Setting of Meeting Dates 2024.

***January 17, February 28, March 20, April 17, May 15, June 19, July 17, August 21, September 18, October 10, November 20. [No meeting December]***

12. NEW BUSINESS NON-ACTION ITEMS:

a. Schedule Strategic Planning Session.

***Tentatively scheduled for March 2<sup>nd</sup>.***

13. ZONES 1 AND 2 SYSTEMS REPORT:

- a. 2<sup>nd</sup> Street Pump Station Storm Damage Repairs.  
*Need hose bib off of meter to provide for hosing off floor of pump station. Storm damage repairs are complete so remove from agenda.*
- b. FEMA Reimbursement  
*When received remove from agenda.*

14. FUTURE AGENDA ITEMS:

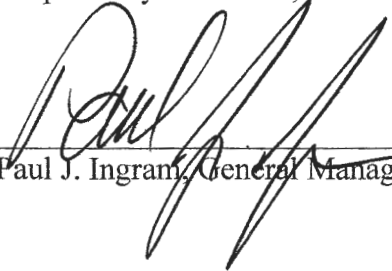
15. ADJOURN REGULAR MEETING: *Meeting adjourned at 6:07 pm.*

Next meeting Wednesday January 17, 2024 5:30 PM.

Respectfully submitted,

Approval date

*2/28/2024*



Paul J. Ingram, General Manager