

Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
May 20, 2020
6:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order at 6:30 pm.

1.2 Roll Call & Establishment of Quorum

Otto Kramm, President
Mike McTighe, Secretary
Amanda Lane, Director
Brian Amaral, Director
Paul Ingram, Business Manager & Clerk to the Board

Present: Kramm, McTighe, Lane, Amaral

Absent: None

QUORUM ESTABLISHED

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

Motion to approve [McTighe] 2nd [Amaral]

Ayes: Kramm, McTighe, Lane, Amaral

Noes: None

MOTION CARRIED

2. Communications

2.1 Correspondence:

2.2 Oral Comments from the Public

Shelby Lemon expressed concern over garbage cans left in the street. Resident is deliberately leaving cans in street to prevent parking in front of their house. Board will consider communicating with garbage company.

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors April 15, 2020.

Motion to approve [Amaral] 2nd [McTighe].

Ayes: Kramm, McTighe, Lane, Amaral

Noes: None

MOTION CARRIED

4. Business Manager's Report

4.1 Monthly Financials

5. Unfinished Business Action Items

6. New Business Action Items

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	620.00
b. Clarke's Turf & Water	Landscape Services	\$	600.00
c. Spreckels Memorial Dist.	AT&T	\$	49.72
d. Spreckels Water Company		\$	219.06
e. PG&E	Streetlights & Pump	\$	700.00
f. SDRMA	Gen. Liability/Property	\$	<u>3,023.03</u>
	TOTAL	\$	5,211.81

Motion to approve [McTighe] 2nd [Amaral].

Ayes: Kramm, McTighe, Lane, Amaral

Noes: None

MOTION CARRIED

7. Unfinished Business Non Action Items

7.1 Zone 1 Assessment: Review of Proposal from SCI Consulting, Inc for Local Funding Measure.

Item will be tabled until FY 2022 and will be removed from the agenda.

7.2 Zone 2 Assessment.

Item will be removed from the agenda.

- 7.3 Report from Spreckels Traffic Safety Enhancements Committee.
- 7.4 Board Member Vacancy
- 7.5 Audits FY's 2016, 2017, 2018, 2019

8. New Business Non Action Items

- 8.1 Office Rental Agreement with Spreckels Memorial District

Business Manager reported for auditing purposes he would like District to enter into a rental agreement with Spreckels Memorial District for rental of office to establish District physical address. Spreckels Memorial District board would like rent in the amount of \$100 per month. Business Manager will draft a rental agreement to be in effect 7/1/2020.

9. Comments by Members of the Board

- 9.1 Board Members:
 - a. Mitigation Fees
 - b. Standard Pacific Homes Subdivision
 - c. Zoning
 - d. Historical
 - e. Community Service
 - f. Street Lights
 - g. Drainage
 - h. Grading
 - i. Legal Counsel
 - j. Alleys
 - k. Trees
 - l. Landscaping
 - m. Sidewalk Repairs
 - n. Wheel Chair/Access Ramps
 - o. Quarterly Services
 - p. Trench Work

10. Consideration of Items for Future Meetings

- 10.1 Proposed Future Agenda Items

Board would like to have Landscape Contractor Dave Clarke to be present at the June meeting to discuss changes to Zone 2 Landscape Maintenance Contract.

11. Next Meeting Date:

June 17, 2020-6:30 PM

12. Adjournment

The meeting was adjourned at 7:29 pm.

Respectfully submitted,

Approval date 6/17/2020



Paul J. Ingram, Business Manager