

Spreckels Community Services District

REGULAR MEETING OF THE BOARD OF DIRECTORS

March 16, 2022

5:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

*If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at (831) 455-7855 or by email to spreckelcsd.main@gmail.com **at least 48 hours prior to the time of the meeting.** In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Business Manager's Office at (831) 455-7855 for assistance. Notification of at least 48 hours before the meeting will enable the Spreckels Community Services District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services. Documents provided to a majority of the Board of Directors regarding an open session item on this agenda will be made available for public inspection in the General Manager's Office located at the Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962 during normal business hours.*

1. Opening Business

1.1 Call to Order

1.2 Roll Call & Establishment of Quorum

Otto Kramm, Director

Amanda Lane, Vice-President

Mike McTighe, President

Brian Amaral, Secretary

Dallen Coronel, Director

Paul Ingram, General Manager & Clerk to the Board

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

- 1.4.2 Additions to the Agenda
- 1.4.3 Adoption of the Agenda

2. Communications

- 2.1 Correspondence:
- 2.2 Oral Comments from the Public

(At this time any person may comment on any item not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.)

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors February 16, 2022.

4. Business Manager's Report

- 4.1 Monthly Financials

5. Unfinished Business Non-Action Items

- 5.1 Zone 1 Assessment: Engineer's Report Progress

6. Unfinished Business Action Items

- 6.1 Approve Smith & Enright Landscaping, Inc. Estimate #1173 for Quarterly Maintenance. Cost: \$5,900 per quarter.

7. New Business Action Items

7.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	700.00
b. Spreckels Memorial Dist.	Office Rent	\$	100.00
c. Spreckels Water Company		\$	320.27
d. PG&E	Streetlights & Pump	\$	600.00
e. Office of the County Counsel	Legal Fees	\$	81.60

f. ASAP Signs and Printing	Mural Batteries	\$ 486.47
	TOTAL	\$ 2,288.34

7.1 Election of LAFCO Commissioner: Special District Regular Member:

1. David Kong [Greenfield Public Recreation District and Greenfield Cemetery District]
2. Mary Ann Leffel [Monterey Peninsula Airport District]
3. Gail Morton [Marina Coast Water District]

8. New Business Non Action Items

8.1 Roto- Rooter Video of Spreckels Memorial Park Restroom Sewer Lateral

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

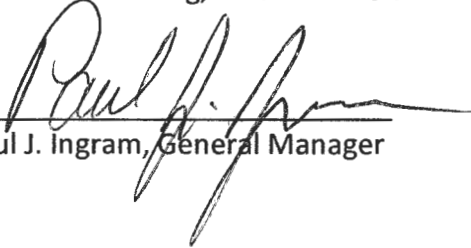
10. Consideration of Items for Future Meetings

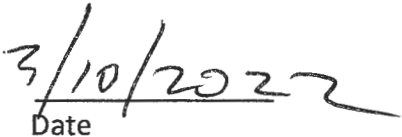
11. Next Meeting Date:

April 20, 2022-5:30 PM

11. Adjournment**Certification**

I, Paul J. Ingram, General Manager for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the March 16, 2022 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962.


Paul J. Ingram, General Manager


Date

To download the full agenda packet, go to www.scsd.specialdistrict.org and click on the meeting date. A link to the agenda packet will appear as “Agenda” in smaller print.

Spreckels Community Services District
 MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
February 16, 2022
5:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order by President McTighe at 5:31 pm.

1.2 Roll Call & Establishment of Quorum

Otto Kramm, Director
 Amanda Lane, Vice-President
 Mike McTighe, President
 Brian Amaral, Secretary
 Dallen Coronel, Director
 Paul Ingram, General Manager & Clerk to the Board

Present: McTighe, Kramm, Lane, Coronel

Absent: Amaral

QUORUM ESTABLISHED

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

- a. Add discussion of possible district logo.

General Manager reported contacting artist who created image for Factory #1 Sugar plant employee reunion badges. Image would be considered public domain. Suggestion to use image to create a District Logo. GM will contact Kristin Calcaterra who created logo for Spreckels Memorial District for an estimate.

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

2. Communications

2.1 Correspondence:

2.2 Oral Comments from the Public

Shaheen Jorgansen reported foul odor in the vicinity of Llano and 3rd Street. Suspects sewage from Cal Am owned system leaking into storm drain system resulting in odor emanating from storm drain grills. Board discussed a united front, including Tanimura and Antle to bring issue forward.

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors January 26, 2022 and Special Meeting of the Board of Directors February 1, 2022.

*Motion to approve [Lane] 2nd [Kramm]
Ayes: McTighe, Kramm, Lane, Coronel
Noes: None*

MOTION CARRIED

4. Business Manager’s Report

4.1 Monthly Financials

5. Unfinished Business Non-Action Items

5.1 Zone 1 Assessment: Engineer’s Report Progress

6. Unfinished Business Action Items

7. New Business Action Items

7.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$ 700.00
b. Spreckels Memorial Dist.	Office Rent	\$ 100.00
c. Spreckels Water Company		\$ 317.30
d. PG&E	Streetlights & Pump	\$ 516.56
e. Quinn Company	Block Heater Repair	<u>\$ 1,360.52</u>
	TOTAL	\$ 2,994.38

*Motion to approve [Kramm] 2nd [Lane].
Ayes: McTighe, Kramm, Lane, Coronel
Noes: None*

MOTION CARRIED

8. New Business Non Action Items

7.1 Zone 2 Assessment: Discuss Possible Increase FY 2023.

Consensus of the board is to wait until FY 2024 to raise the assessment at the same time the Zone 1 Prop 218 assessment election is passed so both zones are raised at the same time.

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Consideration of Items for Future Meetings

11. Next Meeting Date:

March 16, 2022 5:30 PM

11. Adjournment

The meeting was adjourned at 6:50 pm.

Respectfully submitted,

Approval date _____

**SPRECKELS COMMUNITY SERVICES
DISTRICT FUND BALANCE AS OF 3/16/2022
AFTER TODAY'S ACCOUNTS PAYABLE.**

COUNTY FUND 634	\$207,797.45
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Spreckels Community Services District
Adopted Budget FYTD 3/16/2022

		Budget FYTD to 3/16/2022			%
		Budget	FYTD	BALANCE	
Income					
Zone 1 Assessment 16.3%	TOTAL	\$6,700.00	3686.1	\$3,013.90	55.02%
Zone 2 Assessment 83.7%	TOTAL	\$34,000.00	18928.02	\$15,071.98	55.67%
Non-Assessment Prop Taxes		\$31,500.00	22445.87	\$9,054.13	71.26%
Interest on Pooled Investments		\$1,500.00	401.4	\$1,500.00	26.76%
Total Income		\$73,700.00	45461.39	\$28,640.01	61.68%
Expense					
Administrative Fees Zone 1 16.3%		\$81.50	26.41	\$55.09	32.40%
Administrative Fees Zone 2 83.7%		\$418.50	135.59	\$282.91	32.40%
Audit Expense Zone 1 16.3%		\$489.00	48.9	\$440.10	10.00%
Audit Expense Zone 2 83.7%		\$2,511.00	251.1	\$2,259.90	10.00%
Board/Staff Education Zone 1 16.3%		\$146.70	26.08	\$120.62	17.78%
Board/Staff Education Zone 2 83.7%		\$753.70	133.92	\$619.78	17.77%
Capital Improvements Zone 1 16.3%		\$0.00		\$0.00	#DIV/0!
Capital Improvements Zone 2 83.7%		\$0.00		\$0.00	#DIV/0!
Equipment Repair/Maint. Zone 1		\$3,350.00	2170.07	\$1,179.93	64.78%
Equipment Repair/Maint. Zone 2		\$1,650.00	1068.84	\$581.16	64.78%
General Liability/Property Zone 1		\$500.00		\$500.00	0.00%
General Liability/Property Zone 2		\$2,600.00		\$2,600.00	0.00%
Landscape Maint. Zone 2		\$4,000.00	9793	-\$5,793.00	244.83%
Legal Services Zone 1 16.3%		\$100.00		\$100.00	0.00%
Legal Services Zone 2 83.7%		\$500.00		\$500.00	0.00%
Management Zone 1 16.3%		\$1,369.20	1151.6	\$217.60	84.11%
Management Zone 2 83.7%		\$7,021.00	5913.4	\$1,107.60	84.22%
Membership Fees Zone 1 16.3%		\$120.00	114.59	\$5.41	95.49%
Membership Fees Zone 2 83.7%		\$550.00	588.41	-\$38.41	106.98%
Office Rent Zone 1 16.3%		\$195.60	130.4	\$65.20	66.67%
Office Rent Zone 2 83.7%		\$1,004.40	669.6	\$334.80	66.67%
Parcel Management Zone 1 16.3%		\$627.55	619.4	\$8.15	98.70%
Parcel Management Zone 2 83.7%		\$3,222.45	3180.6	\$41.85	98.70%
Power Zone 1		\$4,800.00	3464.44	\$1,335.56	72.18%
Power Zone 2		\$5,000.00	3492.54	\$1,507.46	69.85%
Property Taxes Zone 1		\$20.00	19.12	\$0.88	95.60%
Property Taxes Zone 2		\$710.00	188.94	\$521.06	26.61%
Streetlight Repairs Zone 2		\$1,000.00	206.06	\$793.94	20.61%
Sidewalk ADA Repairs Zone 1		\$0.00		\$0.00	#DIV/0!
Water Zone 1		\$900.00	748.8	\$151.20	83.20%
Water Zone 2		\$3,000.00	2481.08	\$518.92	82.70%
Website Zone 1 16.3%		\$48.90		\$48.90	0.00%
Website Zone 2 83.7%		\$251.10		\$251.10	0.00%
Emergency Reserve		\$26,759.40		\$26,759.40	0.00%
Total Expense		\$73,700.00	36622.89	\$37,077.11	49.69%

Report ID : MC-FIN-BS-0301	County of Monterey	Page 1 of 4
Run Date : 02/10/2022	Trial Balance By Accounting Distribution	
Run Time : 01:13 PM	Fiscal Year 2022 / 7 through 7	

Fund 634 - Spreckels Community Services
Account Type Asset
BSA/Obj/Rev B-1001 - Cash
Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX22_22_HOX		01/12/2022	HOPTR 35%		46.78	0.00	
JV,1110,PTAX23_22_PRSUPPL		01/18/2022	Prior Suppl - November-December 2021		3.58	0.00	
JV,1110,PTAX24_22_CS		01/21/2022	Curr Sec - Dec 16 - Dec 31 2021		245.49	(204.58)	
JV,1110,PTAX25_22_PRSEC		01/21/2022	Prior Secured - November-December 2021		83.33	0.00	
JVA,1110,INTALLOCCQ22022-06		01/31/2022	InterestAllocation 2nd Qtr2021-22		163.27	0.00	
MDI,9800,SDWF000027925		01/20/2022	PAUL J INGRAM		0.00	(700.00)	
MDI,9800,SDWF000027926		01/20/2022	SPRECKELS MEMORIAL DISTRICT		0.00	(100.00)	
MDI,9800,SDWF000027927		01/20/2022	PGE		0.00	(502.33)	
MDI,9800,SDWF000027928		01/20/2022	SPRECKELS WATER COMPANY		0.00	(317.30)	
Total for Sub-BSA No Sub-BSA Specified				215,641.44	542.45	(1,824.21)	214,359.68
Total for B-1001 - Cash				215,641.44	542.45	(1,824.21)	214,359.68

Fund 634 - Spreckels Community Services
 Account Type Liability
 BSA/Obj/Rev
 Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA No Sub-BSA Specified				(225.41)	0.00	0.00	(225.41)
Total for B-2080 - Outlawed Welfare Warrant Suspense				(225.41)	0.00	0.00	(225.41)

BSA/Obj/Rev
 Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA No Sub-BSA Specified				0.00	0.00	0.00	0.00
Total for B-2081 - Stale Dated Checks				0.00	0.00	0.00	0.00

BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
 Sub BSA/Obj/Rev 4010 - Current Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX24_22_CS		01/21/2022	Curr Sec - Dec 16 - Dec 31 2021		204.58	(245.49)	
Total for Sub-BSA 4010 - Current Secured				(316,990.01)	204.58	(245.49)	(317,030.92)

Sub BSA/Obj/Rev 4015 - Current Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Fund 634 - Spreckels Community Services
Account Type Liability
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev 4015 - Current Unsecured

Total for Sub-BSA 4015 - Current Unsecured (12,961.89) 0.00 0.00 (12,961.89)

Sub BSA/Obj/Rev 4025 - Prior Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX25_22_PRSEC		01/21/2022	Prior Secured - November-December 2021		0.00	(83.33)	

Total for Sub-BSA 4025 - Prior Secured (6,358.19) 0.00 (83.33) (6,441.52)

Sub BSA/Obj/Rev 4030 - Prior Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4030 - Prior Unsecured (122.44) 0.00 0.00 (122.44)

Sub BSA/Obj/Rev 4035 - Current Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4035 - Current Supplemental (5,171.35) 0.00 0.00 (5,171.35)

Sub BSA/Obj/Rev 4040 - Prior Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX23_22_PRSUPPL		01/18/2022	Prior Suppl - November-December 2021		0.00	(3.58)	

Total for Sub-BSA 4040 - Prior Supplemental (321.10) 0.00 (3.58) (324.68)

Sub BSA/Obj/Rev 5030 - HOPTR

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Run Date : 02/10/2022	Trial Balance By Accounting Distribution	
Run Time : 01:13 PM	Fiscal Year 2022 / 7 through 7	

Fund 634 - Spreckels Community Services
 Account Type Liability
 BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
 Sub BSA/Obj/Rev 5030 - HOPTR

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX22_22_HOX		01/12/2022	HOPTR 35%		0.00	(46.78)	
Total for Sub-BSA 5030 - HOPTR				(1,677.77)	0.00	(46.78)	(1,724.55)
Sub BSA/Obj/Rev 5415 - Special Assessments							
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 5415 - Special Assessments				(628,812.33)	0.00	0.00	(628,812.33)
Sub BSA/Obj/Rev No Sub-BSA Specified							
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JVA,1110,INTALLOCCQ22022-06		01/31/2022	InterestAllocation 2nd Qtr2021-22		0.00	(163.27)	
MDI,9800,SDWF000027925		01/20/2022	PAUL J INGRAM		700.00	0.00	
MDI,9800,SDWF000027926		01/20/2022	SPRECKELS MEMORIAL DISTRICT		100.00	0.00	
MDI,9800,SDWF000027927		01/20/2022	PGE		502.33	0.00	
MDI,9800,SDWF000027928		01/20/2022	SPRECKELS WATER COMPANY		317.30	0.00	
Total for Sub-BSA No Sub-BSA Specified				756,999.05	1,619.63	(163.27)	758,455.41
Total for B-2530 - Assets Held as Agency for Others				(215,416.03)	1,824.21	(542.45)	(214,134.27)
Total for Fund 634 - Spreckels Community Services				0.00	2,366.66	(2,366.66)	0.00
Grand Total				0.00	2,366.66	(2,366.66)	0.00

Report ID : MC-FIN-BS-0301	County of Monterey	Page 1 of 5
Run Date : 03/10/2022	Trial Balance By Accounting Distribution	
Run Time : 10:21 AM	Fiscal Year 2022 / 8 through 8	

Fund 634 - Spreckels Community Services
Account Type Asset
BSA/Obj/Rev B-1001 - Cash
Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
DC,1110,0000020565	MDI, 9800,SDWF000027653	02/22/2022	PGE		482.97	0.00	
JV,1110,0000034579		02/28/2022	Outlawed Checks Fund 634		0.00	(482.97)	
JV,1110,PTAX28_22_PRSEC		02/24/2022	Prior Secured - Jan 2022		12.74	0.00	
JV,1110,PTAX29_22_CS		02/24/2022	Curr Sec - Jan 2022		1,743.50	0.00	
MDI,9800,SDWF000027929		02/03/2022			0.00	(305.17)	
MDI,9800,SDWF000027930		02/03/2022			0.00	(300.00)	
MDI,9800,SDWF000027944		02/17/2022			0.00	(700.00)	
MDI,9800,SDWF000027945		02/17/2022			0.00	(100.00)	
MDI,9800,SDWF000027946		02/17/2022			0.00	(516.56)	
MDI,9800,SDWF000027947		02/17/2022			0.00	(317.30)	
MDI,9800,SDWF000027948		02/17/2022			0.00	(1,360.52)	
Total for Sub-BSA No Sub-BSA Specified				214,359.68	2,239.21	(4,082.52)	212,516.37
Total for B-1001 - Cash				214,359.68	2,239.21	(4,082.52)	212,516.37

Report ID : MC-FIN-BS-0301	County of Monterey	Page 2 of 5
Run Date : 03/10/2022	Trial Balance By Accounting Distribution	
Run Time : 10:21 AM	Fiscal Year 2022 / 8 through 8	

Fund 634 - Spreckels Community Services
 Account Type Liability
 BSA/Obj/Rev
 Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA No Sub-BSA Specified				(225.41)	0.00	0.00	(225.41)

Total for B-2080 - Outlawed Welfare Warrant Suspense

				(225.41)	0.00	0.00	(225.41)
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BSA/Obj/Rev B-2081 - Stale Dated Checks
 Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
DC,1110,0000020565	MDI, 9800,SDWF000027653	02/22/2022	PGE		0.00	(482.97)	
JV,1110,0000034579		02/28/2022	Outlawed Checks Fund 634		482.97	0.00	
Total for Sub-BSA No Sub-BSA Specified				0.00	482.97	(482.97)	0.00

Total for B-2081 - Stale Dated Checks

				0.00	482.97	(482.97)	0.00
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BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
 Sub BSA/Obj/Rev 4010 - Current Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX29_22_CS		02/24/2022	Curr Sec - Jan 2022		0.00	(775.57)	
Total for Sub-BSA 4010 - Current Secured				(317,030.92)	0.00	(775.57)	(317,806.49)

Sub BSA/Obj/Rev 4015 - Current Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
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Report ID : MC-FIN-BS-0301	County of Monterey	Page 3 of 5
Run Date : 03/10/2022	Trial Balance By Accounting Distribution	
Run Time : 10:21 AM	Fiscal Year 2022 / 8 through 8	

Fund	634 - Spreckels Community Services						
Account Type	Liability						
BSA/Obj/Rev	B-2530 - Assets Held as Agency for Others						
Sub BSA/Obj/Rev	4015 - Current Unsecured						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 4015 - Current Unsecured				(12,961.89)	0.00	0.00	(12,961.89)
Sub BSA/Obj/Rev	4025 - Prior Secured						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX28_22_PRSEC		02/24/2022	Prior Secured - Jan 2022		0.00	(12.74)	
Total for Sub-BSA 4025 - Prior Secured				(6,441.52)	0.00	(12.74)	(6,454.26)
Sub BSA/Obj/Rev	4030 - Prior Unsecured						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 4030 - Prior Unsecured				(122.44)	0.00	0.00	(122.44)
Sub BSA/Obj/Rev	4035 - Current Supplemental						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 4035 - Current Supplemental				(5,171.35)	0.00	0.00	(5,171.35)
Sub BSA/Obj/Rev	4040 - Prior Supplemental						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Report ID : MC-FIN-BS-0301	County of Monterey	Page 4 of 5
Run Date : 03/10/2022	Trial Balance By Accounting Distribution	
Run Time : 10:21 AM	Fiscal Year 2022 / 8 through 8	

Fund 634 - Spreckels Community Services
 Account Type Liability
 BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
 Sub BSA/Obj/Rev 4040 - Prior Supplemental

Total for Sub-BSA 4040 - Prior Supplemental (324.68) 0.00 0.00 (324.68)

Sub BSA/Obj/Rev 5030 - HOPTR

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 5030 - HOPTR (1,724.55) 0.00 0.00 (1,724.55)

Sub BSA/Obj/Rev 5415 - Special Assessments

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX29_22_CS		02/24/2022	Curr Sec - Jan 2022		0.00	(967.93)	

Total for Sub-BSA 5415 - Special Assessments (628,812.33) 0.00 (967.93) (629,780.26)

Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
MDI,9800,SDWF000027929		02/03/2022			305.17	0.00	
MDI,9800,SDWF000027930		02/03/2022			300.00	0.00	
MDI,9800,SDWF000027944		02/17/2022			700.00	0.00	
MDI,9800,SDWF000027945		02/17/2022			100.00	0.00	
MDI,9800,SDWF000027946		02/17/2022			516.56	0.00	
MDI,9800,SDWF000027947		02/17/2022			317.30	0.00	
MDI,9800,SDWF000027948		02/17/2022			1,360.52	0.00	

Total for Sub-BSA No Sub-BSA Specified 758,455.41 3,599.55 0.00 762,054.96



Smith & Enright Landscaping, Inc

540 Work St Suite C | Salinas, CA 93901
(831) 758-6766 | info@smithenright.com | smithenright.com

RECIPIENT:

Spreckels Board

Spreckels, California 93962

Estimate #1173

Sent on

11/23/2021

PRODUCT / SERVICE	DESCRIPTION	TOTAL
Cleanup & Trim of Nacional & 5th St	3 man crew for 3 days Includes: Raising tree canopy for pedestrian clearance to 8' Trimming vegetation from curb Trimming plant material Weed abatement and removal Irrigation repairs are extra	\$3,960.00
Quarterly Maintenance	3 man crew 1 day per quarter Raising tree canopy for pedestrian clearance to 8' Trimming vegetation from curb Trimming plant material Weed abatement, removal & herbicide application Note: A few trees need to be restaked for proper growth. This would be an extra charge. Irrigation repairs, extra	\$5,900.00
Cleanup of 111 Second St	Includes trimming of plant material in front and weed abatement and removal inside fence.	\$535.00
Quarterly Maintenance of 111 Second St	Includes: Trimming of plant material outside fence. Weed abatement and weed removal inside fence. Herbicide application. Does not include regular mowing of parkstrip turf.	\$175.00

Good Morning Amanda,

Here is the updated quote including 111 Second St. Please note, we aren't including regular mowing for the parkstrip. It looks like it is mowed currently - maybe the neighbor does it? I added some more detail for the scope of work. For this area it is pretty simple, please let me know if I missed something. Also, for the quarterly maintenance I did remove the option to request as needed. If it goes too far beyond each quarter the landscape cleanup would add up to more time spent. Or we can try the "request as needed" but that would be the day price for a crew and if it took more time, we would need to bill extra.

Best Regards,
Selena

Prices described above effective for 30 days from date of this quote.

1 of 2 pages



Smith & Enright Landscaping, Inc

540 Work St Suite C | Salinas, CA 93901
(831) 758-6766 | info@smithenright.com | smithenright.com

Notes Continued...

To confirm work and prices, please sign and return this quote.

Signature: _____ Date: _____

LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

2022 Commissioners

Chair

Christopher Lopez
County Member

Vice Chair

Mary Ann Leffel
Special District Member

Luis Alejo

County Member

Wendy Root Askew

County Member, Alternate

Kimbley Craig
City Member

Matt Gourley
Public Member

Ian Oglesby
City Member

Warren Poitras
Special District Member

Steve Snodgrass
Public Member, Alternate

Graig R. Stephens
Special District Member, Alternate

Anna Velazquez
City Member, Alternate

Counsel

Kelly L. Donlon
General Counsel

Executive Officer

Kate McKenna, AICP

132 W. Gabilan Street, #102
Salinas, CA 93901

P. O. Box 1369
Salinas, CA 93902

Voice: 831-754-5838

www.monterey.lafco.ca.gov

MEMORANDUM

DATE: March 1, 2022

TO: Independent Special District General Managers, Fire Chiefs and CEOs

FROM: Kate McKenna, AICP,
Executive Officer

SUBJECT: Ballot for Election of LAFCO Commissioner – Special District
Regular Member (Due April 1, 2022)

This memorandum transmits a ballot, voting instructions and candidate information for the election of one Independent Special District Regular Member to serve a four-year term on the Local Agency Formation Commission of Monterey County. Please forward the ballot and information to the legislative body of your District for voting and signature by the presiding officer (Board President) or designee. Vote for one of the three candidates. The deadline to return the ballot is April 1. LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

A second ballot, for election of one Special District Alternate Member, will be issued after the election of a Regular Member. Sequential balloting is in accordance with adopted procedures to ensure diversity in representation.

Thank you for participating in the election process. Please contact me if you have any questions.

Enclosures:

Ballot and Voting Instructions
Candidate Information

LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

March 1, 2022

OFFICIAL BALLOT OF THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

FOR ELECTION OF ONE REGULAR SPECIAL DISTRICT REPRESENTATIVE TO LAFCO

Voting Instructions:

1. The presiding officer of the legislative body of the District or the legislative body's alternate officer is authorized to vote. Please vote for one candidate. A majority of Districts must return ballots in order to conclude the election. The candidate receiving the most votes will be elected to a Regular Member seat.
2. Please return this ballot to LAFCO of Monterey County at P.O. Box 1369, Salinas, CA 93902 or at 132 W. Gabilan Street, Suite 102, Salinas, CA 93901 or by email to mckennak@monterey.lafco.ca.gov.
3. **Deadline** - Ballots must be received in the LAFCO office by **April 1, 2022, at 5:00 p.m.** LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

PLEASE VOTE FOR 1 CANDIDATE (REGULAR MEMBER SEAT):

- David Kong (Greenfield Public Recreation District and Greenfield Cemetery District)
- Mary Ann Leffel (Monterey Peninsula Airport District)
- Gail Morton (Marina Coast Water District)

VOTING MEMBER SIGNATURE: _____

INDEPENDENT SPECIAL DISTRICT: _____

DATE: _____

LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION AND ONE ALTERNATE POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: February 28, 2022

Nominations will be considered to fill the four-year term for one Regular seat (expiring May 2026) and the four-term for one Alternate seat (expiring May 2026) for Independent Special District Commissioners on the Local Agency Formation Commission of Monterey County.

Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by February 28, 2022 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to mckennak@monterey.lafco.ca.gov OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

Nomination Statement:

"I, David Kong, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

Nominee Information:

Name: David Kong

Address: 348 Barbera Way

Phone and e-mail: 831-682-2812 davidrkong@gmail.com

District represented: Greenfield Public Recreation District and Greenfield Cemetery District

Your position with the District: Board President

Number of years as a District Board Member or Trustee: 3 years

Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I am interested in being an elected LAFCO Commissioner because I would like to represent the South Monterey Communities on the Commission
LAFCO makes many important decisions on matters concerning South Monterey County. I have been a lifelong resident of Monterey County. I have lived in Pacific Grove,
Salinas, and now have been a South County Resident for 21 years. I have served as a city planning commissioner, County Redistricting Commissioner, and School Board member
and now serve on the Greenfield Public Recreation District and Greenfield Cemetery District as Board President. I am interested in having good land management of
Monterey County. South Monterey County is mostly rural and agricultural. I am a good team player and I know a number of the current commissioners on LAFCO.
I would be honored to serve on the LAFCO Commission and asking for your vote.

Signed:

David Kong

Name (Print):

David Kong

Date:

02/25/2022

Thank you for your interest in serving on LAFCO of Monterey County.

LAFCO of Monterey County

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION AND ONE ALTERNATE POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: February 28, 2022

Nominations will be considered to fill the four-year term for one Regular seat (expiring May 2026) and the four-term for one Alternate seat (expiring May 2026) for Independent Special District Commissioners on the Local Agency Formation Commission of Monterey County.

Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by February 28, 2022 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to mckennak@monterey.lafco.ca.gov OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

Nomination Statement:

"MARYANN Leffel, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

Nominee Information:

Name: MARYANN Leffel
Address: 117 Cuervo Vista Dr. Monterey Ca 93940
Phone and e-mail: 831.402.4616 MAleffel@montereyairport.com
District represented: Monterey Peninsula Airport District
Your position with the District: Board Member
Number of years as a District Board Member or Trustee: 14 years

Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

Please see attached

Signed: Mary Ann Leffel
Name (Print): MARY ANN Leffel
Date: 2.25.22

Thank you for your interest in serving on LAFCO of Monterey County.

FEB 28 2022

LAFCO of Monterey County

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION AND ONE ALTERNATE POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: February 28, 2022

Nominations will be considered to fill the four-year term for one Regular seat (expiring May 2026) and the four-term for one Alternate seat (expiring May 2026) for Independent Special District Commissioners on the Local Agency Formation Commission of Monterey County.

Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by February 28, 2022 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to mckennak@monterey.lafco.ca.gov OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

Nomination Statement:

"I, GAIL MORTON, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

Nominee Information:

Name: GAIL MORTON
Address: 5 VIA JOAQUIN MONTEREY CA 93940
Phone and e-mail: 831 375-0100 gmorton@montereyfamilylaw.com or directormorton@mcwd.org
District represented: MARINA COAST WATER DISTRICT
Your position with the District: DIRECTOR
Number of years as a District Board Member or Trustee: 1 YEAR

Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

Set forth on Page 2 of 2

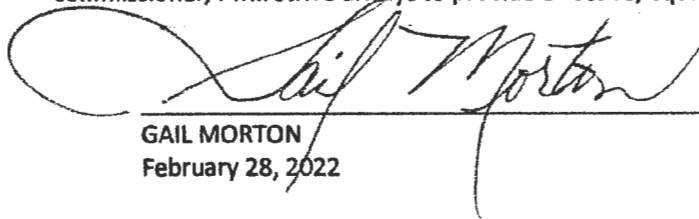
LAFCO's goal of preserving open space and agricultural land, discouraging urban sprawl, and delivering local and district services efficiently all aligns well with the aims I have promoted in past decades as an activist, Marina councilmember, and a board member of Fort Ord Reuse Authority.

I currently serve as a director of the Marina Coast Water District (MCWD), the largest water district in County of Monterey. I focus on developing and implementing policies that will ensure a safe, clean, affordable water supply for current and future MCWD customers—*without* undermining affordable water for others throughout the County.

In their vital regional role, LAFCO commissioners must exercise prudence and diligence, anticipating unintended consequences, when shaping the development of local agencies advantageously for the present and future needs of our county. It is imperative that every board action reflect a holistic, countywide understanding of land and water resources; the practical demands of development in the decades to come; and the importance of protecting the County's economy, which depends on agricultural land and the attraction of open space for tourism.

I study issues carefully to bring as roundly informed a perspective to the table as possible. In my observation, cooperative, multiagency solutions with cross-jurisdictional benefit are key to successful governance. Some excellent strategies have been modeled in the past; this approach will continue to reap dividends when pursued.

LAFCO's independent and dependent special districts deserve fair and focused representation. As a leader at the city, FORA, and MCWD levels, I have a record of respect for the diverse interests of constituent groups and persons and a strong commitment to balanced, workable solutions. As a LAFCO commissioner, I will strive always to provide effective, equitable representation.



GAIL MORTON
February 28, 2022