

**Spreckels Community Services District**  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
**December 21, 2016**

**6:30 pm**

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

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**1. Opening Business**

1.1 Call to Order

1.2 Roll Call & Establishment of Quorum

Ron Eastwood, President  
James Riley, Vice President  
Scott Henningsen, Director  
Otto Kramm, Director  
Cathy McDougall, Director  
Paul Ingram, Business Manager & Clerk to the Board

***Present: Henningsen, McDougall***

***Absent: Eastwood, Riley, Kramm***

***MEETING CANCELLED FOR LACK OF QUORUM***

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented.”

**2. Communications**

2.1 Correspondence

2.2 Oral Comments from the Public

**3. Consent Agenda**

RECOMMENDATION/ACTION: At the Pleasure of the Board

“That the Board of Directors approves the Consent Agenda as presented.”

3.1 Approval of the Minutes of the Regular Meeting of November 16, 2016

**4. Business Manager’s Report: Monthly Financials**

**5. Unfinished Business Action Items**

**6. New Business Action Items**

6.1 Review of Accounts Payable:

a. Paul J. Ingram	Management Services	\$ 500.00
b. Salinas Valley Landscaping	Monthly Service	\$ 1,275.00
c. Spreckels Memorial Dist.	AT&T	\$ 46.90
d. Spreckels Water Company	Monthly Service	\$ 258.76
e. PG&E	Streetlights	\$ 940.51
f. McGilloway, Ray, Brown & Kaufman	Audit	\$ 3,600.00
g. Quinn Company	Equipment Maint.	<u>\$ 1,847.02</u>
	TOTAL	\$ 8,468.17

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the period of November 2016.”

6.2 Adopt Resolution #2016\_04 moving District elections from odd to even years, extending current terms expiring December 31, 2017 to December 31, 2018.

RECOMMENDATION/ACTION: Paul Ingram, Business Manager.

“That the Board of Directors of the Spreckels Community Services District adopts Resolution #2016\_04 moving District elections from odd to even years.”

**7. Unfinished Business Non Action Items**

- 7.1 Review of Landscape Maintenance Contract
- 7.2 Letter to Parcel Holders & Constituents to be sent with assessment refund
- 7.3 Review Draft Audits for Fiscal Years 2009 and 2010.
- 7.4 Review of District Policies for purposes of inclusion and updating.

**8. New Business Non Action Items**

- 8.1 Review opportunities for mandatory board training.
- 8.2 2016 Local Agency Biennial Notice: Conflict of Interest Code.

**9. Comments by Members of the Board**

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees: Requests for Tree Service
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

**10. Reports from Standing and Ad Hoc Committees**

**11. Community Member Recognition**

**12. Adjourn to Closed Session**

- 12.1 Board conference regarding significant exposure to litigation.

**13. Return from Closed Session**

- 13.1 Report from Closed Session
- 13.2 Designate two board members to attend mediation session "Monterey County Regional Fire District & Spreckels Volunteer Fire Company, et al." January 12, 2017.

**16. Consideration of Items for Future Meetings**

- 16.1 Proposed Future Agenda Items

**17. Next Meeting Dates:**

January 18, 2017-6:30 PM  
February 15, 2017-6:30 PM

Agenda Items due January 12, 2017  
Agenda Items due February 6, 2017

**18. Adjournment**

Respectfully submitted,

Approved 1/18/2017

  
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Paul J. Ingram, Business Manager/Board Clerk