



Spreckels Community Services District  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday May 17, 2023 5:30 pm**  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

**AGENDA**

*Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.*

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President  
Amanda Lane, Vice-President  
Brian Amaral, Secretary  
Otto Kramm, Director  
Dallen Coronel, Director

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

7. APPROVAL OF MINUTES:

a. SCSD Regular Board Meeting April 19, 2023

8. GENERAL MANAGER'S REPORT:

- a. Financial Reports.
  - 1. Fund Balance as of 5/17/2023
  - 2. Budget FYTD to 5/17/2023
  - 3. Review of County Fund 634 Trial Balance Report: Period 10.
  - 4. Review of Expenditures April 2023.
  
- 9. UNFINISHED BUSINESS NON-ACTION ITEMS:
  - a. Enhanced Broadband in Spreckels: David Witkowski of Oku Solutions, LLC.
  - b. Parking space painting at Post Office and Emporium. Turning Lane painting Spreckels Boulevard and Hatton Avenue.
  
- 10. UNFINISHED BUSINESS ACTION ITEMS:
  - a. **RESOLUTION 2023-02: A RESOLUTION OF THE SPRECKELS COMMUNITY SERVICES DISTRICT BOARD DECLARING ITS INTENTION TO FORM LANDSCAPING, LIGHTING AND STORM DRAINAGE DISTRICT AND LEVY ASSESSMENTS, PRELIMINARILY APPROVING THE ENGINEER'S REPORT, PROVIDING NOTICE OF PUBLIC HEARING AND ORDERING THE MAILING OF THE ASSESSMENT BALLOTS.**
  
  - b. **RESOLUTION 2023-03: A RESOLUTION OF THE SPRECKELS COMMUNITY SERVICES DISTRICT BOARD ADOPTING PROPOSITION 218 ASSESSMENT BALLOT PROCEEDING PROCEDURES.**
  
  - c. Planning of public informational meeting and outreach.
  
- 11. NEW BUSINESS ACTION ITEMS:
  - a. El Gabilan Tree Service: Estimate for 3 Landmark Black Walnut Trees on Spreckels Boulevard. **\$6,095.00**
  
  - b. Review and Approval of Accounts Payable:

|                                |                              |                   |
|--------------------------------|------------------------------|-------------------|
| 1. Paul J. Ingram Company      | Management Services          | \$700.00          |
| 2. Spreckels Memorial District | Office Rent & Storm Labor    | \$100.00          |
| 3. Spreckels Water Company     | Water                        | \$287.64          |
| 4. PG&E                        | Streetlights & Pump Stations | <u>\$900.00</u>   |
|                                | <b>TOTAL</b>                 | <b>\$1,987.64</b> |
  
- 12. NEW BUSINESS NON-ACTION ITEMS:
  
- 13. ZONES 1 AND 2 SYSTEMS REPORT:
  - a. 2<sup>nd</sup> Street Pump Station Storm Damage Repairs.
  - b. FEMA Reimbursement
  
- 14. FUTURE AGENDA ITEMS:
  
- 15. ADJOURN REGULAR MEETING:

Next meeting Wednesday June 21, 2023 5:30 PM.

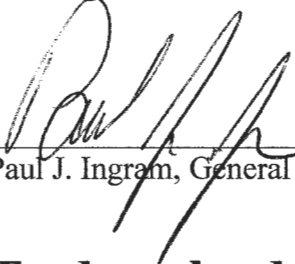
**ADA COMPLIANCE**

**In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.**

**In Compliance with Government Code section 54957.5**, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed on the District website [www.scsd.specialdistrict.org](http://www.scsd.specialdistrict.org).

**Certification**

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the May 17, 2023 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets Spreckels, CA 93962

  
\_\_\_\_\_  
Paul J. Ingram, General Manager

Date

5/11/2023

**To download the full agenda packet, please go to [www.scsd.specialdistrict.org](http://www.scsd.specialdistrict.org) and click on the meeting date. Click on the link to the agenda.**



Spreckels Community Services District  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Wednesday April 19, 2023 5:30 pm**  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

*The meeting was called to order by President McTighe at 5:29 pm.*

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President  
Amanda Lane, Vice-President  
Brian Amaral, Secretary  
Otto Kramm, Director  
Dallen Coronel, Director

***Present: McTighe, Lane, Kramm***

***Absent: Amaral, Coronel***

***QUORUM ESTABLISHED***

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS:

*Shaheen Jorgensen reported two very light odors from the drainage system.*

7. APPROVAL OF MINUTES:

a. SCSD Regular Board Meeting March 15, 2023

***Motion to approve [Lane] 2<sup>nd</sup> [Kramm].***

***Ayes: McTighe, Lane, Kramm***

***Noes: None***

***MOTION CARRIED***

8. GENERAL MANAGER'S REPORT:

a. Financial Reports.

1. Fund Balance as of 4/19/2023
2. Budget FYTD to 4/19/2023
3. Review of County Fund 634 Trial Balance Report: Period 9.
4. Review of Expenditures March 2023.

9. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Enhanced Broadband in Spreckels: David Witkowski of Oku Solutions, LLC.

*Funds are currently exhausted. Parallel effort by Supervisor Lopez is underway as well.*

10. UNFINISHED BUSINESS ACTION ITEMS:

- a. Resolution 2023-01: Resolution initiating proceedings for the formation of a new landscaping, lighting, and storm water district for Zone 1 [original Spreckels].

*Motion to adopt [Kramm] 2<sup>nd</sup> [Lane].*

*Ayes: McTighe, Lane, Kramm*

*Noes: None*

**MOTION CARRIED**

11. NEW BUSINESS ACTION ITEMS:

- a. Review and Approval of Accounts Payable:

|                                |                              |                    |
|--------------------------------|------------------------------|--------------------|
| 1. Paul J. Ingram Company      | Management Services          | \$1,330.00         |
| 2. Spreckels Memorial District | Office Rent & Storm Labor    | \$100.00           |
| 3. Spreckels Water Company     | Water                        | \$290.61           |
| 4. PG&E                        | Streetlights & Pump Stations | \$544.43           |
| 5. Green Line                  | Storm Drain Clearing         | \$980.00           |
| 6. Don Chapin Company          | Pump Station Repairs         | \$46,253.24        |
|                                | <b>TOTAL</b>                 | <b>\$49,498.28</b> |

*Motion to approve [Kramm] 2<sup>nd</sup> [Lane].*

*Ayes: McTighe, Lane, Kramm*

*Noes: None*

**MOTION CARRIED**

12. NEW BUSINESS NON-ACTION ITEMS:

- a. Parking space painting at Post Office and Emporium. Turning Lane painting Spreckels Boulevard and Hatton Avenue.

*McTighe has had preliminary discussions with Postmaster Nellie. She is open to having marked parking spaces.*

13. ZONES 1 AND 2 SYSTEMS REPORT:

- a. 2<sup>nd</sup> Street Pump Station Storm Damage Repairs.

14. FUTURE AGENDA ITEMS:

*Street lights which do not require a boom are much less expensive. Estimate of \$125.00.  
Will consider adding lights after Prop 218 election.*

15. ADJOURN REGULAR MEETING:

Next meeting Wednesday May 17, 2023 5:30 PM.

*The meeting was adjourned at 7:10 pm.*

Respectfully submitted,

Approval date \_\_\_\_\_

\_\_\_\_\_  
Paul J. Ingram, General Manager

DRAFT



**SPRECKELS COMMUNITY SERVICES DISTRICT  
FUND 634 BALANCE AS OF 5/17/2023 AFTER  
TODAY'S ACCOUNTS PAYABLE.**

**COUNTY FUND 634                      \$197,876.80**

Spreckels Community Services District  
Adopted Budget FYE 6/30/2023 FYTD to 4/19/2023

| Income                             |              | Budget             | FYTD                 | BALANCE           | %              |
|------------------------------------|--------------|--------------------|----------------------|-------------------|----------------|
| Zone 1 Assessment 16.3%            | <b>TOTAL</b> | \$6,700.00         | \$ 6,495.20          | \$3,060.01        | 96.94%         |
| Zone 2 Assessment 83.7%            | <b>TOTAL</b> | \$34,000.00        | \$ 33,352.65         | \$647.35          | 98.10%         |
| Non-Assessment Prop Taxes          |              | \$36,500.00        | \$ 37,549.01         | -\$1,049.01       | 102.87%        |
| Interest on Pooled Investments     |              | \$750.00           | \$ 2,738.76          | \$750.00          | 365.17%        |
| <b>Total Income</b>                |              | <b>\$77,950.00</b> | <b>\$ 80,135.62</b>  | <b>\$3,408.35</b> | <b>102.80%</b> |
| Expense                            |              |                    |                      |                   |                |
| Administrative Fees Zone 1 16.3%   |              | \$114.10           | \$ 65.53             | \$48.57           | 57.43%         |
| Administrative Fees Zone 2 83.7%   |              | \$585.90           | \$ 336.47            | \$249.43          | 57.43%         |
| Audit Expense Zone 1 16.3%         |              | \$570.50           |                      | \$570.50          | 0.00%          |
| Audit Expense Zone 2 83.7%         |              | \$2,929.50         |                      | \$2,929.50        | 0.00%          |
| Board/Staff Education Zone 1 16.3% |              | \$65.20            | \$ 6.52              | \$58.68           | 10.00%         |
| Board/Staff Education Zone 2 83.7% |              | \$334.80           | \$ 33.48             | \$301.32          | 10.00%         |
| Capital Improvements Zone 1 16.3%  |              | \$0.00             |                      | \$0.00            | #DIV/0!        |
| Capital Improvements Zone 2 83.7%  |              | \$9,000.00         | \$ 8,525.57          | \$474.43          | 94.73%         |
| Equipment Repair/Maint. Zone 1     |              | \$4,690.00         | \$ 33,490.00         | #####             | 714.07%        |
| Equipment Repair/Maint. Zone 2     |              | \$2,310.00         | \$ 16,495.07         | #####             | 714.07%        |
| General Liability/Property Zone 1  |              | \$570.50           |                      | \$570.50          | 0.00%          |
| General Liability/Property Zone 2  |              | \$2,929.50         |                      | \$2,929.50        | 0.00%          |
| Landscape Maint. Zone 2            |              | \$6,000.00         | \$ 3,300.00          | \$2,700.00        | 55.00%         |
| Legal Services Zone 1 16.3%        |              | \$1,000.00         | \$ 489.60            | \$510.40          | 48.96%         |
| Legal Services Zone 2 83.7%        |              | \$300.00           |                      | \$300.00          | 0.00%          |
| Management Zone 1 16.3%            |              | \$2,369.20         | \$ 1,271.40          | \$1,097.80        | 53.66%         |
| Management Zone 2 83.7%            |              | \$7,600.00         | \$ 6,528.60          | \$1,071.40        | 85.90%         |
| Membership Fees Zone 1 16.3%       |              | \$114.10           | \$ 123.23            | -\$9.13           | 108.00%        |
| Membership Fees Zone 2 83.7%       |              | \$585.90           | \$ 632.77            | -\$46.87          | 108.00%        |
| Office Rent Zone 1 16.3%           |              | \$195.60           | \$ 163.00            | \$32.60           | 83.33%         |
| Office Rent Zone 2 83.7%           |              | \$1,004.40         | \$ 837.00            | \$167.40          | 83.33%         |
| Parcel Management Zone 1 16.3%     |              | \$25,500.00        | \$ 20,227.55         | \$5,272.45        | 79.32%         |
| Parcel Management Zone 2 83.7%     |              | \$3,500.00         | \$ 3,222.45          | \$277.55          | 92.07%         |
| Power Zone 1                       |              | \$5,000.00         | \$ 4,751.94          | \$248.06          | 95.04%         |
| Power Zone 2                       |              | \$6,000.00         | \$ 4,492.62          | \$1,507.38        | 74.88%         |
| Property Taxes Zone 1              |              | \$20.00            | \$ 20.04             | -\$0.04           | 100.20%        |
| Property Taxes Zone 2              |              | \$710.00           | \$ 193.16            | \$516.84          | 27.21%         |
| Streetlight Repairs Zone 2         |              | \$500.00           |                      | \$500.00          | 0.00%          |
| Sidewalk ADA Repairs Zone 1        |              | \$0.00             |                      | \$0.00            | #DIV/0!        |
| Water Zone 1                       |              | \$1,100.00         | \$ 815.58            | \$284.42          | 74.14%         |
| Water Zone 2                       |              | \$3,500.00         | \$ 2,410.76          | \$1,089.24        | 68.88%         |
| Website Zone 1 16.3%               |              | \$48.90            |                      | \$48.90           | 0.00%          |
| Website Zone 2 83.7%               |              | \$251.10           |                      | \$251.10          | 0.00%          |
| Emergency Reserve                  |              | -\$11,449.20       |                      | #####             | 0.00%          |
| <b>Total Expense</b>               |              | <b>\$77,950.00</b> | <b>\$ 108,432.34</b> | <b>#####</b>      | <b>139.10%</b> |



**Report ID** : MC-FIN-BS-0301

**Run Date** : 05/11/2023

**Run Time** : 09:35 AM

**County of Monterey**  
**Trial Balance By Accounting Distribution**  
**Fiscal Year 2023 / 10 through 10**

**Cover Page**

**Parameters and Prompts**

|                               |      |
|-------------------------------|------|
| <b>Fiscal Year</b>            | 2023 |
| <b>Accounting Period From</b> | 10   |
| <b>Accounting Period To</b>   | 10   |
| <b>Fund</b>                   | 634  |
| <b>BSA</b>                    | *    |

**Report Description**

PLEASE NOTE: Period 0 does not exist until the Annual Close of the Prior Year has completed. Do NOT use this report for Final Closing Balances.

The Trial Balance by Accounting Distribution shows the accounting trial balance at a detail level, by Fund and Account. Ending Balance is the calculated balance at the end of the Accounting Period To prompt. (Beginning Balance + Total Debits + Total Credits = Ending Balance). Beginning Balance is the sum of Period 0 and the transactions prior to the Accounting Period From prompt. If the prior year has not been closed, the prior year must be entered into the Prompt 'Fiscal Year Due to be Closed', otherwise enter 1900.

To retrieve year-to-date debit and credits: Select Accounting Period From as 1. It is not necessary to use 0 in the prompt Accounting Period From.

To retrieve one period worth of debit and credits, select Accounting Period From and Accounting Period To as the same period. Example: For Period 1, Accounting Period From and Accounting Period To is 1.

Report ID : MC-FIN-BS-0301

Run Date : 05/11/2023

Run Time : 09:35 AM

**County of Monterey**  
**Trial Balance By Accounting Distribution**  
**Fiscal Year 2023 / 10 through 10**

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Fund 634 - Spreckels Community Services

Account Type Asset

BSA/Obj/Rev B-1001 - Cash

Sub BSA/Obj/Rev No Sub-BSA Specified

| Transaction ID                                | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction<br>Date | Description                          | Beginning<br>Balance | Debits           | Credits            | Ending Balance    |
|---|--------------------------------|---------------------|--------------------------------------|----------------------|------------------|--------------------|-------------------|
| JV,1110,PTAX34_23_PTAF                        |                                | 04/17/2023          | Property Tax Admin Fees              |                      | 0.00             | (402.00)           |                   |
| JV,1110,PTAX35_23_CS                          |                                | 04/18/2023          | Curr Sec - Mar-Apr16 2023            |                      | 28,841.59        | 0.00               |                   |
| JV,1110,PTAX36_23_SUPPL                       |                                | 04/18/2023          | Current Sup - Dec16 2022-Apr 16 2023 |                      | 422.94           | 0.00               |                   |
| JVA,1110,INTALLOQC32023-06                    |                                | 04/27/2023          | InterestAllocation 3rd Qtr2022-23    |                      | 1,294.67         | 0.00               |                   |
| MDI,9800,SDWF000028281                        |                                | 04/03/2023          |                                      |                      | 0.00             | (984.56)           |                   |
| MDI,9800,SDWF000028282                        |                                | 04/07/2023          |                                      |                      | 0.00             | (95.00)            |                   |
| MDI,9800,SDWF000028283                        |                                | 04/07/2023          |                                      |                      | 0.00             | (1,475.00)         |                   |
| MDI,9800,SDWF000028304                        |                                | 04/24/2023          |                                      |                      | 0.00             | (1,330.00)         |                   |
| MDI,9800,SDWF000028305                        |                                | 04/24/2023          |                                      |                      | 0.00             | (100.00)           |                   |
| MDI,9800,SDWF000028306                        |                                | 04/24/2023          |                                      |                      | 0.00             | (544.43)           |                   |
| MDI,9800,SDWF000028307                        |                                | 04/24/2023          |                                      |                      | 0.00             | (290.61)           |                   |
| MDI,9800,SDWF000028308                        |                                | 04/24/2023          |                                      |                      | 0.00             | (980.00)           |                   |
| MDI,9800,SDWF000028309                        |                                | 04/24/2023          |                                      |                      | 0.00             | (46,253.24)        |                   |
| MDI,9800,SDWF000028310                        |                                | 04/24/2023          |                                      |                      | 0.00             | (326.40)           |                   |
| <b>Total for Sub-BSA No Sub-BSA Specified</b> |                                |                     |                                      | <b>220,265.29</b>    | <b>30,559.20</b> | <b>(52,781.24)</b> | <b>198,043.25</b> |
| <b>Total for B-1001 - Cash</b>                |                                |                     |                                      | <b>220,265.29</b>    | <b>30,559.20</b> | <b>(52,781.24)</b> | <b>198,043.25</b> |

Report ID : MC-FIN-BS-0301

Run Date : 05/11/2023

Run Time : 09:35 AM

County of Monterey  
Trial Balance By Accounting Distribution  
Fiscal Year 2023 / 10 through 10

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Fund 634 - Spreckels Community Services

Account Type Liability

BSA/Obj/Rev

Sub BSA/Obj/Rev No Sub-BSA Specified

| Transaction ID  | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction<br>Date | Description | Beginning<br>Balance | Debits      | Credits     | Ending Balance  |
|---|--------------------------------|---------------------|-------------|----------------------|-------------|-------------|-----------------|
|   |                                |                     |             |                      | 0.00        | 0.00        |                 |
| <b>Total for Sub-BSA No Sub-BSA Specified</b>               |                                |                     |             | <b>(225.41)</b>      | <b>0.00</b> | <b>0.00</b> | <b>(225.41)</b> |
| <b>Total for B-2080 - Outlawed Welfare Warrant Suspense</b> |                                |                     |             | <b>(225.41)</b>      | <b>0.00</b> | <b>0.00</b> | <b>(225.41)</b> |

BSA/Obj/Rev

Sub BSA/Obj/Rev No Sub-BSA Specified

| Transaction ID                                | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction<br>Date | Description | Beginning<br>Balance | Debits      | Credits     | Ending Balance |
|---|--------------------------------|---------------------|-------------|----------------------|-------------|-------------|----------------|
|   |                                |                     |             |                      | 0.00        | 0.00        |                |
| <b>Total for Sub-BSA No Sub-BSA Specified</b> |                                |                     |             | <b>0.00</b>          | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>    |
| <b>Total for B-2081 - Stale Dated Checks</b>  |                                |                     |             | <b>0.00</b>          | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>    |

BSA/Obj/Rev B-2530 - Assets Held as Agency for Others

Sub BSA/Obj/Rev 4010 - Current Secured

| Transaction ID                                  | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction<br>Date | Description               | Beginning<br>Balance | Debits      | Credits            | Ending Balance      |
|---|--------------------------------|---------------------|---------------------------|----------------------|-------------|--------------------|---------------------|
| JV,1110,PTAX35_23_CS                            |                                | 04/18/2023          | Curr Sec - Mar-Apr16 2023 |                      | 0.00        | (12,784.36)        |                     |
| <b>Total for Sub-BSA 4010 - Current Secured</b> |                                |                     |                           | <b>(353,187.17)</b>  | <b>0.00</b> | <b>(12,784.36)</b> | <b>(365,971.53)</b> |

Sub BSA/Obj/Rev 4015 - Current Unsecured

| Transaction ID | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction<br>Date | Description | Beginning<br>Balance | Debits | Credits | Ending Balance |
|----------------|--------------------------------|---------------------|-------------|----------------------|--------|---------|----------------|
|                |                                |                     |             |                      | 0.00   | 0.00    |                |

Report ID : MC-FIN-BS-0301

Run Date : 05/11/2023

Run Time : 09:35 AM

County of Monterey  
Trial Balance By Accounting Distribution  
Fiscal Year 2023 / 10 through 10

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Fund 634 - Spreckels Community Services  
Account Type Liability  
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others  
Sub BSA/Obj/Rev 4015 - Current Unsecured

Total for Sub-BSA 4015 - Current Unsecured (14,538.63) 0.00 0.00 (14,538.63)

Sub BSA/Obj/Rev 4025 - Prior Secured

| Transaction ID | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
|----------------|--------------------------------|------------------|-------------|-------------------|--------|---------|----------------|
|                |                                |                  |             |                   | 0.00   | 0.00    |                |

Total for Sub-BSA 4025 - Prior Secured (6,774.05) 0.00 0.00 (6,774.05)

Sub BSA/Obj/Rev 4030 - Prior Unsecured

| Transaction ID | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
|----------------|--------------------------------|------------------|-------------|-------------------|--------|---------|----------------|
|                |                                |                  |             |                   | 0.00   | 0.00    |                |

Total for Sub-BSA 4030 - Prior Unsecured (136.36) 0.00 0.00 (136.36)

Sub BSA/Obj/Rev 4035 - Current Supplemental

| Transaction ID          | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction Date | Description                          | Beginning Balance | Debits | Credits  | Ending Balance |
|-------------------------|--------------------------------|------------------|--------------------------------------|-------------------|--------|----------|----------------|
| JV,1110,PTAX36_23_SUPPL |                                | 04/18/2023       | Current Sup - Dec16 2022-Apr 16 2023 |                   | 0.00   | (422.94) |                |

Total for Sub-BSA 4035 - Current Supplemental (6,055.50) 0.00 (422.94) (6,478.44)

Sub BSA/Obj/Rev 4040 - Prior Supplemental

| Transaction ID | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits | Credits | Ending Balance |
|----------------|--------------------------------|------------------|-------------|-------------------|--------|---------|----------------|
|                |                                |                  |             |                   | 0.00   | 0.00    |                |

Total for Sub-BSA 4040 - Prior Supplemental (367.01) 0.00 0.00 (367.01)

Sub BSA/Obj/Rev 5030 - HOPTR

Report ID : MC-FIN-BS-0301

Run Date : 05/11/2023

Run Time : 09:35 AM

County of Monterey  
Trial Balance By Accounting Distribution  
Fiscal Year 2023 / 10 through 10

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Fund 634 - Spreckels Community Services  
Account Type Liability  
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others  
Sub BSA/Obj/Rev 5030 - HOPTR

| Transaction ID                        | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction Date | Description | Beginning Balance | Debits      | Credits     | Ending Balance    |
|---------------------------------------|--------------------------------|------------------|-------------|-------------------|-------------|-------------|-------------------|
|                                       |                                |                  |             |                   | 0.00        | 0.00        |                   |
| <b>Total for Sub-BSA 5030 - HOPTR</b> |                                |                  |             | <b>(1,857.36)</b> | <b>0.00</b> | <b>0.00</b> | <b>(1,857.36)</b> |

Sub BSA/Obj/Rev 5415 - Special Assessments

| Transaction ID                                      | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction Date | Description               | Beginning Balance   | Debits      | Credits            | Ending Balance      |
|---|--------------------------------|------------------|---------------------------|---------------------|-------------|--------------------|---------------------|
| JV,1110,PTAX35_23_CS                                |                                | 04/18/2023       | Curr Sec - Mar-Apr16 2023 |                     | 0.00        | (16,057.23)        |                     |
| <b>Total for Sub-BSA 5415 - Special Assessments</b> |                                |                  |                           | <b>(670,723.23)</b> | <b>0.00</b> | <b>(16,057.23)</b> | <b>(686,780.46)</b> |

Sub BSA/Obj/Rev No Sub-BSA Specified

| Transaction ID             | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction Date | Description                       | Beginning Balance | Debits    | Credits    | Ending Balance |
|----------------------------|--------------------------------|------------------|-----------------------------------|-------------------|-----------|------------|----------------|
| JV,1110,PTAX34_23_PTAF     |                                | 04/17/2023       | Property Tax Admin Fees           |                   | 402.00    | 0.00       |                |
| JVA,1110,INTALLOCC32023-06 |                                | 04/27/2023       | InterestAllocation 3rd Qtr2022-23 |                   | 0.00      | (1,294.67) |                |
| MDI,9800,SDWF000028281     |                                | 04/03/2023       |                                   |                   | 984.56    | 0.00       |                |
| MDI,9800,SDWF000028282     |                                | 04/07/2023       |                                   |                   | 95.00     | 0.00       |                |
| MDI,9800,SDWF000028283     |                                | 04/07/2023       |                                   |                   | 1,475.00  | 0.00       |                |
| MDI,9800,SDWF000028304     |                                | 04/24/2023       |                                   |                   | 1,330.00  | 0.00       |                |
| MDI,9800,SDWF000028305     |                                | 04/24/2023       |                                   |                   | 100.00    | 0.00       |                |
| MDI,9800,SDWF000028306     |                                | 04/24/2023       |                                   |                   | 544.43    | 0.00       |                |
| MDI,9800,SDWF000028307     |                                | 04/24/2023       |                                   |                   | 290.61    | 0.00       |                |
| MDI,9800,SDWF000028308     |                                | 04/24/2023       |                                   |                   | 980.00    | 0.00       |                |
| MDI,9800,SDWF000028309     |                                | 04/24/2023       |                                   |                   | 46,253.24 | 0.00       |                |

Report ID : MC-FIN-BS-0301

Run Date : 05/11/2023

Run Time : 09:35 AM

**County of Monterey**  
**Trial Balance By Accounting Distribution**  
**Fiscal Year 2023 / 10 through 10**

Page 5 of 5

**Fund** 634 - Spreckels Community Services  
**Account Type** Liability  
**BSA/Obj/Rev** B-2530 - Assets Held as Agency for Others  
**Sub BSA/Obj/Rev** No Sub-BSA Specified

| Transaction ID   | Jrnl Doc Ref<br>(Code,Dept,ID) | Transaction<br>Date | Description | Beginning<br>Balance | Debits           | Credits            | Ending Balance      |
|--|--------------------------------|---------------------|-------------|----------------------|------------------|--------------------|---------------------|
| MDI,9800,SDWF000028310                                     |                                | 04/24/2023          |             |                      | 326.40           | 0.00               |                     |
| <b>Total for Sub-BSA No Sub-BSA Specified</b>              |                                |                     |             | <b>833,599.43</b>    | <b>52,781.24</b> | <b>(1,294.67)</b>  | <b>885,086.00</b>   |
| <b>Total for B-2530 - Assets Held as Agency for Others</b> |                                |                     |             | <b>(220,039.88)</b>  | <b>52,781.24</b> | <b>(30,559.20)</b> | <b>(197,817.84)</b> |
| <b>Total for Fund 634 - Spreckels Community Services</b>   |                                |                     |             | <b>0.00</b>          | <b>83,340.44</b> | <b>(83,340.44)</b> | <b>0.00</b>         |
| <b>Grand Total</b>   |                                |                     |             | <b>0.00</b>          | <b>83,340.44</b> | <b>(83,340.44)</b> | <b>0.00</b>         |



**RESOLUTION NO. 2023-02**

**A RESOLUTION OF THE SPRECKELS COMMUNITY SERVICES DISTRICT BOARD  
DECLARING ITS INTENTION TO FORM LANDSCAPING, LIGHTING AND STORM  
DRAINAGE DISTRICT AND LEVY ASSESSMENTS, PRELIMINARILY APPROVING  
THE ENGINEER'S REPORT, PROVIDING NOTICE OF PUBLIC HEARING AND  
ORDERING THE MAILING OF THE ASSESSMENT BALLOTS**

**WHEREAS**, by Resolution No. 2023-01, approved on April 19, 2023, the District Board ordered the initiation of proceedings for the formation of Landscaping, Lighting, and Storm Drainage District pursuant to the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the California Streets and Highways Code (commencing with § 22500 thereof) (“Act”); and

**WHEREAS**, Proposition 218 was adopted on November 6, 1996, adding Articles XIIC and XIID to the California Constitution, which impose certain procedural and substantive requirements relating to assessments (as defined).

**WHEREAS**, the Landscaping, Lighting, and Storm Drainage District is intended to replace the Maintenance Zone No. 1 assessments levied by the Spreckels Community Services District Special Assessment Fund 83350; and

**WHEREAS**, the Maintenance Zone No. 1 assessments levied by the Spreckels Community Services District Special Assessment Fund 83350 will be replaced only if there is not majority protest against the proposed Landscaping, Lighting, and Storm Drainage District; and

**WHEREAS**, an Engineer’s Report (“Report”) has been prepared by SCI Consulting Group, registered, professional engineers (“Assessment Engineer”), and submitted to the District Board, in which an assessment is proposed to fund the cost of the installation, maintenance and servicing of improvements within the District boundaries as described in Section 3 below. The proposed landscaping and lighting maintenance assessment shall be described as “Landscaping, Lighting, and Storm Drainage District” of the Spreckels Community Services District (hereinafter the “Assessment District”).

***NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF THE SPRECKELS COMMUNITY SERVICES DISTRICT AS FOLLOWS:***

**SECTION 1:** The above Recitals are in all respects true and correct.

**SECTION 2: Reference to Initiation.** In accordance with direction from the District Board, SCI Consulting Group, (“Engineer of Work”), prepared an Engineer’s Report (“Report”) pursuant to the Act and Article XIID of the California Constitution. The Report has been prepared, filed with the Board Secretary, reviewed, and duly considered by the District Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer’s Report for all subsequent proceedings under and pursuant to this Resolution.

**SECTION 3: Description of the Improvements:** The purpose of the Assessment District shall be for the installation, maintenance, and servicing of public and/or private areas and facilities, including but not limited to the installation, maintenance and servicing of trees within the greenbelt areas generally located between the sidewalk and street in front of residences, storm drainage systems, sidewalk maintenance, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for specified public property within the Assessment District boundaries that convey special benefits to private properties within the District. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the improvements, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping including trimming as described herein; removal of trimmings, rubbish, debris, and other solid waste, and maintenance of storm drainage systems including but not limited to the installation, maintenance and clearing of storm drains and pump stations. Trimming of trees shall be limited to the periodic maintenance of tree limbs for clearance from the ground so as to provide for safe passage upon sidewalks, or for aesthetic purposes and general safety, but shall not include the removal of diseased or fallen trees, for which County guidelines specify homeowner responsibility. Servicing means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any improvements maintaining, operating and servicing street and traffic safety lighting under District ownership, or the maintenance of any other improvements covered by the Spreckels Community Services District.

**SECTION 4: Reference to Engineer’s Report:** The Report is hereby incorporated by reference. Reference is hereby made to the Report for a full and detailed description of the Improvements, the boundaries of the Assessment District and the proposed assessments upon assessable lots and parcels of land within the Assessment District. Reference is also hereby made to the Report for an estimate of the costs of the Improvements proposed to be financed from the proceeds of the proposed assessment.

**SECTION 5: Report of the Assessment Engineer:** The Report is available for public review at the Spreckels Community Services District, located at 90 Fifth St., Spreckels, California 93962. The Engineer’s Report includes:

- A. A description of the Improvements to be funded with assessment proceeds, services, and incidental costs; and
- B. An estimate of the annual cost of such Improvements; and
- C. A description of the assessable parcels of land within the District and proposed to be subject to the assessment; and



- D. A description of the proportionate special and general benefits conferred on property by the proposed assessment; and
- E. A description of the boundaries of the proposed Assessment District; and
- F. A specification of the amount to be assessed upon various types of assessable land to fund the cost of the Improvements; and
- G. The proposed method and formula of assessing the costs and expenses of the Improvements to the properties which will specially benefit from the Improvements.

**SECTION 6:** Description of Assessment District: The Assessment District consists of the lots and parcels shown on the boundary map of the Assessment District on file with the Board Secretary, and reference is hereby made to such map for further particulars.

**SECTION 7:** Proposed Assessment Rate: It is the intention of this District Board to levy and collect assessments within the Assessment District. The estimated Fiscal Year 2023-24 cost of providing the Improvements is \$55,672. Said estimated cost results in a proposed Single-Family Equivalent (“SFE”) assessment rate of TWO HUNDRED NINETEEN DOLLARS AND TWENTY SEVEN CENTS (\$219.27) for fiscal year 2023-24. It is the further intention of the District to have the assessment collected on the tax roll in the same manner, by the same persons, and at the same time as, together with and not separately from, its general taxes.

**SECTION 8:** Public Hearing: notice is hereby given that the public hearing on the proposed assessment shall be held before the District Board of the Spreckels Community Services District in the Spreckels Veterans Memorial Building, located at 90 Fifth St., Spreckels, CA on Wednesday, July 19, 2023 at the hour of 5:30 p.m., or as soon thereafter as the matter may be heard, for the purpose of this District Board’s determination of whether the public interest, convenience and necessity require the improvements and this District Board’s final action upon the report and the assessments therein. All interested persons shall be afforded the opportunity to hear and be heard. Any interested person may file a written protest with the Board Secretary, or, having previously filed a protest, may file a written withdrawal of that protest, prior to the conclusion of the public input portion of the public hearing. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by the signer thereof. The District Board shall consider all oral statements and all written protests made or filed by any interested person.

**SECTION 9:** Notice and Ballot: The Board Secretary hereby is authorized and directed to cause Notice of the hearing ordered under Section 8 hereof to be given in accordance with law by United States Mail, and such Notice shall be deemed to have been given when so deposited in the United States Mail. The envelope or cover of the mailing shall include the name of the District. The mailed Notice shall be given to all property owners of assessable parcels within the Assessment District by such mailing by name to those persons whose names and addresses appear on the last equalized secured property tax assessment roll of Monterey County, or in the case of any public entity, the representative of such public entity at the address thereof known to the Board Secretary. The Notice shall include, but not be limited to, the total amount of assessment proposed to be levied in the Assessment District for fiscal year 2023-24, the

assessment proposed for the owner’s particular parcel(s) and the duration thereof and the reason for the assessment. Each Notice shall also contain the proposed assessment and the basis upon which the amount of the assessment was calculated. Each Notice shall also contain an assessment ballot, a summary of the procedures applicable to the completion, return and tabulation of assessment ballots, the date, time, and location of the public hearing and a statement that the existence of a majority protest will result in the assessment not being imposed. The Notice herein provided shall be mailed not less than forty-five (45) days before the date of the public hearing.

**SECTION 10:** Additional Information: To obtain additional information about the proposed assessments, the Assessment District, or the proposed Improvements contact: Chris Coulter, District Consultant, telephone number (707) 430-4300. The Engineer’s Report and other written material about the Assessment District may also be reviewed online at <https://scsd.specialdistrict.org/district-transparency>.

**SECTION 11:** Annual Assessments: The assessments are proposed to be levied annually. If the proposed assessments are approved and confirmed by the District Board, the assessments will increase in future years by an amount up to the change in the Northern California (San Francisco-Oakland-Hayward) Consumer Price Index-All Urban Consumers (the “CPI”) not to exceed 4% without a further vote or balloting process. In each subsequent year in which the assessments will be levied, an updated Engineer’s Report, including a proposed budget and assessment rate, shall be prepared. The updated Engineer’s Report shall be considered by the District Board at a noticed public hearing. The updated Engineer’s Report shall serve as the basis for the continuation of the assessments.

**PASSED AND ADOPTED** by the District Board of the Spreckels Community Services District, this 17th day of May 2023, with a MOTION by \_\_\_\_\_ and **SECONDED** by \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

\_\_\_\_\_  
Paul J. Ingram, General Manager



**RESOLUTION NO. 2023-03**

**A RESOLUTION OF THE SPRECKELS COMMUNITY SERVICES DISTRICT  
DISTRICT BOARD ADOPTING PROPOSITION 218 ASSESSMENT BALLOT  
PROCEEDING PROCEDURES**

**WHEREAS**, by Resolution No. 2023-01, approved on April 19, 2023, the District Board ordered the initiation of proceedings for the formation of Landscaping, Lighting, and Storm Drainage District pursuant to the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the California Streets and Highways Code (commencing with § 22500 thereof) (“Act”); and

**WHEREAS**, Proposition 218 was adopted on November 6, 1996, adding Articles XIIC and XIID to the California Constitution, which impose certain procedural and substantive requirements relating to assessments (as defined).

**WHEREAS**, the District believes it to be in the best interests of the District and its property owners to confirm and memorialize the District’s procedures and guidelines regarding implementation of the provisions of Proposition 218 and pertinent statutes relating to assessments.

***NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF THE SPRECKELS COMMUNITY SERVICES DISTRICT AS FOLLOWS:***

**SECTION 1:** The above Recitals are in all respects true and correct.

**SECTION 2:** Statement of Legislative Intent: In adopting this resolution, it is the District Board’s intent to adopt assessment ballot proceedings, which are consistent and in compliance with Articles XIIC and XIID of the California Constitution and with Government Code §§ 53750 through 53754. It is not the intent of the District Board to vary in any way from the requirements of either the California Constitution or the laws of the State of California. If there is any inconsistency of each between a provision of this resolution and state law, state law will govern.

**SECTION 3:** Definition of Assessment: Proposition 218 defines “assessment” as “any levy or charge by an agency upon real property that is based upon the special benefit conferred upon the real property by a public improvement or services, that is imposed to pay the capital cost of the public improvement, the maintenance and operation expenses of the public improvement or the cost of the service being provided.”

“Assessment” includes, but is not limited to, “special assessment,” “benefit assessment,” “maintenance assessment,” and “special assessment tax.”

**SECTION 4: Assessment Ballot Proceeding:** The following procedures shall be used in an assessment ballot proceeding that follows the requirements of California Constitution, Article XIID, § 4:

- A. Amount of Assessment: Only special benefits are assessable. The amount of assessment shall be each identified parcel’s proportionate share of the cost of the landscape maintenance services based upon that parcel’s special benefit from the services provided. The amount shall be proportional to, and no greater than, the special benefits conferred on the property.
  
- B. Engineer’s Report: The District Board shall direct the filing of an engineer’s report that shall comply with the applicable state statute(s) authorizing the assessment and with California Constitution, Article XIID, § 4. The engineer’s report shall explain the special benefits conferred by the improvements and/or services funded by the assessments. The engineer’s report shall also provide the evidence upon which the District Board may find that a special benefit exists. If the improvement or service confers a general benefit, the engineer’s report shall describe the general benefit and an alternative funding source for any general benefits. The engineer’s report shall be prepared by a registered professional engineer certified by the State of California, (“Assessment Engineer”). The cost of preparing the engineer’s report shall be included as a cost of the assessment.
  
- C. Notice: The following guidelines shall apply to giving notice of an assessment:
  - 1. The record owner(s) of each parcel to be assessed shall be determined from the last equalized property tax roll. If the property tax roll indicates more than one owner, each owner shall receive notice. Only property owners shall receive notice;
  
  - 2. The notice shall be sent at least forty-five (45) days prior to the date set for the public hearing on the assessment;
  
  - 3. The notice provided by this section shall contain the following information:
    - a. The total amount to be assessed for the entire assessment district;
    - b. The amount to be assessed to the owner’s particular parcel;
    - c. The duration of the payments;
    - d. The reason for the assessment;
    - e. The basis upon which the amount of the proposed assessment was calculated;
    - f. The date, time, and location of the public hearing on the proposed assessment;
    - g. A summary of the procedures for the completion, return and tabulation of the assessment ballots;
    - h. A disclosure statement that the existence of a majority protest will result in the assessment not being imposed; and

- i. A ballot to be completed by the owner, as further described in paragraph IV, D of this resolution.
4. The notice provided by this section and in accordance with California Code §§ 53753(b) and (c) shall supersede and be in lieu of any other statutes requiring notice to levy or increase an assessment, including but not limited to the notice required by the state statute authorizing the assessment and California Government Code § 54954.6;
5. Failure of any person to receive notice shall not invalidate the proceedings;
6. The cost of providing notice shall be included as a cost of the assessment.

D. Assessment Ballot: The following guidelines shall apply to the assessment ballot:

1. The ballot required by Article XIID, § 4(d), of the California Constitution shall be mailed to all property owners of record subject to the proposed assessment at least forty-five (45) days prior to the date of the public hearing on the proposed assessment. Said ballot shall comply with the requirements of California Government Code §§ 53753(b) and (c). The ballot shall be designed in such a way that, once sealed, its contents are concealed.
2. All ballots must be returned either by mail or by hand delivery; not later than the date for return of ballots stated on the notice and ballot described in this section. Mailed ballots must be returned to Spreckels Community Services District, P.O. Box 7432 / Spreckels, CA 93962, or, if delivered at the time and location of the public hearing, to be held at the Spreckels Veterans Memorial Building, 90 Fifth St., Spreckels CA, and handed to the District General Manager. Ballots must be returned either by mail or by hand delivery prior to the conclusion of the public input portion of the public hearing. The District General Manager shall tabulate the ballots (“Tabulator”) after the close of the public input portion of the public hearing and the tabulation will be accessible to the public.
3. Each ballot must be signed under penalty of perjury. In the event that more than one (1) of the record owners of a parcel submits an assessment ballot, the amount of the proposed assessment to be imposed upon the parcel shall be allocated to each ballot submitted in proportion to the respective record ownership interests or, if the ownership interests are not shown on the record, as established to the satisfaction of the District Board or Assessment Engineer by documentation provided by the record owners. If two (2) or more persons own a parcel subject to the assessment, any one (1) owner may cast an assessment ballot for all owners.
4. If a parcel has multiple owners, any owner may request a proportional assessment ballot. If the ownership interest of the owner is not shown on the last equalized secured property tax assessment roll, such request must include evidence, satisfactory to the District, of the owner's proportional rights in the parcel. The Assessment Engineer will provide the

- proportional ballot to the owner at the address shown on the assessment roll. Any request for a ballot to be mailed to another location must include evidence, satisfactory to the District, of the identity of the person requesting the ballot. Each proportional ballot will be marked to identify it as a proportional ballot and to indicate the owner's proportional rights in the parcel. The Assessment Engineer shall keep a record of each proportional ballot provided to an owner.
5. The District will only accept official ballots mailed or otherwise provided to owners by the Assessment Engineer.
  6. If an assessment ballot is lost, withdrawn, destroyed, or never received, the Assessment Engineer will mail or otherwise provide a replacement ballot to the owner upon receipt of a request delivered to the District or the Assessment Engineer. The replacement ballot will be marked to identify it as a replacement ballot or a replacement proportional ballot. Any request for a replacement or replacement proportional ballot to be mailed to another location must include evidence, satisfactory to the District or the Assessment Engineer, of the identity of the person requesting the ballot. The same procedure applies to replacement ballots or replacement proportional ballots, which are lost, withdrawn, destroyed, or never received.
  7. If an assessment ballot is returned by the United States Post Office as undeliverable, the Assessment Engineer may mail a redelivered ballot to the current property owner, if updated ownership or owner mailing address can be determined. The redelivered ballot will be marked to identify it as a redelivered ballot.
  8. An assessment ballot proceeding is not an election or voting for purposes of Article II of the California Constitution or of the Elections Code.
  9. An assessment ballot is a disclosable "public record" as that phrase is defined by California Government Code § 6252 during and after tabulation of the ballots.
  10. The California Government Code requires that assessment ballots be signed by property owners. However, property owner names and corresponding votes will remain strictly confidential, except as necessary to count the votes or as disclosure is required by California law.
  11. To complete an assessment ballot, the owner of the parcel or his or her authorized representative must (1) mark the appropriate box (or circle) supporting or opposing the proposed assessment, and (2) sign, under penalty of perjury, the statement on the ballot that the person completing the ballot is the owner of the parcel or the owner's authorized representative. Only one (1) box (or circle) may be stamped or marked on each ballot. All incomplete or improperly marked ballots shall be disqualified from balloting. The Tabulator will retain all such invalid ballots.

12. After returning an assessment ballot to the District, or the Tabulator on behalf of the District, the person who signed the ballot may withdraw the ballot by submitting a written statement to the District directing the District to withdraw the ballot. Such statement must be received by the District or the Tabulator prior to the close of the public input portion of the public hearing on the proposed assessment. When ballots for the assessment are tabulated, the Tabulator will segregate withdrawn ballots from all other returned ballots. The Tabulator will retain all withdrawn ballots and will indicate on the face of such withdrawn ballots that they have been withdrawn.
13. In order to change the contents of a ballot that has been submitted, the person who has signed that ballot may (1) request that such ballot be withdrawn, (2) request that a replacement ballot be issued, and (3) return the replacement ballot fully completed. Each of these steps must be completed according to the procedures set forth above.

E. Tabulating Ballots: The following guidelines shall apply to tabulating assessment ballots:

1. Assessment ballots shall remain sealed until tabulation commences.
2. The District General Manager shall oversee and direct the tabulation of the assessment ballots. The Tabulator shall follow the rules and procedures of the laws of the State of California, this Resolution and any other rules and procedures of the District Board. If the Tabulator needs clarification, then he or she shall inquire of the District Board, which is the final arbiter. All ballots shall be accepted as valid except those in the following categories:
  - a. A photocopy of a ballot, a letter or other form of a ballot that is not an official ballot provided by the District or the Assessment Engineer on behalf of the District;
  - b. An unsigned ballot, or ballot signed by an unauthorized individual;
  - c. A ballot which lacks an identifiable mark in the box for a “yes” or “no” vote or with more than one (1) box marked, will not be counted;
  - d. A ballot which appears tampered with or otherwise invalid based upon its appearance or method of delivery or other circumstances;
  - e. A ballot for which the barcode representing the parcel number is damaged or obstructed, unless the parcel number or property ownership information is legible and allows the Tabulator to clearly determine the property(s) identified on the ballot.
  - f. A ballot received after the close of the balloting time period.
3. The Tabulator’s decision, after consultation with the District Board’s legal counsel, that a ballot is invalid shall be final and may not be appealed to the District Board.

4. If more than one (1) of the record owners of a parcel submits an assessment ballot, the amount of the proposed assessment to be imposed upon the parcel shall be allocated to each ballot in proportion to the respective record ownership interests, as shown on the record or as established to the District's satisfaction by documentation provided by the record owners.
5. In the event of a dispute regarding whether the signer of a ballot is the owner of the parcel to which the ballot applies, the District Board will make such determination from the official County Assessor records and any evidence of ownership submitted to the District Board prior to the conclusion of the public hearing. The District Board shall be under no duty to obtain or consider any other evidence as to ownership of property and its determination of ownership will be final and conclusive.
6. In the event of a dispute regarding whether the signer of a ballot is an authorized representative of the owner of the parcel, the District Board may rely on the statement on the ballot signed under penalty of perjury that the person completing the ballot is the owner's authorized representative and any evidence submitted to the District Board prior to the conclusion of the public hearing. The District Board will be under no duty to obtain or consider any other evidence as to whether the signer of the ballot is an authorized representative of the owner, and its determination will be final and conclusive.
7. A property owner who has submitted an assessment ballot may withdraw the ballot and submit a new or changed ballot up until the conclusion of the public input portion of the public hearing on the assessment. Assessment ballots may be withdrawn, and newer changed ballots submitted up until the conclusion of the public input portion of the public hearing on the assessment.
8. A property owner's failure to receive an assessment ballot shall not invalidate the proceedings conducted under this section and California Constitution Article XIIIID, § 4.
9. The District shall retain all ballots for a period of two (2) years from the date of the public hearing.

#### F. Public Hearing.

1. At the public hearing, the District Board shall hear and consider all public testimony, objections and protests regarding the proposed assessment and accept ballots until the close of the public input portion of the public hearing.
2. Reasonable time limits may be imposed on both the length of the entire hearing and the length of each speaker's testimony.



3. At the conclusion of the public input portion of the hearing, but prior to the conclusion of the public hearing, the Tabulator shall begin tabulation of the ballots at the direction of the District Board, including those received during the public hearing.
4. If it is not possible to tabulate the ballots on the day of the public hearing, or if additional time is necessary for public testimony, the District Board may continue the public hearing from time to time in order to receive additional testimony, information, or to finish tabulating the ballots.
5. If, according to the final tabulation of the ballots, ballots submitted against the assessment exceed the ballots submitted in favor of the assessment, weighted according to the proportional financial obligation of the affected property, a “majority protest” exists and the District Board shall not impose the assessment.

**PASSED AND ADOPTED** by the District Board of the Spreckels Community Services District this 17th day of May 2023, with a MOTION by \_\_\_\_\_, a SECOND by \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

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Paul J. Ingram, General Manager



**Craig Campbell, Owner**  
 Certified Arborist WC-5967  
 Bonded and Insured (P.L. and P.D.)  
 State Contractors License Number 570104  
**(831) 771-9751 (Salinas)      (831) 375-1475 (Monterey)**  
 1172 South Main St. #223, Salinas, CA 93901  
 elgabilantreeservice@hotmail.com      www.elgabilantreeservice.com



|   |         |                     |
|---|---------|---------------------|
| <b>ESTIMATE</b>                                   |         |                     |
| Name <b>SPRECKELS COMMUNITY SERVICE DIST.</b>     |         | Date <b>4-26-23</b> |
| Phone 1   | Phone 2 | Fax                 |
| Address <b>104 ,132 &amp; 136 SPRECKELS BIVD.</b> |         |                     |
| <b>DESCRIPTION OF WORK PERFORMED</b>              |         |                     |

**3 LANDMARK BLACK WALNUT TREES**

**(In front of 104, 132 & 136 Speckels Blvd.)**

- 1) Safety trim all trees – Remove deadwood throughout canopy of trees.
- 2) Reduce weight to branch structure as needed by thinning and end weight reduction.(Trees will be assessed during pruning process if harder pruning is necessary due to potential cavities and heart rot in main structure)
- 3) Trim skirt line of trees for road and residential yard clearances.
- 4) Shape canopy of trees as needed for balance to the tree.
- 5) Chip brush, clean up and haul debris.

**Labor & Hauling = \$6,095.00**