



Spreckels Community Services District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday August 19, 2026 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President
Amanda Lane, Vice-President
Otto Kramm, Director
Phil Balestreri, Director

4. CORRESPONDENCE:
5. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*
6. APPROVAL OF MINUTES:
 - a. SCSD Regular Board Meeting 7/15/2026.
7. FINANCIAL MANAGER'S REPORT:
 - a. Financial Reports.
 1. Fund Balance as of 7/31/2026
 2. Budget FYTD to 7/31/26
 3. Review of County Fund 634 Trial Balance Report: FY 2026 Period 12.



Spreckels Community Services District

b. Manager's Reports

1. Update on Annual Audits
2. Personnel/Board Member Required training updates
 - a. Ethics AB1234 Compliance
 - b. Sexual Harassment Prevention
 - c. SB 827 Required Fiscal & Financial Training

Required Training Certificate Expiration Dates			
Member	Sexual Harassment Prevention	Ethics AB1234	Fiscal & Financial
Mike McTighe	2/2/2028	2/3/2028	
Amanda Lane	8/22/2027	12/5/2027	
Otto Kramm	12/8/2027	2/3/2028	7/29/2028
Phil Balesteri			
Paul Ingram	8/20/2027	8/13/2027	
D Hershberger-Clark	6/29/2028	7/1/2028	6/17/2028

8. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Board Vacancy
- b. FEMA Outfall Pipe Repairs.
- c. Sidewalk Repairs
- d. Asset Inventory Audit: FIRST DRAFT READ

9. UNFINISHED BUSINESS ACTION ITEMS:

10. NEW BUSINESS ACTION ITEMS:

- a. Review and Approval of Accounts Payable:
Spreckels Memorial District: Invoice 2026-08; Management, Audit, Fund 634
Reconciliation, Landscape Maintenance, Power, Water:

TOTAL **\$ 6,510.23**

11. NEW BUSINESS NON-ACTION ITEMS:

- a. Budget FY 2026-27.

12. ZONES 1 AND 2 SYSTEMS REPORT:

13. FUTURE AGENDA ITEMS:



Spreckels Community Services District

14. ADJOURN REGULAR MEETING:

Next meeting Wednesday September 16, 2026 5:30 PM.

2026 Meeting dates: January 28, February 18, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18.

ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed on the District website www.scsd.specialdistrict.org.

Certification

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the August 19, 2026 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962

Paul J. Ingram, General Manager

To download the full agenda packet, please go to www.scsd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.



Spreckels Community Services District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday July 15, 2026 5:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

2. *The meeting was called to order by President McTighe at 6:33 pm.*

3. PLEDGE OF ALLEGIANCE:

4. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President

Amanda Lane, Vice-President

Otto Kramm, Director

Phil Balestreri, Director

Present: McTighe, Lane, Kramm, Balestreri

Absent: None

QUORUM ESTABLISHED

5. CORRESPONDENCE:

6. PUBLIC COMMENTS:

7. APPROVAL OF MINUTES:

a. SCSD Regular Board Meeting 5/20/2026.

Motion to approve [Kramm] 2nd [Balestreri].

Ayes: McTighe, Lane, Kramm, Balestreri

Noes: None

MOTION CARRIED

b. SCSD Regular Board Meeting 6/17/2026

Motion to approve [Lane] 2nd [Kramm].

Ayes: McTighe, Lane, Kramm, Balestreri

Noes: None

MOTION CARRIED

8. GENERAL MANAGER'S REPORT:

a. Financial Reports.

1. Fund Balance as of 7/15/2026

2. Budget FYTD to 6/30/2026

3. Review of County Fund 634 Trial Balance Report: FY 2026 Period 12.

b. Manager's Reports

1. Update on Annual Audits
2. Personnel/Board Member Required training updates
 - a. Ethics AB1234 Compliance
 - b. Sexual Harassment Prevention
 - c. SB 827 Required Fiscal & Financial Training

<https://members.csda.net/ItemDetail?iProductCode=WEBSB827>

Required Training Certificate Expiration Dates			
Member	Sexual Harassment Prevention	Ethics AB1234	Fiscal & Financial
Mike McTighe	2/2/2028	2/3/2028	
Amanda Lane	8/22/2027	12/5/2027	
Otto Kramm	12/8/2027	2/3/2028	
Phil Balesteri			
Paul Ingram	8/20/2027	8/13/2027	
D Hershberger-Clark	6/29/2028	7/1/2028	6/17/2028

9. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Board Vacancy
- b. FEMA Outfall Pipe Repairs.
- c. Sidewalk Repairs

Motion to approve contract with Granite Construction in the amount of \$34,819.40 [Lane] 2nd [Kramm].

Ayes: McTighe, Lane, Kramm, Balestreri

Noes: None

MOTION CARRIED

- d. Asset Inventory Audit.

10. UNFINISHED BUSINESS ACTION ITEMS:

11. NEW BUSINESS ACTION ITEMS:

- a. Review and Approval of Accounts Payable:

Spreckels Memorial District: Invoice 2026-07; Management, Audit, Fund 634
Reconciliation, Landscape Maintenance, Power, Water:

TOTAL

\$ 3,703.61

Motion to approve [Balestreri] 2nd [Lane].

Ayes: McTighe, Lane, Kramm, Balestreri

Noes: None

MOTION CARRIED

- b. Resolution 2026-06: Resolution Ordering an Election

Motion to approve [Lane] 2nd [Balestreri].

Ayes: McTighe, Lane, Kramm, Balestreri

Noes: None

MOTION CARRIED

- c. Smith & Enright Landscaping – Proposal 3054, 2026 Landscape Maintenance Agreement

Motion to approve [Lane] 2nd [Balestreri].

Ayes: McTighe, Lane, Kramm, Balestreri

12. NEW BUSINESS NON-ACTION ITEMS:
 - a. Budget FY 2026-27.
13. ZONES 1 AND 2 SYSTEMS REPORT:
14. FUTURE AGENDA ITEMS:
15. ADJOURN REGULAR MEETING: *The meeting was adjourned at 6:52 PM.*

Next meeting Wednesday August 19, 2026 5:30 PM.

2026 Meeting dates: January 28, February 18, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18.

Respectfully submitted,
Paul J. Ingram

Approval date _____

Attest: Dawn Clark



SPRECKELS COMMUNITY SERVICES DISTRICT FUND BALANCE AS OF 7/31/2026

COUNTY FUND 634

- Per Report dated 7/15/2026	\$ 691,112.10
- 7/1/26 Invoice from SVMMD	<u>\$ (3,703.61)</u>
TOTAL	\$ 687,408.49

Spreckels Community Services District
Adopted Budget Fiscal Year End 6/30/2026
FYTD to 6/30/2026

Income	Budget	FYTD	BALANCE	%
Special Assesments:				
Zone 1 Assessment 52.3%	\$ 57,132.92	\$ 34,613.54	\$ 22,519.38	60.58%
Zone 2 Assessment 47.7%	\$ 52,183.32	\$ 30,107.26	\$ 22,076.06	57.70%
Spreckels Town Improvement Fund	\$ 40,764.20	\$ 44,674.29	\$ (3,910.09)	109.59%
County Revenue:				
Interest on Pooled Investments	\$ 2,378.76	\$ 16,011.83	\$ (13,633.07)	673.12%
Non-Assessment Prop Taxes**	\$ 37,549.01	\$ 45,112.97	\$ (7,563.96)	120.14%
	\$ 190,008.21	\$ 170,519.89	\$ 19,488.32	89.74%
Special State Funding:				
Storm Drain Maintenance, Zone 1	\$ -	\$ 141,065.26	\$ 141,065.26	
Storm Drain Maintenance, Zone 2	\$ -	\$ 69,479.91	\$ 69,479.91	
		\$ 210,545.17	\$ 210,545.17	
Total Income	\$ 190,008.21	\$ 381,065.06	\$ 230,033.49	200.55%
Expenses				
Adminstrative Fees Zone 1 52.3%	\$ 422.10	\$ 1,873.40	\$ (1,451.30)	443.83%
Adminstrative Fees Zone 2 47.7%	\$ 277.90	\$ 1,708.62	\$ (1,430.72)	614.83%
Audit Expense Zone 1 52.3%	\$ 2,110.50	\$ 384.93	\$ 1,725.57	18.24%
Audit Expense Zone 2 47.7%	\$ 1,359.50	\$ 351.07	\$ 1,008.43	25.82%
Board/Staff Education Zone 1 52.3%	\$ 241.70	\$ -	\$ 241.70	0.00%
Board/Staff Education Zone 2 47.7%	\$ 158.80	\$ -	\$ 158.80	0.00%
Capital Improvements Zone 1	\$ -	\$ -	\$ -	0.00%
Capital Improvements Zone 2	\$ -	\$ 19,858.00	\$ (19,858.00)	100.00%
Equipment Repair/Maint. Zone 1 67%	\$ 5,360.00	\$ 11,630.38	\$ (6,270.38)	216.98%
Equipment Repair/Maint. Zone 2 33%	\$ 2,640.00	\$ 5,728.39	\$ (3,088.39)	216.98%
General Liability/Property Zone 1 52.3%	\$ 1,190.50	\$ 1,910.58	\$ (720.08)	160.49%
General Liability/Property Zone 2 47.7%	\$ 1,150.00	\$ 1,742.54	\$ (592.54)	151.53%
Lanscape Maint Contract, Zone 2	\$ 8,000.00	\$ 8,355.00	\$ (355.00)	104.44%
Legal Services Zone 1 52.3%	\$ 603.00	\$ 534.92	\$ 68.08	88.71%
Legal Services Zone 2 47.7%	\$ 397.00	\$ 487.88	\$ (90.88)	122.89%
Management Services Zone 1 52.3%	\$ 5,427.00	\$ 5,320.48	\$ 106.52	98.04%
Management Services Zone 2 47.7%	\$ 3,573.00	\$ 4,852.50	\$ (1,279.50)	135.81%
Membership Fees Zone 1 52.3%	\$ 422.10	\$ 452.92	\$ (30.82)	107.30%

Spreckels Community Services District
Adopted Budget Fiscal Year End 6/30/2026
FYTD to 6/30/2026

Membership Fees Zone 2 47.7%	\$ 277.90	\$ 413.08	\$ (135.18)	148.64%
Misc Expense	\$ -	\$ 54.08	\$ (54.08)	100.00%
Office Rent Zone 1 52.3%	\$ 723.60	\$ -	\$ 723.60	0.00%
Office Rent Zone 2 47.7%	\$ 476.40	\$ -	\$ 476.40	0.00%
Parcel Management Zone 1 52.3%	\$ 7,788.60	\$ 1,621.30	\$ 6,167.30	20.82%
Parcel Management Zone 2 47.7 %	\$ 2,461.40	\$ 1,478.70	\$ 982.70	60.08%
Power Zone 1	\$ 6,000.00	\$ 7,139.25	\$ (1,139.25)	118.99%
Power Zone 2	\$ 7,000.00	\$ 7,978.27	\$ (978.27)	113.98%
Professional Services, Zone 1	\$ -	\$ 7,811.00	\$ (7,811.00)	100.00%
Professional Services, Zone 2		\$ 8,483.00	\$ (8,483.00)	
Property Taxes Zone 1	\$ 20.00	\$ 22.06	\$ (2.06)	110.30%
Property Taxes Zone 2	\$ 710.00	\$ 202.30	\$ 507.70	28.49%
Streetlight Repairs Zone 2	\$ 500.00	\$ -	\$ 500.00	0.00%
Sidewalk/ADA Zone 1	\$ -	\$ -	\$ -	0.00%
Storm Drain Maintenance, Zone 1	\$ -	\$ 17,845.79	\$ (17,845.79)	100.00%
Storm Drain Maintenance, Zone 2	\$ -	\$ 8,789.72	\$ (8,789.72)	100.00%
Tree Maintenace - Zone 1	\$ -	\$ 391.14	\$ (391.14)	100.00%
Tree Maintenance - Zone 3	\$ -	\$ 428.86	\$ (428.86)	100.00%
Water Zone 1	\$ 1,200.00	\$ 1,336.02	\$ (136.02)	111.34%
Water Zone 2	\$ 3,600.00	\$ 1,941.45	\$ 1,658.55	53.93%
Website Zone 1 52.3%	\$ 180.90	\$ 502.07	\$ (321.17)	277.54%
Website Zone 2 47.7%	\$ 119.10	\$ 457.91	\$ (338.81)	384.48%
Emergency Reserve	\$ 125,617.21	\$ -	\$ 125,617.21	0.00%
Total Expense	\$ 190,008.21	\$ 132,087.61	\$ 57,920.60	69.52%
Non-Assessment Prop Taxes**				
* Homeowners Prop Tax Relief	\$ 117.61			
* Prior Supplemental	\$ 89.84			
* Current Supplemental	\$ 733.74			
* Prior Unsecured	\$ 12.63			
* Prior Secured	\$ 439.63			
* Current Unsecured	\$ 2,061.81			
* Current Secured	\$ 41,657.71			
	\$ 45,112.97			

Cover Page

Parameters and Prompts

Fiscal Year	2026
Accounting Period From	12
Accounting Period To	12
Fund	634
BSA	*

Report Description

PLEASE NOTE: Period 0 does not exist until the Annual Close of the Prior Year has completed. Do NOT use this report for Final Closing Balances.

The Trial Balance by Accounting Distribution shows the accounting trial balance at a detail level, by Fund and Account. Ending Balance is the calculated balance at the end of the Accounting Period To prompt. (Beginning Balance + Total Debits + Total Credits = Ending Balance). Beginning Balance is the sum of Period 0 and the transactions prior to the Accounting Period From prompt. If the prior year has not been closed, the prior year must be entered into the Prompt 'Fiscal Year Due to be Closed', otherwise enter 1900.

To retrieve year-to-date debit and credits: Select Accounting Period From as 1. It is not necessary to use 0 in the prompt Accounting Period From.

To retrieve one period worth of debit and credits, select Accounting Period From and Accounting Period To as the same period. Example: For Period 1, Accounting Period From and Accounting Period To is 1.

Trial Balance By Accounting Distribution
Fiscal Year 2026 / 12 through 12

Run Date : 07/15/2026

Run Time : 10:11 AM

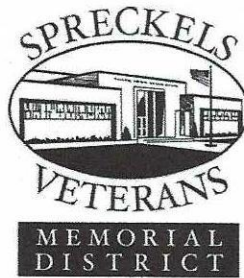
Fund	634 - Spreckels Community Services							
Account Type	Asset							
BSA/Obj/Rev	B-1001 - Cash							
Sub BSA/Obj/Rev	No Sub-BSA Specified							
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance	
JV,1110,0000048274		06/23/2026	ACH/EFT - ACH/EFT- Payment to Spreckels Memorial District for May 2026 expenses		0.00	(2,565.35)		
JV,1110,0000048332		06/29/2026	Spreckels Community Service FY26 Wells Fargo Check Printing Charge		0.00	(0.30)		
JV,1110,PTAX46_26_HOX		06/03/2026	HOPTR May 15%		21.18	0.00		
JV,1110,PTAX47_26_SUPPL		06/11/2026	Current Sup - Apr16-May 2026		59.52	0.00		
JV,1110,PTAX48_26_CS		06/09/2026	Curr Sec - Apr 16-May 2026		2,396.94	0.00		
JV,1110,PTAX49_26_PRSEC		06/09/2026	Prior Secured - May 2026		17.70	0.00		
JV,1110,PTAX50_26_CU		06/11/2026	Curr Uns - Oct 2025 - May 2026		54.39	0.00		
JV,1110,PTAX51_26_PRUNSEC		06/11/2026	Prior Unsec - June 2025-May 2026		12.63	0.00		
JV,1110,PTAX52_26_PRSUPPL		06/11/2026	Prior Suppl - Jan-May 2026		13.02	0.00		
MDI,9800,SDWVF00029349		06/03/2026			0.00	(14,935.00)		
Total for Sub-BSA No Sub-BSA Specified				706,037.37	2,575.38	(17,500.65)	691,112.10	
Total for B-1001 - Cash				706,037.37	2,575.38	(17,500.65)	691,112.10	

Report ID : MC-FIN-BS-0301		County of Monterey						Page 2 of 4	
Run Date : 07/15/2026		Trial Balance By Accounting Distribution							
Run Time : 10:11 AM		Fiscal Year 2026 / 12 through 12							
Fund	634 - Spreckels Community Services								
Account Type	Liability								
BSA/Obj/Rev									
Sub BSA/Obj/Rev	No Sub-BSA Specified								
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance		
					0.00	0.00			
Total for Sub-BSA No Sub-BSA Specified									
				0.00	0.00	0.00	0.00		
Total for B-2081 - State Dated Checks									
BSA/Obj/Rev	B-2530 - Assets Held as Agency for Others								
Sub BSA/Obj/Rev	4010 - Current Secured								
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance		
JV,1110,PTAX48_26_CS		06/09/2026	Curr Sec - Apr 16-May 2026		0.00	(530.50)			
Total for Sub-BSA 4010 - Current Secured									
				(482,867.48)	0.00	(530.50)	(483,397.98)		
Sub BSA/Obj/Rev	4015 - Current Unsecured								
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance		
JV,1110,PTAX50_26_CU		06/11/2026	Curr Uns - Oct 2025 - May 2026		0.00	(54.39)			
Total for Sub-BSA 4015 - Current Unsecured									
				(20,209.62)	0.00	(54.39)	(20,264.01)		
Sub BSA/Obj/Rev	4025 - Prior Secured								
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance		
JV,1110,PTAX49_26_PRSEC		06/09/2026	Prior Secured - May 2026		0.00	(17.70)			
Total for Sub-BSA 4025 - Prior Secured									
				(8,221.83)	0.00	(17.70)	(8,239.53)		
Sub BSA/Obj/Rev	4030 - Prior Unsecured								
AMS InfoAdvantage									

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2026 / 12 through 12

Report ID : MC-FIN-BS-0301
Run Date : 07/15/2026
Run Time : 10:11 AM

County of Monterey										Page 4 of 4
Trial Balance By Accounting Distribution										
Fiscal Year 2026 / 12 through 12										
Fund	634 - Spreckels Community Services									
Account Type	Liability									
BSA/Obj/Rev	B-2530 - Assets Held as Agency for Others									
Sub BSA/Obj/Rev	5415 - Special Assessments									
Total for Sub-BSA 5415 - Special Assessments										
Sub BSA/Obj/Rev	No Sub-BSA Specified									
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance			
JV,1110,0000048274		06/23/2026	ACH/EFT- Payment to Spreckels Memorial District for May 2026 expenses		2,565.35	0.00				
JV,1110,0000048332		06/29/2026	Spreckels Community Service FY26 Wells Fargo Check Printing Charge		0.30	0.00				
MDI,9800,SDWF000029349		06/03/2026			14,935.00	0.00				
Total for Sub-BSA No Sub-BSA Specified										
				807,933.93	17,500.65	0.00	825,434.58			
Total for B-2530 - Assets Held as Agency for Others										
				(706,037.37)	17,500.65	(2,575.38)	(691,112.10)			
Total for Fund 634 - Spreckels Community Services										
				(0.00)	20,076.03	(20,076.03)	(0.00)			
Grand Total										
				(0.00)	20,076.03	(20,076.03)	(0.00)			



*Spreckels Veterans Memorial Building
Home of Lt. Billy Paulson VFW Post 6849*

August 5, 2026

INVOICE 2026-08

Spreckels Community Services District
P.O. Box 7432
Spreckels, CA 93962

Re: July 2026 Expenses

1. General and Facilities Management	\$ 750.00
2. Special Projects**; 0 Hours @ \$46.00	\$ 0.00
3. PG&E Power	\$ 1,256.72
4. Spreckels Water Company	\$ 297.95
5. SDRMA	\$ <u>4,205.56</u>
6.	

TOTAL \$ 6,510.23

**