

Spreckels Community Services District

REGULAR MEETING OF THE BOARD OF DIRECTORS

March 10, 2021

6:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

*If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at (831) 455-7855 or by email to spreckelcsd.main@gmail.com **at least 48 hours prior to the time of the meeting.** In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Business Manager's Office at (831) 455-7855 for assistance. Notification of at least 48 hours before the meeting will enable the Spreckels Community Services District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services. Documents provided to a majority of the Board of Directors regarding an open session item on this agenda will be made available for public inspection in the General Manager's Office located at the Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962 during normal business hours.*

1. Opening Business

1.1 Call to Order

1.2 Roll Call & Establishment of Quorum

Otto Kramm, Director

Amanda Lane, Vice-President

Mike McTighe, President

Brian Amaral, Secretary

Dallen Coronel, Director

Paul Ingram, Business Manager & Clerk to the Board

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

- 1.4.2 Additions to the Agenda
- 1.4.3 Adoption of the Agenda

2. Communications

- 2.1 Correspondence:
- 2.2 Oral Comments from the Public

(At this time any person may comment on any item not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.)

3. Approval of the Minutes

4. Business Manager's Report

- 4.1 Monthly Financials

5. Unfinished Business Action Items

6. New Business Action Items

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	700.00
b. Spreckels Memorial Dist.	Office Rent	\$	100.00
c. Spreckels Water Company		\$	290.02
d. PG&E	Streetlights & Pump	\$	<u>600.00</u>
	TOTAL	\$	1,690.02

- 6.2 Approve estimate from Green Solutions for Agricultural Barrier Cleanup and Planting work.

7. Unfinished Business Non Action Items

- a. Zone 1 Assessment: Zoom Call with Chris Coulter of SCI Consultants.
- b. California Special Districts Association Special District Leadership Academy Conference. South Lake Tahoe September 26-29, 2021

8. New Business Non Action Items

- a. Add Property Coverage for Cerney Murals and Traffic Safety Equipment
- b. Report on Sheriff’s Virtual Safety Meeting.

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Consideration of Items for Future Meetings

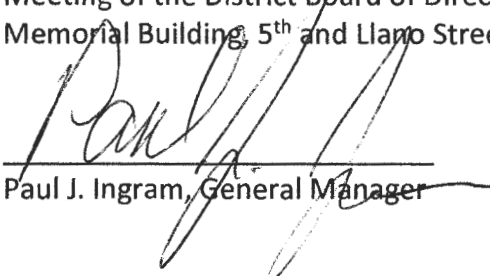
11. Next Meeting Date:

April 21, 2021-6:30 PM

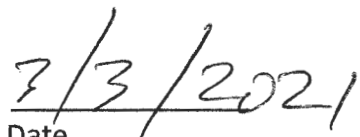
12. Adjournment

Certification

I, Paul J. Ingram, General Manager for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the March 10, 2021 Regular Meeting of the District Board of Directors scheduled for 6:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962.



 Paul J. Ingram, General Manager



 Date

To download the full agenda packet, go to www.scsd.specialdistrict.org and click on the meeting date. A link to the agenda packet will appear as “Agenda” in smaller print.

Spreckels Community Services District
Adopted Budget FYTD 1/31/2021

	Proposed Budget FYE 6_30_2021				
Income		Budget	FYTD	BALANCE	%
Zone 1 Assessment 16.3%	TOTAL	\$6,700.00	3613.96	\$3,086.04	53.94%
Zone 2 Assessment 83.7%	TOTAL	\$34,000.00	18557.57	\$15,442.43	54.58%
Non-Assessment Prop Taxes		\$31,300.00	19601.26	\$11,698.74	62.62%
Interest on Pooled Investments		\$1,700.00	629.91	\$1,070.09	37.05%
Total Income		\$73,700.00	41772.79	\$31,297.30	56.68%
Expense					
Administrative Fees Zone 1 16.3%		\$81.50	17.44	\$64.06	21.40%
Adminstrative Fees Zone 2 83.7%		\$418.50	89.56	\$328.94	21.40%
Audit Expense Zone 1 16.3%		\$2,445.00	2549.81	-\$104.81	104.29%
Audit Expense Zone 2 83.7%		\$12,555.00	13093.19	-\$538.19	104.29%
Board/Staff Education Zone 1 16.3%		\$392.00		\$392.00	0.00%
Board/Staff Education Zone 2 83.7%		\$2,008.00		\$2,008.00	0.00%
Capital Improvements Zone 1 16.3%		\$0.00		\$0.00	#DIV/0!
Capital Improvements Zone 2 83.7%		\$0.00		\$0.00	#DIV/0!
Equipment Repair/Maint. Zone 1		\$2,000.00	718	\$1,282.00	35.90%
Equipment Repair/Maint. Zone 2		\$800.00	527	\$273.00	65.88%
General Liability/Property Zone 1		\$500.00		\$500.00	0.00%
General Liability/Property Zone 2		\$2,600.00		\$2,600.00	0.00%
Lanscape Maint. Zone 2		\$7,200.00	1907.25	\$5,292.75	26.49%
Legal Services Zone 1 16.3%		\$100.00		\$100.00	0.00%
Legal Services Zone 2 83.7%		\$500.00		\$500.00	0.00%
Management Zone 1 16.3%		\$1,060.00	554.2	\$505.80	52.28%
Management Zone 2 83.7%		\$5,440.50	2845.8	\$2,594.70	52.31%
Membership Fees Zone 1 16.3%		\$120.00	109.21	\$10.79	91.01%
Membership Fees Zone 2 83.7%		\$550.00	560.79	-\$10.79	101.96%
Office Rent Zone 1 16.3%		\$195.60	130.4	\$65.20	66.67%
Office Rent Zone 2 83.7%		\$1,004.40	669.6	\$334.80	66.67%
Parcel Management Zone 1 16.3%		\$603.10	603.1	\$0.00	100.00%
Parcel Management Zone 2 83.7%		\$3,096.90	3096.9	\$0.00	100.00%
Power Zone 1		\$4,800.00	2665.01	\$2,134.99	55.52%
Power Zone 2		\$5,000.00	2701.37	\$2,298.63	54.03%
Property Taxes Zone 1		\$20.00	18.82	\$1.18	94.10%
Property Taxes Zone 2		\$710.00	187.66	\$522.34	26.43%
Streetlight Repairs Zone 2		\$5,000.00	269.2	\$4,730.80	5.38%
Sidewalk ADA Repairs Zone 1		\$0.00		\$0.00	#DIV/0!
Water Zone 1		\$650.00	575.85	\$74.15	88.59%
Water Zone 2		\$2,500.00	1919.26	\$580.74	76.77%
Website Zone 1 16.3%		\$48.90		\$48.90	0.00%
Website Zone 2 83.7%		\$251.10		\$251.10	0.00%
Emergency Reserve		\$11,049.50		\$11,049.50	0.00%
Total Expense		\$73,700.00	35809.42	\$37,890.58	48.59%

