

Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
August 15, 2018
6:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order at 6:30 pm.

1.2 Roll Call & Establishment of Quorum

James Riley, President
Cathy McDougall, Vice-President
Otto Kramm, Secretary
Scott Henningsen, Director
Paul Ingram, Business Manager & Clerk to the Board

Present: Riley, Kramm, McDougall

Absent: Henningsen

QUORUM ESTABLISHED

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

- 1.4.1 Changes to the Agenda
- 1.4.2 Additions to the Agenda
- 1.4.3 Adoption of the Agenda

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented.”

2. Communications

2.1 Correspondence:

2.2 Oral Comments from the Public

Spreckels Resident Chris Adcox reported the Buena Vista Middle School Fall Carnival will be held in Spreckels Memorial Park and asked permission to post notices inside the sidewalk areas.

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors June 20, 2018.

Motion to approve [McDougall] 2nd [Kramm]

Ayes: Riley, Kramm, McDougall

Noes: None

MOTION CARRIED

3.2 July 18, 2018: Quorum was not established.

4. Business Manager’s Report

4.1 Monthly Financials

Tabled to budget discussion.

5. Unfinished Business Action Items

6. New Business Action Items

6.1 Review of Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	590.00
b. Clarke’s Turf & Water	Landscape Services	\$	600.00
c. Spreckels Memorial Dist.	AT&T	\$	49.18
d. Spreckels Water Company		\$	197.03
e. PG&E	Streetlights & Pump	\$	600.00
f. Fechter & Company	Audits	\$	3,189.00
g. Monterey County Tax Collector	Prop Taxes FY 2015	\$	<u>515.58</u>
	TOTAL	\$	5,740.79

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the period of August 2018”

Motion to approve [McDougall] 2nd [Kramm]

Ayes: Riley, Kramm, McDougall

Noes: None

MOTION CARRIED

6.2 Resolution 2018-03: Resolution to adopt budget

Motion to approve [McDougall] 2nd [Kramm]

Ayes: Riley, Kramm, McDougall

Noes: None

MOTION CARRIED

7. Unfinished Business Non Action Items

7.1 Audits FY's 2011-2015: Phone conference with Craig Fechter of Fechter and Company CPA's.

Audits presented will still have 'Non Qualified Status', but all funds designated as restricted in FY 2010 audit are now considered released.

7.2 Pump Station Sump Cleaning

8. New Business Non Action Items

8.2 Elections Nov. 6, 2018

Business Manager Ingram reported Susan McDougall has decided she is unable to fulfill her duties as director and will not file for election to the two year term. There were no additional filers beside Otto Kramm. Board directed BM Ingram to re post the vacancy for the two year term so that the District will go into 2019 with a quorum to fill the vacancies when Directors Riley and Henningsen's terms expire on December 31st.

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps

- o. Quarterly Services
- p. Trench Work

10. Reports from Standing and Ad Hoc Committees

11. Community Member Recognition

12. Consideration of Items for Future Meetings

12.1 Proposed Future Agenda Items

13. Next Meeting Date:

September 19, 2018-6:30 PM

19. Adjournment

The meeting was adjourned at 7:15 pm.

Respectfully submitted,



Paul J. Ingram, Business Manager

Approval Date


