

Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
July 20, 2016
6:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order at 6:30 pm by President Eastwood

1.2 Roll Call & Establishment of Quorum

Ron Eastwood, President
James Riley, Vice President
Scott Henningsen, Director
Otto Kramm, Director
Cathy McDougall, Director
Paul Ingram, Business Manager & Clerk to the Board

Present: Eastwood, Riley, Kramm, Henningsen, McDougall

Absent: None Quorum Established

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

The letter from President Eastwood to Monterey County Regional Fire District President Warren "Pete" Poitras was added.

1.4.3 Adoption of the Agenda

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

"That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented."

Motion to adopt the agenda with additions, [Riley], 2nd [Kramm]

Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall

Noes: None Motion carried

2. Communications

2.1 Correspondence

President Eastwood Response Letter to MCRFD President Warren "Pete" Poitras re: SVFC assets.

2.2 Oral Comments from the Public

3. Consent Agenda

RECOMMENDATION/ACTION: At the Pleasure of the Board

"That the Board of Directors approves the Consent Agenda as presented."

*3.1 Approval of the Minutes of the Special Meeting of June 13, 2016

Motion to approve, [McDougall] 2nd [Henningsen]
Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall
Noes: None Motion carried

*3.2 Approval of the Minutes of the Regular Meeting of June 15, 2016

Motion to approve, [McDougall] 2nd [Henningsen]
Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall
Noes: None Motion carried

*3.3 Approval of the Minutes of the Special Meeting of July 6, 2016

Motion to approve, [Riley] 2nd [McDougall]
Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall
Noes: None Motion carried

4. Business Manager's Report: Monthly Financials

Fund balances, Profit & Loss for June 2016 and Profit & Loss for FY 2016 were presented

5. Unfinished Business Action Items

6. New Business Action Items

6.1 Review of Accounts Payable:

a. Paul J. Ingram	Management Services	\$ 1,250.00
b. Salinas Valley Landscaping	Monthly Service	\$ 1,275.00

c. Spreckels Memorial Dist.	AT&T	\$ 46.76
d. Spreckels Water Company	Monthly Service	\$ 289.84
e. Quinn Company	2 nd St. Pump Station	\$ 284.33
f. McGilloway, Ray, Brown & Kaufman	Audit FY 2007	\$ 7,225.00
g. Monterey County Counsel	Legal	\$ 398.86
h. Monterey Peninsula Engineering	Railroad & 2 nd Repairs	<u>\$ 4,550.00</u>
	TOTAL	\$15,319.79

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the period of May 2016.”

Motion to approve, [McDougall] 2nd [Kramm].

Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall

Noes: None

Motion carried

6.2 Resolution 2016-02 to Enroll District Fund 634 into County of Monterey Check Writing Services.

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors adopts Resolution 2016-02 to enroll SCSD Fund 634 into the County of Monterey check writing system for the purpose of meeting criterion to go from full annual audit to annual financial review or financial compilation with County of Monterey Auditor-Controller’s office if AB 2613 [Achadjian] passes into law.”

Motion to approve, [Kramm] 2nd [Riley]

Ayes: Eastwood, Riley, Kramm, Henningsen, McDougall

Noes: None

Motion carried

7. Unfinished Business Non Action Items

8. New Business Non Action Items

8.1 Business Manager/Board Clerk: Contract for Services/Employment Agreement

Board reviewed draft agreement. Spreckels Memorial District had previously appointed Ron Eastwood to represent SMD on a two person committee to meet with Business Manager Paul Ingram and review the proposed Agreement/Contract. Scott Henningsen was appointed to represent Spreckels Community Services District on that committee. A meeting date of July 27th was set, after which each committee member would make a recommendation to their respective boards and action to approve will be taken at the August regular meetings.

8.2 Review of Landscape Maintenance Contract

In view of reduced revenue to district, Board reviewed current contract. Board also acknowledged trench planting would need to be thinned out.

8.3 Letter to Parcel Holders & Constituents to be sent with assessment refund.

Board discussed a letter to all parcel holders to explain the basis for the various assessments they pay on their property tax bills. Consensus was that a separate letter from the scheduled fire services refund check letter would better serve the purpose.

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees:
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Reports from Standing and Ad Hoc Committees

10.1 Budget Development Committee

Director McDougall presented a draft budget. Business Manager Ingram will post a Notice of a Public Hearing 10 days before the regular meeting date of August 17th. Director McDougall will submit a proposed budget that will be available for viewing and posted to District website.

11. Community Member Recognition

12. Consideration of Items for Future Meetings

12.1 Proposed Future Agenda Items

14. Next Meeting Dates:

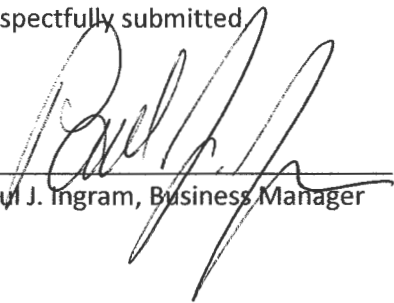
August 17, 2016 – 6:30 PM
September 21, 2016 – 6:30 PM

Agenda Items due August 11, 2016
Agenda Items due September 14, 2016

15. Adjournment

Meeting was adjourned at 7:55 pm.

Respectfully submitted,



Paul J. Ingram, Business Manager

Adopted 9/17/2016