



Spreckels Community Services District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday July 19, 2023 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President
Amanda Lane, Vice-President
Brian Amaral, Secretary
Otto Kramm, Director
Dallen Coronel, Director

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

7. PUBLIC HEARING: **A PUBLIC HEARING TO CONDUCT BALLOT PROCEEDINGS REGARDING THE ESTABLISHMENT OF A NEW LANDSCAPING, LIGHTING AND STORM DRAINAGE DISTRICT ASSESSMENT INITIATED BY RESOLUTION 2023-02, ADOPTED MAY 24, 2023.**

1. Open Public Hearing.

2. **Report from Chris Coulter of SCI Consulting Group.**
3. **Report from District Counsel Michael Whilden.**
4. **Open Public Comment.**
5. **Close Public Comment.**
6. **Receive Remaining Ballots Not Sent Through Mail.**
7. **Adjourn Public Hearing for Counting of Ballots by SCI Consulting Group.**
8. **Reconvene Public Hearing to Announce Results of Ballot Count.**
9. **ADOPT RESOLUTION 2023-04: RESOLUTION OF THE SPRECKELS COMMUNITY SERVICES DISTRICT BOARD APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT, AND ORDERING LEVY OF LANDSCAPING, LIGHTING, AND STORM DRAINAGE DISTRICT FOR FISCAL YEAR 2023-24.**
10. **ADOPT RESOLUTION 2023-05: RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES. [Maintenance Zone 1 New Landscaping, Lighting and Storm Drainage District].**
11. **ADOPT RESOLUTION 2023-06: RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY RELATED FEES AND CHARGES. [Maintenance Zone 2 Existing Maintenance District Standard Pacific Subdivision]**

or,

12. **ADOPT RESOLUTION 2023-04: RESOLUTION OF THE SPRECKELS COMMUNITY SERVICES DISTRICT BOARD CERTIFYING THE RESULTS OF THE BALLOT PROCEEDINGS FOR LANDSCAPING, LIGHTING AND STORM DRAINAGE DISTRICT.**
13. **ADOPT RESOLUTION 2023-05: RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES. [Maintenance Zones 1 and 2 existing assessments]**
14. **Close Public Hearing.**

8. APPROVAL OF MINUTES:

- a. SCSD Regular Board Meeting April 19, 2023.
- b. SCSD Regular Board Meeting May 24, 2023.

9. GENERAL MANAGER'S REPORT:

- a. Financial Reports.
 - 1. Fund Balance as of 7/19/2023
 - 2. Budget FYTD to 6/30/2023
 - 3. Review of County Fund 634 Trial Balance Report: Period 11.
 - 4. Review of Expenditures May & June 2023.

10. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Parking space painting at Post Office and Emporium. Turning Lane painting Spreckels Boulevard and Hatton Avenue.

11. UNFINISHED BUSINESS ACTION ITEMS:

12. NEW BUSINESS ACTION ITEMS:

a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$700.00
2. Spreckels Memorial District	Office Rent & Storm Labor	\$100.00
3. Spreckels Water Company	Water	\$287.64
4. PG&E	Streetlights & Pump Stations	\$900.00
5. Smith & Enright	Zone 2 Landscaping	<u>\$1,475.00</u>
	TOTAL	\$3,462.34

13. NEW BUSINESS NON-ACTION ITEMS:

14. ZONES 1 AND 2 SYSTEMS REPORT:

- a. 2nd Street Pump Station Storm Damage Repairs.
- b. FEMA Reimbursement

15. FUTURE AGENDA ITEMS:

16. ADJOURN REGULAR MEETING:

Next meeting Wednesday August 16, 2023 5:30 PM.

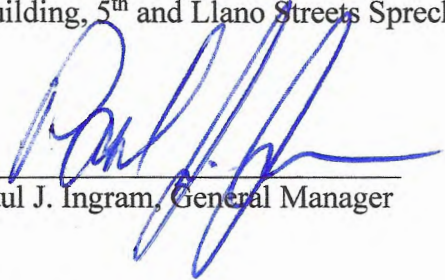
ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed on the District website www.scsd.specialdistrict.org.

Certification

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the July 19, 2023 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962



Paul J. Ingram, General Manager

Date 7/12/2023

To download the full agenda packet, please go to www.scsd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.



**RESOLUTION NO. 2023-04
(FORMATION)**

**RESOLUTION OF THE SPRECKELS COMMUNITY SERVICES DISTRICT BOARD
APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT,
AND ORDERING LEVY OF LANDSCAPING, LIGHTING, AND STORM DRAINAGE
DISTRICT FOR FISCAL YEAR 2023-24**

WHEREAS, by Resolution No. 2023-01, approved on April 19, 2023, the District Board ordered the initiation of proceedings for the formation of a landscape and lighting district pursuant to the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the California Streets and Highways Code (commencing with § 22500 thereof) ("Act") and Article XIII-D of the California Constitution to be known as the Landscaping, Lighting, and Storm Drainage District ("Assessment District") of the Spreckels Community Services District, for the purpose of financing the cost of installation, maintenance and servicing as detailed in the Engineer's Report prepared by the Assessment Engineer, SCI Consulting Group.

WHEREAS, the District Board has adopted a resolution approving and filing an Engineer's Report which includes: (1) a description of the Improvements to be funded with assessment proceeds; (2) an estimate of the annual cost of the Improvements described in the Engineer's Report; (3) a description of the assessable parcels of land within the District and proposed to be subject to the new assessment; (4) a description of the proportionate special and general benefits conferred on property by the proposed assessment; (5) a diagram and boundary map for the Assessment District, and (6) a specification of the amount to be assessed upon various types of assessable land within the Assessment to fund the cost of the Improvements. The Engineer's Report is incorporated herein by this reference.

WHEREAS, the District Board adopted Resolution No. 2023-03, on May 24, 2023, a Resolution of Intention to Conform with Proposition 218 and its requirements.

WHEREAS, the District Board adopted Resolution No. 2023-02 on May 24, 2023, a Resolution Declaring Intention to Levy Assessments, Preliminarily Approving the Engineer's Report, Providing Notice of Public Hearing and the Mailing of the Assessment Ballots. The annual assessment rates for various types of real property within the proposed assessment, the total number of parcels to be assessed, and the total amount of annual assessment revenue is contained within the Engineer's Report.

WHEREAS, the District Board has provided a 45-day written mailed notice to each record owner of assessable parcels of real property located within the Assessment boundaries for the proposed Landscape Assessment District, as set forth on the Assessment Diagram and Boundary Map, of a public hearing which was held at a regular meeting of the District Board on July 19, 2023, at 5:30 p.m. in the Spreckels Veterans Memorial Building, located at 90 Fifth St., Spreckels, CA, on the issue of whether the Assessment District should be formed and assessments levied and collected as proposed in the Engineer's Report for Fiscal Year 2023-24 and future Fiscal Years.

WHEREAS, the form of written mailed public notice of the public meeting contained the following information: (a) the total amount of assessments proposed to be levied within the District for Fiscal Year 2023-24; (b) the assessment chargeable to each owner’s parcel; (c) the duration of the proposed assessment; (d) the reason for the assessment; (e) the basis upon which the amount of the proposed assessment was calculated; (f) the date, time and place of the public hearing as specified in this resolution; and (g) a summary of the voting procedures and the effect of a majority protest. The form of the written mailed public notice also included an Assessment ballot by which each property owner could express their support or opposition to the proposed assessment. The ballot indicated that it must be returned before the conclusion of the public hearing on July 19, 2023, in order to be valid and counted, and that all assessment ballots received by the Board Secretary (the “Tabulator”), would be tabulated after the conclusion of the public input portion of the public hearing on July 19, 2023, by the Board Secretary.

WHEREAS, pursuant to the provisions of California Constitution Article XIID, an opportunity for protest has been afforded, and the assessment ballots mailed to owners of assessable real property within the proposed boundaries of the Landscaping, Lighting, and Storm Drainage District have been received and tabulated, with assessment ballots weighted according to the proportional financial obligation of each affected parcel.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the Spreckels Community Services District as follows:

Section 1. The above Recitals are in all respects true and correct.

Section 2. The canvass of the assessment ballots submitted by the property owners is complete and certified by the Tabulator, and the votes cast are as follows:

Total Number of Valid Ballots Processed:	
Total Assessment Amount of Valid Ballots:	\$
Total Number of “Yes” Votes Processed:	
Total Assessment Amount of “Yes” Votes Processed:	\$
Percentage of “Yes” votes, unweighted:	%
Total Percentage of “Yes” Ballots, weighted:	%
Total Number of “No” Votes Processed:	
Total Assessment Amount of “No” Votes Processed:	\$
Percentage of “No” votes, unweighted:	%
Total Percentage of “No” Ballots, weighted:	%
Total Number of “Invalid” Votes Processed	
Total Assessment Amount of “Invalid” Votes Processed:	\$

Section 3. _____ assessment ballots were returned and received prior to the close of the public hearing on July 19, 2023. This represents a _____% ballot return rate on the 183 ballots mailed.

Of the assessment ballots returned, _____ assessment ballots were declared invalid in that they were either not marked with a “Yes” or “No”, were marked with both a “Yes” and a “No”, were not signed, or the property ownership and barcode information was illegible.”

Section 4. As determined by ballots cast, as weighted according to the amount of assessment for each parcel, _____% of the property owners cast ballots in support of Landscaping, Lighting, and Storm Drainage District. Since a majority protest, as defined by Article XIIIID of the California Constitution, did not exist, this District Board thereby acquired jurisdiction to order the levy of assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

Section 5. The Final Engineer’s Report for Landscaping, Lighting, and Storm Drainage District, together with the diagram of the Assessment District contained therein, and the proposed assessment roll for Fiscal Year 2023-24 are hereby confirmed and approved.

Section 6. Based on the oral and documentary evidence, including the Engineer’s Report, offered and received at the public hearing, the District Board expressly finds and determines that: (a) each of the several assessed lots and parcels of land within the District will be specially benefited by the Improvements (as described in the Engineer’s Report) in at least the amount of the Assessment apportioned against such lots and parcels of land, respectively; and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, said finding and determination as to special benefit to property with the District from the Improvements to be financed with assessment proceeds.

Section 7. Landscaping, Lighting, and Storm Drainage District is hereby formed, and assessments consistent with the Engineer’s Report are hereby levied, pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code.

Section 8. Assessments for Fiscal Year 2023-24 shall be levied at the Single-Family Equivalent (“SFE”) assessment rate of TWO HUNDRED NINETEEN DOLLARS AND TWENTY SEVEN CENTS (\$219.27) as specified in the Engineer’s Report for Fiscal Year 2023-24 with estimated total annual assessment revenues as set forth in the Engineer’s Report.

Section 9. The Landscaping, Lighting, and Storm Drainage District Improvements to be financed with assessment proceeds described in the Engineer’s Report are hereby ordered.

Section 10. The authorized maximum assessment to be levied in future Fiscal Years shall be increased by an amount up to the change in the Northern California (San Francisco-Oakland-Hayward) Consumer Price Index-All Urban Consumers (the “CPI”), which adjustment shall be based on actual costs, including any reasonable reserves, supported by an Engineer’s Report prepared in accordance with Article XIIIID of the California Constitution, not to exceed 4%.

Section 11. The assessment is in compliance with the provisions of the Act, and the District Board has complied with all laws pertaining to the levy of an annual assessment pursuant to the Act. The assessment is levied for the purpose of paying the costs and expenses of the improvements described in the report referred to hereinabove for fiscal year 2023-24.

Section 12. The SPRECKELS COMMUNITY SERVICES DISTRICT BOARD hereby certifies that the assessments to be placed on the 2023-24 property tax bills meet the requirements of Proposition 218 that added Article XIIIID to the California Constitution.

Section 13. The assessments are levied without regard to property valuation.

Section 14. Immediately upon the adoption of this resolution, but in no event later than the first day of August following such adoption, the District Board shall file a certified copy of the Diagram and Assessment and a certified copy of this resolution with the Auditor/Tax Collector of the County of Monterey (“County Auditor/Tax Collector”). Upon such filing, the County Auditor/Tax Collector shall enter on the County tax roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the Assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County Tax Collector, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Spreckels Community Services District Landscaping, Lighting, and Storm Drainage District.

Section 15. The monies representing assessments collected shall be deposited in a separate fund established under the distinctive designation of the Landscaping, Lighting, and Storm Drainage District. Funds collected from Landscaping, Lighting, and Storm Drainage District Assessment shall be expended only for the special benefit of parcels within the District.

Section 16. The Landscaping, Lighting, and Storm Drainage District Assessment, as it applies to any parcel, may be corrected, cancelled or a refund granted as appropriate, by order of the District Board by a determination from the Assessment Engineer that the Assessment should be revised to be consistent with the method of assessment established in the Engineer’s Report. Any such corrections, cancellations or refunds shall be limited to the current Fiscal Year.

Section 17. The District Secretary shall certify to the adoption of this Resolution; and staff shall cause a true and correct copy of this Resolution to be published pursuant to California Government Code § 6061.

PASSED, ADOPTED AND APPROVED by the District Board of the Spreckels Community Services District, this 19th day of July 2023, with a MOTION by _____ and SECONDED by _____, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

ATTEST:

Paul J. Ingram, General Manager

EXHIBIT A

FILED IN THE OFFICE OF THE COUNTY CLERK OF THE COUNTY OF MONTEREY, CALIFORNIA, THIS ____ DAY OF _____, 2023.

COUNTY CLERK _____

RECORDED IN THE OFFICE OF THE COUNTY CLERK OF THE COUNTY OF MONTEREY, CALIFORNIA, THIS ____ DAY OF _____, 2023.

COUNTY CLERK _____

AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF THE SPRECKELS COMMUNITY SERVICES DISTRICT ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE DAY OF _____, 2023 FOR FISCAL YEAR 2023-24, AND SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF MONTEREY ON THE ____ DAY OF _____, 2023.

REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

COUNTY CLERK _____

FILED THIS ____ DAY OF _____, 2023, AT THE HOUR OF ____ O'CLOCK ____ M. IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF MONTEREY STATE OF CALIFORNIA, AT THE REQUEST OF THE SPRECKELS COMMUNITY SERVICES DISTRICT BOARD.

COUNTY AUDITOR, COUNTY OF MONTEREY _____

Note:
REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF MONTEREY FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCELS SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.

Legend: Spreckels Landscaping, Lighting, and Storm Drainage District Boundary

**SPRECKELS COMMUNITY SERVICES DISTRICT
LANDSCAPING, LIGHTING, AND STORM DRAINAGE DISTRICT
ASSESSMENT DIAGRAM**



RESOLUTION NO. 2023-05

**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE
LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED
FEES AND CHARGES**

WHEREAS, Spreckels Community Services District ("Public Agency") requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 23-24

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A", regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit "A", the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this ____ day of _____, 20____, upon motion of _____, seconded by _____, and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: July ____, 2023

ATTEST:

Paul J. Ingram, General Manager

Michael McTighe, President

EXHIBIT "A"
TO
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED
FEES AND CHARGES
FISCAL YEAR 2023-24

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS:

Reference Spreckels Community Services District Election of 1986 corresponding to District boundaries of the former County Service area No. 40 and Spreckels Community Services District Landscaping, Lighting, and Storm Drainage District. Spreckels Community Services District Landscaping, Lighting, and Storm Drainage assessments consist of \$219.27 per single family equivalency unit in Spreckels Zone 1 – Old Town. Spreckels Community Services District is governed by the California Government code Section 61000-61936.

PROPERTY-RELATED FEES AND CHARGES:



RESOLUTION NO. 2023-06

**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH
RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS,
AND PROPERTY-RELATED FEES AND CHARGES**

WHEREAS, Spreckels Community Services District ("Public Agency") requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 23-24

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A", regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit "A", the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this 19 day of July, 2023, upon motion of

_____, seconded by _____, and carried
by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: July 19, 2023

ATTEST:

Paul J. Ingram, General Manager

Michael McTighe, President

EXHIBIT "A"
TO
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-
RELATED FEES AND CHARGES

FISCAL YEAR 2023-24

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS:

Reference Spreckels Community Services District Election of 1986 and Assessment for User Fees for secured parcels within the Spreckels Community Services District corresponding to District boundaries of the former County Service area No. 40. Spreckels Community Services District User Fees maximum authorized assessment for parcels in Zone 2 – New Town is \$1476.52, though parcels have historically been assessed \$455.18, at discretion of the Board. Spreckels Community Services District User Fees for Zone 1 have been discontinued. Spreckels Community Services District is governed by the California Government code Section 61000-61936.

PROPERTY-RELATED FEES AND CHARGES:



Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday April 19, 2023 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President McTighe at 5:29 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President
Amanda Lane, Vice-President
Brian Amaral, Secretary
Otto Kramm, Director
Dallen Coronel, Director

Present: McTighe, Lane, Kramm
Absent: Amaral, Coronel

QUORUM ESTABLISHED

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS:

Shaheen Jorgensen reported two very light odors from the drainage system.

7. APPROVAL OF MINUTES:

- a. SCSD Regular Board Meeting March 15, 2023

Motion to approve [Lane] 2nd [Kramm].
Ayes: McTighe, Lane, Kramm
Noes: None

MOTION CARRIED

8. GENERAL MANAGER'S REPORT:

- a. Financial Reports.

1. Fund Balance as of 4/19/2023
2. Budget FYTD to 4/19/2023
3. Review of County Fund 634 Trial Balance Report: Period 9.
4. Review of Expenditures March 2023.

9. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Enhanced Broadband in Spreckels: David Witkowski of Oku Solutions, LLC.

Funds are currently exhausted. Parallel effort by Supervisor Lopez is underway as well.

10. UNFINISHED BUSINESS ACTION ITEMS:

- a. Resolution 2023-01: Resolution initiating proceedings for the formation of a new landscaping, lighting, and storm water district for Zone 1 [original Spreckels].

Motion to adopt [Kramm] 2nd [Lane].

Ayes: McTighe, Lane, Kramm

Noes: None

MOTION CARRIED

11. NEW BUSINESS ACTION ITEMS:

- a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$1,330.00
2. Spreckels Memorial District	Office Rent & Storm Labor	\$100.00
3. Spreckels Water Company	Water	\$290.61
4. PG&E	Streetlights & Pump Stations	\$544.43
5. Green Line	Storm Drain Clearing	\$980.00
6. Don Chapin Company	Pump Station Repairs	\$46,253.24
	TOTAL	\$49,498.28

Motion to approve [Kramm] 2nd [Lane].

Ayes: McTighe, Lane, Kramm

Noes: None

MOTION CARRIED

12. NEW BUSINESS NON-ACTION ITEMS:

- a. Parking space painting at Post Office and Emporium. Turning Lane painting Spreckels Boulevard and Hatton Avenue.

McTighe has had preliminary discussions with Postmaster Nellie. She is open to having marked parking spaces.

13. ZONES 1 AND 2 SYSTEMS REPORT:

- a. 2nd Street Pump Station Storm Damage Repairs.

14. FUTURE AGENDA ITEMS:

*Street lights which do not require a boom are much less expensive. Estimate of \$125.00.
Will consider adding lights after Prop 218 election.*

15. ADJOURN REGULAR MEETING:

Next meeting Wednesday May 17, 2023 5:30 PM.

The meeting was adjourned at 7:10 pm.

Respectfully submitted,

Approval date _____

Paul J. Ingram, General Manager

DRAFT



Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday May 24, 2023 5:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order at 5:37 PM.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President
Amanda Lane, Vice-President
Brian Amaral, Secretary
Otto Kramm, Director
Dallen Coronel, Director

*Present: McTighe, Amaral, Coronel
Absent: Lane, Kramm*

QUORUM ESTABLISHED

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS:

7. APPROVAL OF MINUTES:

- a. SCSD Regular Board Meeting April 19, 2023

Tabled to July 19th regular meeting.

8. GENERAL MANAGER'S REPORT:

- a. Financial Reports.
1. Fund Balance as of 5/17/2023
2. Budget FYTD to 5/17/2023

- 3. Review of County Fund 634 Trial Balance Report: Period 10.
- 4. Review of Expenditures April 2023.

9. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Enhanced Broadband in Spreckels: David Witkowski of Oku Solutions, LLC.
- b. Parking space painting at Post Office and Emporium. Turning Lane painting Spreckels Boulevard and Hatton Avenue.

10. UNFINISHED BUSINESS ACTION ITEMS:

- a. **RESOLUTION 2023-02: A RESOLUTION OF THE SPRECKELS COMMUNITY SERVICES DISTRICT BOARD DECLARING ITS INTENTION TO FORM LANDSCAPING, LIGHTING AND STORM DRAINAGE DISTRICT AND LEVY ASSESSMENTS, PRELIMINARILY APPROVING THE ENGINEER’S REPORT, PROVIDING NOTICE OF PUBLIC HEARING AND ORDERING THE MAILING OF THE ASSESSMENT BALLOTS.**

Motion to approve [Coronel] 2nd [Amaral].

Ayes: McTighe, Amaral, Coronel

Noes: None

MOTION CARRIED

- b. **RESOLUTION 2023-03: A RESOLUTION OF THE SPRECKELS COMMUNITY SERVICES DISTRICT BOARD ADOPTING PROPOSITION 218 ASSESSMENT BALLOT PROCEEDING PROCEDURES.**

Motion to approve [Coronel] 2nd [Amaral].

Ayes: McTighe, Amaral, Coronel

Noes: None

MOTION CARRIED

- c. Planning of public informational meeting and outreach.

11. NEW BUSINESS ACTION ITEMS:

- a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$700.00
2. Spreckels Memorial District	Office Rent & Storm Labor	\$100.00
3. Spreckels Water Company	Water	\$287.64
4. PG&E	Streetlights & Pump Stations	<u>\$900.00</u>
	TOTAL	\$1,987.64

Motion to approve [Coronel] 2nd [Amaral].

Ayes: McTighe, Amaral, Coronel

Noes: None

MOTION CARRIED

12. NEW BUSINESS NON-ACTION ITEMS:

13. ZONES 1 AND 2 SYSTEMS REPORT:

- a. 2nd Street Pump Station Storm Damage Repairs.
- b. FEMA Reimbursement

14. FUTURE AGENDA ITEMS:

15. ADJOURN REGULAR MEETING:

Next meeting Wednesday June 21, 2023 5:30 PM.

The meeting was adjourned at 6:08 PM. The June meeting is cancelled. The next meeting date is July 19, 2023.

Respectfully submitted,

Approval date _____

Paul J. Ingram, General Manager

DRAFT