

## Spreckels Community Services District

### REGULAR MEETING OF THE BOARD OF DIRECTORS

**October 20, 2021**

**5:30 pm**

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

#### AGENDA

*Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.*

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*If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at (831) 455-7855 or by email to spreckelscsd.main@gmail.com **at least 48 hours prior to the time of the meeting**. In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Business Manager's Office at (831) 455-7855 for assistance. Notification of at least 48 hours before the meeting will enable the Spreckels Community Services District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services. Documents provided to a majority of the Board of Directors regarding an open session item on this agenda will be made available for public inspection in the General Manager's Office located at the Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962 during normal business hours.*

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#### 1. Opening Business

1.1 Call to Order

1.2 Roll Call & Establishment of Quorum

Otto Kramm, Director

Amanda Lane, Vice-President

Mike McTighe, President

Brian Amaral, Secretary

Dallen Coronel, Director

Paul Ingram, General Manager & Clerk to the Board

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda

- 1.4.2 Additions to the Agenda
- 1.4.3 Adoption of the Agenda

## 2. Communications

- 2.1 Correspondence:
- 2.2 Oral Comments from the Public

*(At this time any person may comment on any item not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.)*

## 3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors September 15, 2021.

## 4. Business Manager's Report

- 4.1 Monthly Financials

## 5. Unfinished Business Action Items

## 6. New Business Action Items

### 6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$ 1,155.00
b. Spreckels Memorial Dist.	Office Rent	\$ 100.00
c. Spreckels Water Company		\$ 359.63
d. Monterey County Tax Collector	Property Taxes	\$ 208.06
e. Quinn Company	Annual Service	\$ 1,878.39
f. PG&E [estimate]	Streetlights & Pump	\$ <u>600.00</u>

**TOTAL \$ 4,301.08**

- 6.2 Don Cranford: Request for full or partial reimbursement for sidewalk concrete repairs Golz Construction, Inc. Estimate Cost \$4,400.00.

- 6.3 Estimate from Green Line Liquid Waste Company for cleaning of Pump Station vaults at 2<sup>nd</sup> Street and Nacional Avenue.

**7. Unfinished Business Non Action Items**

- a. Zone 1 Assessment: Report on meeting with T&A CEO Kerry Varney re: Spreckels Industrial Park parcel.

**8. New Business Non Action Items**

**9. Comments by Members of the Board**

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

**10. Consideration of Items for Future Meetings**

**11. Next Meeting Date:**

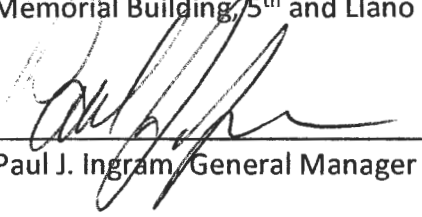
November 17, 2021-5:30 PM

**12. Adjournment**

**Certification**

I, Paul J. Ingram, General Manager for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the October 20, 2021 Regular

Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets Spreckels, CA 93962.



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Paul J. Ingram, General Manager

10/15/2021  
Date

**To download the full agenda packet, go to [www.scsd.specialdistrict.org](http://www.scsd.specialdistrict.org) and click on the meeting date. A link to the agenda packet will appear as “Agenda” in smaller print.**

**Spreckels Community Services District**  
 MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
*September 15, 2021*  
 5:30 pm

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

**1. Opening Business**

1.1 Call to Order

*The meeting was called to order at 5:31 pm.*

1.2 Roll Call & Establishment of Quorum

Otto Kramm, Director  
 Amanda Lane, Vice-President  
 Mike McTighe, President  
 Brian Amaral, Secretary  
 Dallen Coronel, Director  
 Paul Ingram, General Manager & Clerk to the Board

***Present: McTighe, Lane, Coronel***

***Absent: Kramm, Amaral***

**QUORUM ESTABLISHED**

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

***With the addition of request from Don Cranford for reimbursement of concrete sidewalk repairs, Motion to adopt agenda [Lane] 2<sup>nd</sup> [Coronel].***

***Ayes: McTighe, Lane, Coronel***

***Noes: None***

**MOTION CARRIED**

**2. Communications**

2.1 Correspondence:

2.2 Oral Comments from the Public

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors July 21, 2021.

**Motion to approve [Coronel] 2<sup>nd</sup> [Lane].**

**Ayes: McTighe, Lane, Coronel**

**Noes: None**

**MOTION CARRIED**

4. Business Manager's Report

4.1 Monthly Financials

5. Unfinished Business Action Items

6. New Business Action Items

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$ 700.00
b. Spreckels Memorial Dist.	Office Rent	\$ 100.00
c. Spreckels Water Company		\$ 359.63
d. SCI Consulting Group	Parcel Administration	\$ 3,800.00
e. Monterey County Auditor-Controller	LAFCO Fees	\$ 162.00
f. PG&E [estimate]	Streetlights & Pump	\$ 600.00
	<b>TOTAL</b>	<b>\$ 5,721.63</b>

**Motion to approve [Lane] 2<sup>nd</sup> [Coronel].**

**Ayes: McTighe, Lane, Coronel**

**Noes: None**

**MOTION CARRIED**

6.2 Budget FY 2021-22: Adopt Budget Resolution

**Motion to approve [Lane] 2<sup>nd</sup> [Coronel].**

**Ayes: McTighe, Lane, Coronel**

**Noes: None**

**MOTION CARRIED**

7. Unfinished Business Non Action Items

a. Zone 1 Assessment: Engineer's Report Only

**8. New Business Non Action Items**

**9. Comments by Members of the Board**

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

**10. Consideration of Items for Future Meetings**

**11. Next Meeting Date:**

October 20, 2021-5:30 PM

**12. Adjournment**

Respectfully submitted,

Approval date\_\_\_\_\_



**SPRECKELS COMMUNITY SERVICES  
DISTRICT FUND BALANCE AS OF  
10/20/2021 AFTER TODAY'S ACCOUNTS  
PAYABLE.**

<b>COUNTY FUND 634</b>	<b>\$173,723.83</b>
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Spreckels Community Services District  
 Adopted Budget FYTD 10/20/2022

Income	Budget FYTD to 10/20/2022				%
		Budget	FYTD	BALANCE	
Zone 1 Assessment 16.3%	<b>TOTAL</b>	\$6,700.00	9.97	\$6,690.03	0.15%
Zone 2 Assessment 83.7%	<b>TOTAL</b>	\$34,000.00	51.2	\$33,948.80	0.15%
Non-Assessment Prop Taxes		\$31,500.00	803.02	\$30,696.98	2.55%
Interest on Pooled Investments		\$1,500.00		\$1,500.00	0.00%
<b>Total Income</b>		<b>\$73,700.00</b>	<b>864.19</b>	<b>\$72,835.81</b>	<b>1.17%</b>
<b>Expense</b>					
Administrative Fees Zone 1 16.3%		\$81.50		\$81.50	0.00%
Administrative Fees Zone 2 83.7%		\$418.50		\$418.50	0.00%
Audit Expense Zone 1 16.3%		\$489.00		\$489.00	0.00%
Audit Expense Zone 2 83.7%		\$2,511.00		\$2,511.00	0.00%
Board/Staff Education Zone 1 16.3%		\$146.70		\$146.70	0.00%
Board/Staff Education Zone 2 83.7%		\$753.70		\$753.70	0.00%
Capital Improvements Zone 1 16.3%		\$0.00		\$0.00	#DIV/0!
Capital Improvements Zone 2 83.7%		\$0.00		\$0.00	#DIV/0!
Equipment Repair/Maint. Zone 1		\$3,350.00	1258.52	\$2,091.48	37.57%
Equipment Repair/Maint. Zone 2		\$1,650.00	619.87	\$1,030.13	37.57%
General Liability/Property Zone 1		\$500.00		\$500.00	0.00%
General Liability/Property Zone 2		\$2,600.00		\$2,600.00	0.00%
Landscape Maint. Zone 2		\$4,000.00		\$4,000.00	0.00%
Legal Services Zone 1 16.3%		\$100.00		\$100.00	0.00%
Legal Services Zone 2 83.7%		\$500.00		\$500.00	0.00%
Management Zone 1 16.3%		\$1,369.20	530.57	\$838.63	38.75%
Management Zone 2 83.7%		\$7,021.00	2724.43	\$4,296.57	38.80%
Membership Fees Zone 1 16.3%		\$120.00		\$120.00	0.00%
Membership Fees Zone 2 83.7%		\$550.00		\$550.00	0.00%
Office Rent Zone 1 16.3%		\$195.60	65.2	\$130.40	33.33%
Office Rent Zone 2 83.7%		\$1,004.40	334.8	\$669.60	33.33%
Parcel Management Zone 1 16.3%		\$627.55		\$627.55	0.00%
Parcel Management Zone 2 83.7%		\$3,222.45		\$3,222.45	0.00%
Power Zone 1		\$4,800.00	1661.6	\$3,138.40	34.62%
Power Zone 2		\$5,000.00	1868.67	\$3,131.33	37.37%
Property Taxes Zone 1		\$20.00	33.91	-\$13.91	169.55%
Property Taxes Zone 2		\$710.00	174.15	\$535.85	24.53%
Streetlight Repairs Zone 2		\$1,000.00		\$1,000.00	0.00%
Sidewalk ADA Repairs Zone 1		\$0.00		\$0.00	#DIV/0!
Water Zone 1		\$900.00	288.84	\$611.16	32.09%
Water Zone 2		\$3,000.00	1037.72	\$1,962.28	34.59%
Website Zone 1 16.3%		\$48.90		\$48.90	0.00%
Website Zone 2 83.7%		\$251.10		\$251.10	0.00%
Emergency Reserve		\$26,759.40		\$26,759.40	0.00%
<b>Total Expense</b>		<b>\$73,700.00</b>	<b>10598.28</b>	<b>\$63,101.72</b>	<b>14.38%</b>

Report ID : MC-FIN-BS-0301	County of Monterey	Page 2 of 4
Run Date : 09/29/2021	Trial Balance By Accounting Distribution	
Run Time : 08:03 PM	Fiscal Year 2021 / 13 through 13	

Fund 634 - Spreckels Community Services  
 Account Type Liability  
 BSA/Obj/Rev  
 Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	JrnI Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
<b>Total for Sub-BSA No Sub-BSA Specified</b>				<b>(225.41)</b>	<b>0.00</b>	<b>0.00</b>	<b>(225.41)</b>
<b>Total for B-2080 - Outlawed Welfare Warrant Suspense</b>				<b>(225.41)</b>	<b>0.00</b>	<b>0.00</b>	<b>(225.41)</b>

BSA/Obj/Rev  
 Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	JrnI Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
<b>Total for Sub-BSA No Sub-BSA Specified</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total for B-2081 - Stale Dated Checks</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

BSA/Obj/Rev B-2530 - Assets Held as Agency for Others  
 Sub BSA/Obj/Rev 4010 - Current Secured

Transaction ID	JrnI Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX56_21_CS		06/30/2021	Curr Sec - June 2021		0.00	(155.55)	
<b>Total for Sub-BSA 4010 - Current Secured</b>				<b>(298,147.48)</b>	<b>0.00</b>	<b>(155.55)</b>	<b>(298,303.03)</b>

Sub BSA/Obj/Rev 4015 - Current Unsecured

Transaction ID	JrnI Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX57_21_CU		06/30/2021	Curr Unsec - June 2021		9.56	0.00	

Fund 634 - Spreckels Community Services  
 Account Type Liability  
 BSA/Obj/Rev B-2530 - Assets Held as Agency for Others  
 Sub BSA/Obj/Rev 4015 - Current Unsecured

**Total for Sub-BSA 4015 - Current Unsecured (11,572.54) 9.56 0.00 (11,562.98)**

Sub BSA/Obj/Rev 4025 - Prior Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX51_21_PRSEC		06/30/2021	Prior Secured - June 2021		0.00	(16.44)	

**Total for Sub-BSA 4025 - Prior Secured (6,144.26) 0.00 (16.44) (6,160.70)**

Sub BSA/Obj/Rev 4030 - Prior Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Total for Sub-BSA 4030 - Prior Unsecured (122.44) 0.00 0.00 (122.44)**

Sub BSA/Obj/Rev 4035 - Current Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX52_21_SUPPL		07/09/2021	Suppl - June 2021		0.00	(75.03)	
JV,1110,PTAX52B_21_SUPPL		07/09/2021	Rev Suppl - June 2021		75.03	0.00	
JV,1110,PTAX52C_21_SUPPL		06/30/2021	Suppl - June 2021		0.00	(75.03)	

**Total for Sub-BSA 4035 - Current Supplemental (4,872.84) 75.03 (150.06) (4,947.87)**

Sub BSA/Obj/Rev 4040 - Prior Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	



Fund	634 - Spreckels Community Services								
Account Type	Liability								
BSA/Obj/Rev	B-2530 - Assets Held as Agency for Others								
Sub BSA/Obj/Rev	4040 - Prior Supplemental								
<b>Total for Sub-BSA 4040 - Prior Supplemental</b>						<b>(296.54)</b>	<b>0.00</b>	<b>0.00</b>	<b>(296.54)</b>
Sub BSA/Obj/Rev	5030 - HOPTR								
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance		
					0.00	0.00			
<b>Total for Sub-BSA 5030 - HOPTR</b>						<b>(1,657.72)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,657.72)</b>
Sub BSA/Obj/Rev	5415 - Special Assessments								
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance		
					0.00	0.00			
<b>Total for Sub-BSA 5415 - Special Assessments</b>						<b>(606,518.97)</b>	<b>0.00</b>	<b>0.00</b>	<b>(606,518.97)</b>
Sub BSA/Obj/Rev	No Sub-BSA Specified								
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance		
JV,1110,0000032666		06/30/2021	Spreckels Community Service Dist FY21 Wells Fargo Check Printing Charge (79 Checks)		7.90	0.00			
<b>Total for Sub-BSA No Sub-BSA Specified</b>						<b>729,842.64</b>	<b>7.90</b>	<b>0.00</b>	<b>729,850.54</b>
<b>Total for B-2530 - Assets Held as Agency for Others</b>						<b>(199,490.15)</b>	<b>92.49</b>	<b>(322.05)</b>	<b>(199,719.71)</b>
<b>Total for Fund 634 - Spreckels Community Services</b>						<b>0.00</b>	<b>414.54</b>	<b>(414.54)</b>	<b>0.00</b>
<b>Grand Total</b>						<b>0.00</b>	<b>414.54</b>	<b>(414.54)</b>	<b>0.00</b>

Report ID : MC-FIN-BS-0301

Run Date : 09/29/2021

Run Time : 08:01 PM

**County of Monterey**  
**Trial Balance By Accounting Distribution**  
**Fiscal Year 2021 / 14 through 14**

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**Fund** 634 - Spreckels Community Services  
**Account Type** Asset  
**BSA/Obj/Rev** B-1001 - Cash  
**Sub BSA/Obj/Rev** No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JVA,1110,INTALLOQ42021-06		06/30/2021	InterestAllocation 4th Qtr2020-21		307.77	0.00	
<b>Total for Sub-BSA No Sub-BSA Specified</b>				<b>199,945.12</b>	<b>307.77</b>	<b>0.00</b>	<b>200,252.89</b>
<b>Total for B-1001 - Cash</b>				<b>199,945.12</b>	<b>307.77</b>	<b>0.00</b>	<b>200,252.89</b>

Fund	668 - Spreckels Memorial District						
Account Type	Liability						
BSA/Obj/Rev	B-2530 - Assets Held as Agency for Others						
Sub BSA/Obj/Rev	4010 - Current Secured						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
<b>Total for Sub-BSA 4010 - Current Secured</b>				<b>(1,883,182.35)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,883,182.35)</b>
Sub BSA/Obj/Rev	4015 - Current Unsecured						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
<b>Total for Sub-BSA 4015 - Current Unsecured</b>				<b>(72,936.17)</b>	<b>0.00</b>	<b>0.00</b>	<b>(72,936.17)</b>
Sub BSA/Obj/Rev	4025 - Prior Secured						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX02_22_PRSEC		09/09/2021	Prior Secured - July-August 2021		0.00	(610.70)	
<b>Total for Sub-BSA 4025 - Prior Secured</b>				<b>(37,334.78)</b>	<b>0.00</b>	<b>(610.70)</b>	<b>(37,945.48)</b>
Sub BSA/Obj/Rev	4030 - Prior Unsecured						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
<b>Total for Sub-BSA 4030 - Prior Unsecured</b>				<b>(764.46)</b>	<b>0.00</b>	<b>0.00</b>	<b>(764.46)</b>
Sub BSA/Obj/Rev	4035 - Current Supplemental						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Fund** 668 - Spreckels Memorial District  
**Account Type** Liability  
**BSA/Obj/Rev** B-2530 - Assets Held as Agency for Others  
**Sub BSA/Obj/Rev** 4035 - Current Supplemental

**Total for Sub-BSA 4035 - Current Supplemental** (33,196.92) 0.00 0.00 (33,196.92)

**Sub BSA/Obj/Rev** 4040 - Prior Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX03_22_PRSUPPL		09/09/2021	Prior Suppl - June-August 2021		0.00	(84.65)	

**Total for Sub-BSA 4040 - Prior Supplemental** (1,976.49) 0.00 (84.65) (2,061.14)

**Sub BSA/Obj/Rev** 4090 - Other Property Taxes

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Total for Sub-BSA 4090 - Other Property Taxes** (4,602.28) 0.00 0.00 (4,602.28)

**Sub BSA/Obj/Rev** 5030 - HOPTR

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Total for Sub-BSA 5030 - HOPTR** (10,442.76) 0.00 0.00 (10,442.76)

**Sub BSA/Obj/Rev** 5325 - Other In Lieu Revenues

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Total for Sub-BSA 5325 - Other In Lieu Revenues** (67,703.80) 0.00 0.00 (67,703.80)

**Sub BSA/Obj/Rev** 5415 - Special Assessments

Report ID : MC-FIN-BS-0301	County of Monterey	Page 4 of 4
Run Date : 10/13/2021	Trial Balance By Accounting Distribution	
Run Time : 11:57 AM	Fiscal Year 2022 / 3 through 3	

Fund 668 - Spreckels Memorial District  
 Account Type Liability  
 BSA/Obj/Rev B-2530 - Assets Held as Agency for Others  
 Sub BSA/Obj/Rev 5415 - Special Assessments

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX02_22_PRSEC		09/09/2021	Prior Secured - July-August 2021		0.00	(52.83)	
<b>Total for Sub-BSA 5415 - Special Assessments</b>				<b>(475,150.64)</b>	<b>0.00</b>	<b>(52.83)</b>	<b>(475,203.47)</b>
<b>Sub BSA/Obj/Rev No Sub-BSA Specified</b>							
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
<b>Total for Sub-BSA No Sub-BSA Specified</b>				<b>2,520,488.45</b>	<b>0.00</b>	<b>0.00</b>	<b>2,520,488.45</b>
<b>Total for B-2530 - Assets Held as Agency for Others</b>				<b>(66,802.20)</b>	<b>0.00</b>	<b>(748.18)</b>	<b>(67,550.38)</b>
<b>Total for Fund 668 - Spreckels Memorial District</b>				<b>(0.00)</b>	<b>748.18</b>	<b>(748.18)</b>	<b>(0.00)</b>
<b>Grand Total</b>				<b>(0.00)</b>	<b>748.18</b>	<b>(748.18)</b>	<b>(0.00)</b>



Fund 634 - Spreckels Community Services  
 Account Type Liability  
 BSA/Obj/Rev B-2530 - Assets Held as Agency for Others  
 Sub BSA/Obj/Rev 4015 - Current Unsecured

**Total for Sub-BSA 4015 - Current Unsecured** (11,562.98) 0.00 0.00 (11,562.98)

Sub BSA/Obj/Rev 4025 - Prior Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX02_22_PRSEC		09/09/2021	Prior Secured - July-August 2021		0.00	(96.59)	

**Total for Sub-BSA 4025 - Prior Secured** (6,160.70) 0.00 (96.59) (6,257.29)

Sub BSA/Obj/Rev 4030 - Prior Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Total for Sub-BSA 4030 - Prior Unsecured** (122.44) 0.00 0.00 (122.44)

Sub BSA/Obj/Rev 4035 - Current Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

**Total for Sub-BSA 4035 - Current Supplemental** (4,947.87) 0.00 0.00 (4,947.87)

Sub BSA/Obj/Rev 4040 - Prior Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX03_22_PRSUPPL		09/09/2021	Prior Suppl - June-August 2021		0.00	(11.88)	

**Total for Sub-BSA 4040 - Prior Supplemental** (296.54) 0.00 (11.88) (308.42)

Sub BSA/Obj/Rev 5030 - HOPTR

Report ID : MC-FIN-BS-0301	County of Monterey	Page 4 of 5
Run Date : 10/13/2021	Trial Balance By Accounting Distribution	
Run Time : 11:56 AM	Fiscal Year 2022 / 3 through 3	

Fund 634 - Spreckels Community Services  
 Account Type Liability  
 BSA/Obj/Rev B-2530 - Assets Held as Agency for Others  
 Sub BSA/Obj/Rev 5030 - HOPTR

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
<b>Total for Sub-BSA 5030 - HOPTR</b>				<b>(1,657.72)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,657.72)</b>

Sub BSA/Obj/Rev 5415 - Special Assessments

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX02_22_PRSEC		09/09/2021	Prior Secured - July-August 2021		0.00	(8.34)	
<b>Total for Sub-BSA 5415 - Special Assessments</b>				<b>(606,518.97)</b>	<b>0.00</b>	<b>(8.34)</b>	<b>(606,527.31)</b>

Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
MDI,9800,SDWF000027825		09/16/2021	PAUL J INGRAM		700.00	0.00	
MDI,9800,SDWF000027826		09/16/2021	SPRECKELS MEMORIAL DISTRICT		100.00	0.00	
MDI,9800,SDWF000027827		09/16/2021	PGE		333.09	0.00	
MDI,9800,SDWF000027828		09/16/2021	SPRECKELS WATER COMPANY		320.03	0.00	
MDI,9800,SDWF000027829		09/16/2021	SCI CONSULTING GROUP		3,800.00	0.00	
MDI,9800,SDWF000027830		09/16/2021	MONTEREY COUNTY AUDITOR CONTROLLER		162.00	0.00	
MDI,9800,SDWF000027836		09/17/2021	PGE		492.62	0.00	
MDI,9800,SDWF000027839		09/29/2021	PGE		257.44	0.00	
<b>Total for Sub-BSA No Sub-BSA Specified</b>				<b>739,321.03</b>	<b>6,165.18</b>	<b>0.00</b>	<b>745,486.21</b>

# MONTEREY COUNTY



## AUDITOR - CONTROLLER

(831) 755-5040 • FAX (831) 755-5098 •  
168 W. Alisal St, 3rd Fl, Salinas, CA 93901

**Rupa Shah, CPA**  
AUDITOR-CONTROLLER

**Burcu Mousa, CPA**  
ASSISTANT AUDITOR-CONTROLLER

3/24/2021

Paul J. Ingram  
Business Manager  
Spreckels Community Services District  
P.O. Box 7432  
Spreckels, CA 93962

Dear Mr. Ingram,

On November 2019, you contacted our office requesting consideration for Spreckels Community Services District's (the District) annual audit requirement to be converted into a compilation based on the amended California Government Code Section §26909.

On December 17, 2019, our office sent a response and outlined the following: *"The district's latest available audit was completed for the fiscal year ended June 30, 2015. This and the prior audits have received a disclaimer of opinion as the auditors were unable to obtain certain supporting documentation to complete their audit satisfactorily. In addition, our review revealed that the June 30, 2015 ending cash balance reported in the District's audited financial statements doesn't agree to the cash balances reported in County's financial system for the District."* As such, our office requested that the District needed to receive an unqualified audit opinion for at least three consecutive years to develop a clean history to consider transitioning to a less stringent requirement under Section 26909.

On February 21, 2021, you submitted the requested audit report information to our office. We have reviewed the audit report and determined that the District satisfactorily met the requirements of obtaining an unmodified audit opinion for the requested timeframe.

However, we have also determined that the issue with the audited cash balance not agreeing to the cash balances in the County's financial system continues to persist. As of June 30, 2019, the District's audited cash balance was \$14,584.50 lower than that of the cash balances reported in County's financial system.

<sup>2019</sup> June 30, 2020 Ending Cash Balance		
County Records	\$ 152,963.50	New Balance 6/30/2019 after Rechecked & Reconciled to August 2016
Audited Financial Statements	\$ 138,379.00	\$ 152,963.50
Difference	<u>\$ 14,584.50</u>	\$ 150,124.27
		<u>\$ 2,839.23</u>

Based on this observation, our follow-up request to the District is to provide us a reconciliation for this cash balance difference.

We would have approved the less stringent requirement as stated in our response letter in December 2019 after the District obtained unmodified opinion but we were assuming the process of going through an audit would have addressed the cash discrepancy and resolve it as part of the audit process. Unfortunately, it has not been addressed as part of the audit and the changes of it being addressed in a review or compilation are even less likely. It seems prudent to address it before converting to a less stringent requirement.

We are happy to assist and support the District by providing the necessary information and reports to help you with the reconciliation of the cash balance differences.

Upon successfully reconciling and identifying the cash difference, and as necessary booking the correcting entry into the appropriate system, we can approve to move forward with a less stringent requirement.

If you wish an in-person or a conference call meeting to further discuss, please contact our office at (831)755-5084 or via email at [papurelloM@co.monterey.ca.us](mailto:papurelloM@co.monterey.ca.us).

Sincerely,

DocuSigned by:  
*Burcu Mousa*  
811C333563B9474...

Burcu Mousa, CPA  
Assistant Auditor-Controller  
County of Monterey

Sent on behalf of:  
Rupa Shah, CPA  
Auditor-Controller  
County of Monterey

Paul J. Ingram Company  
P.O. Box 354  
Carmel Valley, CA 93924  
[831] 601-6518  
paulj Ingram93924@gmail.com

October 1, 2021

Invoice for: Spreckels Community Services District  
P.O. Box 7432  
Spreckels, CA 93962

<u>Date</u>	<u>Description</u>	<u>Hrs.</u>	<u>Rate</u>	<u>Total</u>
9/30/2021	Management Services September		\$700.00	\$700.00
9/23/2021	Work on Fund 634 Register for AB2613	4	\$35.00	\$140.00
9/28/2021	Work on Fund 634 Register for AB2613	4	\$35.00	\$140.00
9/30/2021	Work on Fund 634 Register for AB2613	5	\$35.00	<u>\$175.00</u>
		<b>Total</b>		<b>\$1,155.00</b>

*Please make checks payable to Paul J. Ingram Company*





**STATEMENT**  
 PLEASE MAKE REMITTANCE TO:  
**QUINN COMPANY**  
 P O Box 849665  
 Los Angeles, CA 90084-9665

10006 Rose Hills Road  
 City of Industry, CA 90601 US  
 (562) 463-4000

**CREDIT INQUIRIES:**  
 CENTRAL CALIFORNIA CUSTOMERS CALL 559-891-6680  
 SOUTHERN CALIFORNIA CUSTOMERS CALL 562-463-4020

635600	09	30	21
<b>CUSTOMER NUMBER</b>		<b>CLOSING DATE</b>	

Page 1 of 1

SPRECKELS COMMUNITY SERVICES DISTRICT  
 ATTN ACCOUNTS PAYABLE  
 P O BOX 7432  
 SPRECKELS CA 93962

INVOICE DATE			INVOICE NUMBER	REFERENCE	AMOUNTS
MO.	DAY	YR.			
09	15	2021	WON20009426	NS07974	828.39
09	15	2021	WON20009427	NS07975	1,050.00
				<b>Total</b>	<b>1,878.39</b>

FRESNO \* OXNARD \* SALINAS \* BAKERSFIELD \* LANCASTER \* SANTA MARIA \* CORCORAN \* FOOTHILL RANCH \* FIREBAUGH

TERMS: NET DUE BY THE 10TH OF THE MONTH FOLLOWING PURCHASE. TO AVOID FINANCE CHARGES, PAYMENT MUST BE RECEIVED BY THE CLOSING DATE SHOWN ABOVE. ACCOUNTS HAVING AN UNPAID PREVIOUS BALANCE ON THE CLOSING DATE WILL BE ASSESSED A FINANCE CHARGE OF 1-1/2% PER MONTH (18% PER ANNUM). IN THE EVENT OF DEFAULT IN THE PAYMENT OF ANY AMOUNT DUE, AND IF THE ACCOUNT IS PLACED IN THE HANDS OF ANY AGENCY OR ATTORNEY FOR COLLECTION OR LEGAL ACTION, THE PURCHASER AGREES TO PAY FINANCE CHARGES AND CHARGES EQUAL TO THE COST OF COLLECTION (AS PERMITTED BY LAWS GOVERNING THESE TRANSACTIONS).

**PLEASE  
 REMIT  
 THIS  
 AMOUNT**

**1,878.39**

**MONTHLY AGING OF UNPAID INVOICES**

1,878.39	0.00	0.00	0.00	0.00
<b>CURRENT</b>	<b>1-30 DAYS</b>	<b>31-60 DAYS</b>	<b>61-90 DAYS</b>	<b>OVER 90 DAYS</b>

CUT HERE AND RETURN WITH REMITTANCE

SPRECKELS COMMUNITY SERVICES  
 DISTRICT ACCOUNTS PAYABLE  
 P O BOX 7432  
 SPRECKELS CA 93962

Closing Date: 09/30/2021

Amount Due:

**\$1,878.39**

Amount Paid:

*Place this coupon in the return envelope with the mailing addresses clearly visible.*

*Please send your Payment to:*

Account Number: 635600

QUINN COMPANY  
 P O Box 849665  
 Los Angeles, CA 90084-9665



10006 Rose Hills Road  
 City of Industry, CA 90601  
 (562) 463-4000  
 www.quinncompany.com

PLEASE MAKE REMITTANCE TO: **25**

**QUINN COMPANY**  
 P O Box 849665, Los Angeles, CA 90084-9665

**SERVICE INVOICE**

BILL TO:

SPRECKELS COMMUNITY SERVICES  
 ATTN ACCOUNTS PAYABLE  
 P O BOX 7432  
 SPRECKELS CA 93962

<b>Invoice Number</b>	<b>WON20009426</b>
Invoice Date	09/15/2021
Payment Due Date	09/15/2021
<b>Invoice Total</b>	<b>\$828.39</b>
Payment Terms:	Cash/COD
Credit Memo Amount	
Customer Account No.	635600
Quinn Work Order No.	NS07974
<b>Customer PO Number</b>	<b>CSA# 5008AA</b>

Please use Remittance Advice on last page of this invoice.

SHIP TO:

SPRECKELS 2ND STREET PUMP STAT  
 2ND STREET & LLANO  
 SPRECKELS, CA 93962

Make: CATERPILLAR	Equipment No:
Model: C9	Machine ID No: CE09727
Serial No: CAT00000CC9E00865	Meter Reading: 88.0

Customer Contact:

Quinn Product Support Rep: TAMMY MADDEN (626) 347-0976

Quinn Store Location: SALINAS INDUSTRIAL SERVICE, 1300 Abbott Street, Salinas, CA 93901 (831) 758-8461

**INVOICE SUMMARY**

SEG	DESCRIPTION	PARTS	LABOR	MISC	FLAT RATE	ADJUSTMENT	TOTAL
01	PERFORM PM 2		452.00				452.00
02		309.07					309.07
03		17.50					17.50
	ENV/RECYCLE FEE			24.00			24.00
	<b>SUBTOTAL</b>	<b>326.57</b>	<b>452.00</b>	<b>24.00</b>			<b>802.57</b>
	STATE SALES TAX 7.25			24.15			24.15
	MONTEREY CNTY TX .5%			1.67			1.67
	<b>TOTAL</b>	<b>326.57</b>	<b>452.00</b>	<b>49.82</b>			<b>828.39</b>

Go Paperless. To receive your invoices and statements electronically, please visit our website at quinncompany.com.

**A FINANCE CHARGE OF 1.5% PER MONTH (18% PER ANNUM)** will be charged on the past due balance. The past due balance represents all charges remaining unpaid on the closing date of the month following the invoice date. In the event of default in the payment of any amount due, and if the account is placed in the hands of any agency or attorney for collection or legal action, the purchaser agrees to pay finance charges equal to the cost of collection (as permitted by laws governing these transactions). When necessary, Quinn will invoke its repairman's lien pursuant to Sections 3051 and 3051a of the California Civil Code. Acceptance by the customer of the parts, service or equipment listed above is the customer's agreement to be bound by the credit and collection terms set forth above.

Bakersfield \* City of Industry \* Corcoran \* Firebaugh \* Foothill Ranch \* Fresno \* Lancaster \* Oxnard \* Paso Robles \* Pomona  
 Salinas \* Riverside \* Victorville \* Murrieta \* Indio \* Santa Maria \* Sylmar \* Tulare \* Yuma, AZ



10006 Rose Hills Road  
City of Industry, CA 90601  
(562) 463-4000  
www.quinncompany.com

## SERVICE INVOICE

BILL TO:

SPRECKELS COMMUNITY SERVICES  
ATTN ACCOUNTS PAYABLE  
P O BOX 7432  
SPRECKELS CA 93962

SHIP TO:

SPRECKELS 2ND STREET PUMP STAT  
2ND STREET & LLANO  
SPRECKELS, CA 93962

Make: CATERPILLAR	Equipment No:
Model: C9	Machine ID No: CE09727
Serial No: CAT00000CC9E00865	Meter Reading: 88.0

Quinn Store Location: SALINAS INDUSTRIAL SERVICE, 1300 Abbott Street, Salinas, CA 93901 (831) 758-8461

### INVOICE DETAIL

Work Order No. NS07974

Invoice No. WON20009426

Invoice Date: 09/15/2021

QTY	PART NUMBER	DESCRIPTION	STK/NONSTK	UNIT PRICE	EXTENDED PRICE
-----	-------------	-------------	------------	------------	----------------

PERFORMED ANNUAL SERVICE PM2.  
MS

PERFORM PM 2

5008AA SPRECKELS COMMUNITY, 2ND & LLANO STREET, SP

F/R LBR 452.00 \*

SEGMENT 01 TOTAL 452.00 T

PARTS

1	15608	BRAKE/PARTSCLEANERS		6.38	6.38
1	1R-0762	FILTER A-FUE	S	28.00	28.00
1	1R-1808	FILTER AS-LU	S	34.09	34.09
1	262-5194	ELEMENT AS	S	67.40	67.40
1	267-6532	TOWELS	S	5.84	5.84
1	423-8525	FILTER GP	S	33.76	33.76
40	5153957	CAT DEO-ULS 15W40 S		3.34	133.60

TOTAL PARTS SEG. 02 309.07 \*

SEGMENT 02 TOTAL 309.07 T

1 QLAB 01 OIL/COOLANT SAMPLES 17.50 17.50

TOTAL PARTS SEG. 03 17.50 \*

SEGMENT 03 TOTAL 17.50 T

TOTAL PARTS DISCOUNT .00

ENV/RECYCLE FEE 24.00 T

STATE SALES TAX 7.25 24.15 T

MONTEREY CNTY TX .5% 1.67 T

\*\*\* C A S H \*\*\*

INVOICE TOTAL 828.39

THANK YOU FOR YOUR BUSINESS.  
HOW DID WE DO? YOUR COMPLETE SATISFACTION IS VERY IMPORTANT TO US.  
IF THERE IS ANYTHING WE COULD HAVE DONE BETTER,  
PLEASE LET US KNOW AS SOON AS POSSIBLE!  
SHOULD YOU HAVE ANY QUESTIONS REGARDING THIS INVOICE, PLEASE CONTACT  
KRISTA CARRILLO, SALINAS SERVICE SUPERVISOR, AT (831) 775-3426.





10006 Rose Hills Road  
 City of Industry, CA 90601  
 (562) 463-4000  
 www.quinncompany.com

## SERVICE INVOICE

BILL TO:

SPRECKELS COMMUNITY SERVICES  
 ATTN ACCOUNTS PAYABLE  
 P O BOX 7432  
 SPRECKELS CA 93962

PLEASE MAKE REMITTANCE TO: <sup>25</sup>	
<b>QUINN COMPANY</b>	
P O Box 849665, Los Angeles, CA 90084-9665	
<b>Invoice Number</b>	<b>WON20009427</b>
Invoice Date	09/15/2021
Payment Due Date	09/15/2021
<b>Invoice Total</b>	<b>\$1,050.00</b>
Payment Terms:	Cash/COD
Credit Memo Amount	
Customer Account No.	635600
Quinn Work Order No.	NS07975
<b>Customer PO Number</b>	<b>CSA# 5008AA</b>

Please use Remittance Advice on last page of this invoice.

SHIP TO:  
 SPRECKELS 2ND STREET PUMP STAT  
 2ND STREET & LLANO  
 SPRECKELS, CA 93962  
 BEVERLY CHANEY  
 831-658-5644

Make: CATERPILLAR	Equipment No:
Model: C9	Machine ID No: CE09727
Serial No: CAT00000CC9E00865	Meter Reading: 88.0

Customer Contact:

Quinn Product Support Rep: TAMMY MADDEN (626) 347-0976

Quinn Store Location: SALINAS INDUSTRIAL SERVICE, 1300 Abbott Street, Salinas, CA 93901 (831) 758-8461

### INVOICE SUMMARY

SEG	DESCRIPTION	PARTS	LABOR	MISC	FLAT RATE	ADJUSTMENT	TOTAL
01	ANNUAL LOAD BANK PM 5		1,050.00				1,050.00
	<b>SUBTOTAL</b>		<b>1,050.00</b>				<b>1,050.00</b>
	<b>TOTAL</b>		<b>1,050.00</b>				<b>1,050.00</b>

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**A FINANCE CHARGE OF 1.5% PER MONTH (18% PER ANNUM)** will be charged on the past due balance. The past due balance represents all charges remaining unpaid on the closing date of the month following the invoice date. In the event of default in the payment of any amount due, and if the account is placed in the hands of any agency or attorney for collection or legal action, the purchaser agrees to pay finance charges equal to the cost of collection (as permitted by laws governing these transactions). When necessary, Quinn will invoke its repairman's lien pursuant to Sections 3051 and 3051a of the California Civil Code. Acceptance by the customer of the parts, service or equipment listed above is the customer's agreement to be bound by the credit and collection terms set forth above.

Bakersfield \* City of Industry \* Corcoran \* Firebaugh \* Foothill Ranch \* Fresno \* Lancaster \* Oxnard \* Paso Robles \* Pomona  
 Salinas \* Riverside \* Victorville \* Murrieta \* Indio \* Santa Maria \* Sylmar \* Tulare \* Yuma, AZ



10006 Rose Hills Road  
City of Industry, CA 90601  
(562) 463-4000  
www.quinncompany.com

## SERVICE INVOICE

**BILL TO:**

SPRECKELS COMMUNITY SERVICES  
ATTN ACCOUNTS PAYABLE  
P O BOX 7432  
SPRECKELS CA 93962

**SHIP TO:**

SPRECKELS 2ND STREET PUMP STAT  
2ND STREET & LLANO  
SPRECKELS, CA 93962  
BEVERLY CHANEY  
831-658-5644

Make: CATERPILLAR	Equipment No:
Model: C9	Machine ID No: CE09727
Serial No: CAT00000CC9E00865	Meter Reading: 88.0

Quinn Store Location: SALINAS INDUSTRIAL SERVICE, 1300 Abbott Street, Salinas, CA 93901 (831) 758-8461

### INVOICE DETAIL

Work Order No. NS07975

Invoice No. WON20009427

Invoice Date: 09/15/2021

QTY	PART NUMBER	DESCRIPTION	STK/NONSTK	UNIT PRICE	EXTENDED PRICE
		PERFORMED 2 HOUR LOAD BANK TEST PM5. MS			
		ANNUAL LOAD BANK PM 5 5008AA SPRECKELS COMMUNITY, 2ND & LLANO STREET,SP	F/R LBR		1050.00 *
		SEGMENT 01 TOTAL			1050.00 T
-----					
		TOTAL PARTS DISCOUNT		.00	
		*** C A S H ***			
		INVOICE TOTAL			1,050.00

THANK YOU FOR YOUR BUSINESS.  
HOW DID WE DO? YOUR COMPLETE SATISFACTION IS VERY IMPORTANT TO US.  
IF THERE IS ANYTHING WE COULD HAVE DONE BETTER,  
PLEASE LET US KNOW AS SOON AS POSSIBLE!  
SHOULD YOU HAVE ANY QUESTIONS REGARDING THIS INVOICE, PLEASE CONTACT  
KRISTA CARRILLO, SALINAS SERVICE SUPERVISOR, AT (831) 775-3426.

To receive your invoices and statements electronically, please visit our website at quinncompany.com.

CUT HERE AND RETURN WITH REMITTANCE

SPRECKELS COMMUNITY SERVICES  
ATTN ACCOUNTS PAYABLE  
P O BOX 7432  
SPRECKELS CA 93962

Invoice No: **WON20009427**  
Invoice Date: 09/15/2021  
Due Date: 09/15/2021

Amount Due:  
Amount Paid:

<b>\$1,050.00</b>

Place this coupon in the return envelope  
with the mailing addresses clearly visible.

Please send your Payment to:

Account Number: 635600  
Purchase Order No: CSA# 5008AA  
Payment Terms: Cash/COD  
Work Order No: NS07975

QUINN COMPANY  
P O Box 849665  
Los Angeles, CA 90084-9665

**Golz Construction, Inc.**  
**General Engineering and Building Contractors**  
**Salinas, CA 93908 Lisc.946565 & 548848**

---

**Don Cranford**  
**81 Llano Way**  
**Spreckles, CA**

**September 13, 2021**

**Subject: Sidewalk**

We propose to furnish labor, equipment and materials to construct the following improvements at the above referenced project site.

Work to include:

- Sawcut, demo and off haul existing concrete sidewalk +/-224sf
- Excavate and off haul dirt and roots to leave 6" section
- Import, place and grade 2" of sand
- Install 2x4 form boards
- Pour, finish and strip 4" thick grey concrete with broom finish
- Clean up and dispose of any debris left by our work operations

Price: \$4,400.00

Special Conditions and Exclusions:

- Price based on text and conversation with Don
- No testing, engineering, surveying or staking.
- No Permits or Fees are included.
- Not responsible for any un-marked utilities
- Not responsible for Removal, off haul, handling or disposal of un-suitable, over-optimum moisture or hazardous material.
- Any item not specifically mentioned in the above proposal shall be excluded

Thank You for the opportunity to bid your Project, feel free to call me with any questions or concerns.

**Respectfully Submitted,**  
**Joe Golz- President**  
**Golz Construction, Inc.**  
**(831)320-4502**