

Spreckels Community Services District
 REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday February 28, 2024 5:30 pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President
 Amanda Lane, Vice-President
 Brian Amaral, Secretary
 Otto Kramm, Director

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

7. APPROVAL OF MINUTES:

a. SCSD Regular Board Meeting February 28, 2024.

8. GENERAL MANAGER'S REPORT:

a. Financial Reports.

1. Fund Balance as of 3/20/2024
2. Budget FYTD to 3/20/2024
3. Review of County Fund 634 Trial Balance Report: FY 2024 Period 8.
4. Review of Expenditures February 2024.

9. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. New Storm Water Outflow Pipe Failure: Communication with LAFCO of Monterey County Re: Connecting Storm Water and Sewer to the Monterey One Regional Wastewater System.

10. UNFINISHED BUSINESS ACTION ITEMS:

11. NEW BUSINESS ACTION ITEMS:

a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$700.00
2. Spreckels Memorial District	Office Rent	\$100.00
3. Spreckels Water Company	Water	\$287.64
4. PG&E	Streetlights & Pump Stations	<u>\$767.27</u>
	TOTAL	\$1,854.91

- b. Appointment of Kerry Varney to the board position vacated by Dallen Coronel.

c. LAFCO Independent Special District Commissioner [Voting] Election:

1. Russel Jeffries [Moss Landing Harbor District]
2. Chad M. Lindley [Monterey County Regional Fire District]

12. NEW BUSINESS NON-ACTION ITEMS:

13. ZONES 1 AND 2 SYSTEMS REPORT:

- a. FEMA Reimbursement

14. FUTURE AGENDA ITEMS:

15. ADJOURN REGULAR MEETING:

Next meeting Wednesday April 17, 2024 5:30 PM.

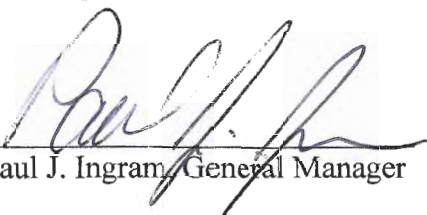
ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed on the District website www.scsd.specialdistrict.org.

Certification

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the March 20, 2024 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962


Paul J. Ingram, General Manager

Date 3/13/2024

To download the full agenda packet, please go to www.scsd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.

Spreckels Community Services District
 MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday February 28, 2024 5:30 pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President McTighe at 5:30 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President
 Amanda Lane, Vice-President
 Brian Amaral, Secretary
 Otto Kramm, Director

Present: McTighe, Lane, Amaral
Absent: Kramm

QUORUM ESTABLISHED

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS:

Shaheen Jorgensen reported on a sewer main blockage that occurred in the alleyway behind Spreckels Veterans Memorial Building. Problem was responsibility of Cal Am. Might indicate other problems with the sewer system.

7. APPROVAL OF MINUTES:

- a. SCSD Regular Board Meeting January 17, 2024.

Motion to approve [Lane] 2nd [Amaral].
Ayes: McTighe, Lane, Amaral
Noes: None

MOTION CARRIED

8. GENERAL MANAGER'S REPORT:

- a. Financial Reports.
 - 1. Fund Balance as of 2/28/2024
 - 2. Budget FYTD to 2/28/2024
 - 3. Review of County Fund 634 Trial Balance Report: FY 2024 Period 7.
 - 4. Review of Expenditures January 2024.
 - 5. Input of Transaction Class Codes.

9. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Strategic Planning Session March 9, 2024

Item tabled.

10. UNFINISHED BUSINESS ACTION ITEMS:

11. NEW BUSINESS ACTION ITEMS:

- a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$700.00
2. Spreckels Memorial District	Office Rent	\$100.00
3. Spreckels Water Company	Water	\$287.64
4. PG&E	Streetlights & Pump Stations	\$768.70
5. Smith & Enright Landscaping Inc.	Aiphid Treatment	\$125.00
6. Greg Messerli Electric	Streetlight Repair	\$253.88
7. MCSI Water Management Systems		<u>\$324.19</u>
	TOTAL	\$2,559.41

Motion to approve [Lane] 2nd [Amaral].

Ayes: McTighe, Lane, Kramm

Noes: None

MOTION CARRIED

12. NEW BUSINESS NON-ACTION ITEMS:

- a. Resignation of Dallen Coronel.

The vacancy will be posted with a deadline of March 13th.

- b. New Storm Water Outflow Pipe Failure.

Estimate of \$225,000 received from Monterey Peninsula Engineering. May be able to perform on an emergency basis. No action.

13. ZONES 1 AND 2 SYSTEMS REPORT:

- a. FEMA Reimbursement

14. FUTURE AGENDA ITEMS:

15. ADJOURN REGULAR MEETING:

The meeting was adjourned at 6:15 pm.

Next meeting Wednesday March 20, 2024 5:30 PM.

Respectfully submitted,

Approval date _____

Paul J. Ingram, General Manager

DRAFT

Spreckels Community Services District
Proposed Budget FYTD to 3/20/2024

	Budget	FYTD	BALANCE	%
Income				
Zone 1 Assessment 62.3%	\$55,673.13	29719.17	\$25,953.96	53.38%
Zone 2 Assessment 37.7%	\$33,683.32	19566.36	\$14,116.96	58.09%
Non-Assessment Prop Taxes	\$37,549.01	23937.61	\$13,611.40	63.75%
Interest on Pooled Investments	\$2,378.76	1702.12	\$750.00	71.55%
Total Income	\$129,284.22	74925.26	\$54,432.32	57.95%
Expense				
Administrative Fees Zone 1 60.3%	\$422.10	115.26	\$306.84	27.31%
Adminstrative Fees Zone 2 39.7%	\$277.90	69.74	\$208.16	25.10%
Audit Expense Zone 1 60.3%	\$2,110.50	301.5	\$1,809.00	14.29%
Audit Expense Zone 2 39.7%	\$1,359.50	198.5	\$1,161.00	14.60%
Board/Staff Education Zone 1 60.3%	\$241.70		\$241.70	0.00%
Board/Staff Education Zone 2 39.7%	\$158.80		\$158.80	0.00%
Capital Improvements Zone 1	\$0.00		\$0.00	#DIV/0!
Capital Improvements Zone 2	\$0.00		\$0.00	#DIV/0!
Equipment Repair/Maint. Zone 1 67%	\$5,360.00	35373.1	-\$30,013.10	659.95%
Equipment Repair/Maint. Zone 2 33%	\$2,640.00	17422.57	-\$14,782.57	659.95%
General Liability/Property Zone 1 60.3%	\$1,900.40	1900.4	\$0.00	100.00%
General Liability/Property Zone 2 39.7%	\$1,150.00	1150	\$0.00	100.00%
Lanscape Maint. Zone 2	\$8,000.00	7472	\$528.00	93.40%
Storm Drain Maintenance Zone 1		2640		
Storm Drain Maintenance Zone 2		1402.5		
Legal Services Zone 1 60.3%	\$603.00	664.8	-\$61.80	110.25%
Legal Services Zone 2 39.7%	\$397.00		\$397.00	0.00%
Management Services Zone 1 60.3%	\$5,427.00	3924.9	\$1,502.10	72.32%
Management Services Zone 2 39.7%	\$3,573.00	2375.1	\$1,197.90	66.47%
Membership Fees Zone 1 60.3%	\$422.10	494.66	-\$72.56	117.19%
Membership Fees Zone 2 39.7%	\$277.90	299.34	-\$21.44	107.72%
Office Rent Zone 1 60.3 %	\$723.60	560.7	\$162.90	77.49%
Office Rent Zone 2 39.7%	\$476.40	339.3	\$137.10	71.22%
Parcel Management Zone 1 60.3%	\$7,788.60	10776.77	-\$2,988.17	138.37%
Parcel Management Zone 2 39.7%	\$2,461.40	2299.7	\$161.70	93.43%
Power Zone 1	\$6,000.00	4366.85	\$1,633.15	72.78%
Power Zone 2	\$7,000.00	4679.36	\$2,320.64	66.85%
Property Taxes Zone 1	\$20.00	21.04	-\$1.04	105.20%
Property Taxes Zone 2	\$710.00	197.68	\$512.32	27.84%
Streetlight Repairs Zone 2	\$500.00	253.88	\$246.12	50.78%
Sidewall/ADA Repairs Zone 1	\$0.00		\$0.00	#DIV/0!
Water Zone 1	\$1,200.00	759.97	\$440.03	63.33%
Water Zone 2	\$3,600.00	2188.57	\$1,411.43	60.79%
Website Zone 1 60.3%	\$180.90		\$180.90	0.00%
Website Zone 2 39.7%	\$119.10		\$119.10	0.00%
Emergency Reserve	\$64,182.32		\$64,182.32	0.00%
Total Expense	\$129,283.22	102248.2	\$27,035.03	79.09%

Report ID : MC-FIN-BS-0301	County of Monterey	Page 1 of 5
Run Date : 03/12/2024	Trial Balance By Accounting Distribution	
Run Time : 03:06 PM	Fiscal Year 2024 / 8 through 8	

Fund 634 - Spreckels Community Services
Account Type Asset
BSA/Obj/Rev B-1001 - Cash
Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX27_24_PRSEC		02/12/2024	Prior Secured - Jan 2024		37.10	0.00	
JV,1110,PTAX28_24_CS		02/13/2024	Curr Sec - Jan 2024		2,462.95	0.00	
JVA,1110,INTALLOC_Q22024-06		02/01/2024	InterestAllocation 2nd Qtr2023-24		820.02	0.00	
MDI,9800,SDWF000028539		02/02/2024			0.00	(651.17)	
MDI,9800,SDWF000028540		02/02/2024			0.00	(500.00)	
MDI,9800,SDWF000028556		02/23/2024			0.00	(700.00)	
MDI,9800,SDWF000028557		02/23/2024			0.00	(100.00)	
MDI,9800,SDWF000028558		02/23/2024			0.00	(768.70)	
MDI,9800,SDWF000028559		02/23/2024			0.00	(287.64)	
MDI,9800,SDWF000028560		02/23/2024			0.00	(125.00)	
MDI,9800,SDWF000028561		02/23/2024			0.00	(253.88)	
MDI,9800,SDWF000028562		02/23/2024			0.00	(324.19)	
Total for Sub-BSA No Sub-BSA Specified				170,009.82	3,320.07	(3,710.58)	169,619.31
Total for B-1001 - Cash				170,009.82	3,320.07	(3,710.58)	169,619.31

Report ID : MC-FIN-BS-0301	County of Monterey	Page 2 of 5
Run Date : 03/12/2024	Trial Balance By Accounting Distribution	
Run Time : 03:06 PM	Fiscal Year 2024 / 8 through 8	

Fund 634 - Spreckels Community Services
 Account Type Liability
 BSA/Obj/Rev
 Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA No Sub-BSA Specified				0.00	0.00	0.00	0.00
Total for B-2080 - Outlawed Welfare Warrant Suspense				0.00	0.00	0.00	0.00

BSA/Obj/Rev
 Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA No Sub-BSA Specified				0.00	0.00	0.00	0.00
Total for B-2081 - Stale Dated Checks				0.00	0.00	0.00	0.00

BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
 Sub BSA/Obj/Rev 4010 - Current Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX28_24_CS		02/13/2024	Curr Sec - Jan 2024		0.00	(677.37)	
Total for Sub-BSA 4010 - Current Secured				(387,485.11)	0.00	(677.37)	(388,162.48)

Sub BSA/Obj/Rev 4015 - Current Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Report ID : MC-FIN-BS-0301	County of Monterey	Page 3 of 5
Run Date : 03/12/2024	Trial Balance By Accounting Distribution	
Run Time : 03:06 PM	Fiscal Year 2024 / 8 through 8	

Fund 634 - Spreckels Community Services
Account Type Liability
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev 4015 - Current Unsecured

Total for Sub-BSA 4015 - Current Unsecured (16,203.72) 0.00 0.00 (16,203.72)

Sub BSA/Obj/Rev 4025 - Prior Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX27_24_PRSEC		02/12/2024	Prior Secured - Jan 2024		0.00	(37.10)	

Total for Sub-BSA 4025 - Prior Secured (7,232.50) 0.00 (37.10) (7,269.60)

Sub BSA/Obj/Rev 4030 - Prior Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4030 - Prior Unsecured (143.43) 0.00 0.00 (143.43)

Sub BSA/Obj/Rev 4035 - Current Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4035 - Current Supplemental (7,017.10) 0.00 0.00 (7,017.10)

Sub BSA/Obj/Rev 4040 - Prior Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4040 - Prior Supplemental (430.52) 0.00 0.00 (430.52)

Sub BSA/Obj/Rev 5030 - HOPTR

Fund 634 - Spreckels Community Services
 Account Type Liability
 BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
 Sub BSA/Obj/Rev 5030 - HOPTR

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA 5030 - HOPTR				(1,987.84)	0.00	0.00	(1,987.84)

Sub BSA/Obj/Rev 5415 - Special Assessments

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX28_24_CS		02/13/2024	Curr Sec - Jan 2024		0.00	(1,785.58)	
Total for Sub-BSA 5415 - Special Assessments				(734,567.28)	0.00	(1,785.58)	(736,352.86)

Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JVA,1110,INTALLOC_Q22024-06		02/01/2024	InterestAllocation 2nd Qtr2023-24		0.00	(820.02)	
MDI,9800,SDWF000028539		02/02/2024			651.17	0.00	
MDI,9800,SDWF000028540		02/02/2024			500.00	0.00	
MDI,9800,SDWF000028556		02/23/2024			700.00	0.00	
MDI,9800,SDWF000028557		02/23/2024			100.00	0.00	
MDI,9800,SDWF000028558		02/23/2024			768.70	0.00	
MDI,9800,SDWF000028559		02/23/2024			287.64	0.00	
MDI,9800,SDWF000028560		02/23/2024			125.00	0.00	
MDI,9800,SDWF000028561		02/23/2024			253.88	0.00	
MDI,9800,SDWF000028562		02/23/2024			324.19	0.00	

LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

2016 MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE STUDY

Spreckels Community Services District

Spreckels Memorial District



Adopted by the Commission
March 28, 2016

Page 4

The Memorial District was formed in 1947 under the California Military and Veterans Code. The primary purpose of a memorial district is to provide buildings and facilities for the use of "veteran soldiers, sailors, and marines who have honorably served the United States." The act also allows the District to make these services available to the general public.

Both districts are local government bodies within and surrounding Spreckels, an unincorporated community located south of Salinas and near the Salinas River. Since the populations of the two districts are small, there are limited numbers of local voters who are interested in serving on the Boards. Three individuals currently serve on both of the five-member Boards. The two districts share an office, meeting space and a part-time Business Manager / Board Clerk.

Board members of both districts are interested in exploring ways in which they can work closer together to be more efficient and effective, including the possibility of some form of consolidation if this would improve service and simplify operations. Board members have requested LAFCO's assistance in identifying potential future consolidation options. Because of the different missions of these Boards, it is unclear if existing State law would permit a full legal consolidation action. Other options may include increased integration of district functions and boards while still maintaining two legally separate districts. Key goals of any consolidation measures would be cost savings and improvements in service delivery. LAFCO staff looks forward to working with district representatives in exploring future options.

2. **The two districts' existing boundaries and Spheres of Influence are appropriate and not in need of adjustments at present.**

The two districts' Spheres of Influence and boundaries are adequate to meet current needs. The District has not requested any changes. LAFCO staff concurs that no changes are currently warranted. As discussed above, the two districts are interested in exploring the feasibility of a full or partial consolidation. A consolidation proposal, if approved by LAFCO, might involve changes to existing boundaries and Spheres of Influence.

3. **The Community Services District is encouraged to explore the potential benefits of becoming active in water- and sewer-related services, and to explore the long term opportunity to connect the community's wastewater and storm water systems to the regional wastewater treatment facility. Spreckels is a wastewater opportunity area for the regional facility.**

In 1989, Spreckels voters authorized the Community Services District to provide water and sanitary sewer services within District boundaries. To date, the District has not exercised these powers. The services are currently provided by private entities. LAFCO encourages the District to explore the long term feasibility and potential for public benefits that may result from water and/or sanitary sewer services being provided and administered under public ownership.

Also, the District is encouraged to explore the potential to eventually connect the Spreckels sanitary sewer system (currently privately owned by Cal Am) to the regional wastewater treatment facility in Marina, via a connection point south of Salinas. Such a connection would allow for a greater level of groundwater protection and an increase in reclaimed water for the region. It may also be feasible to eventually connect the District's storm water drainage system, which does not allow storm water to be treated before it is released into the Salinas River, to the regional system. As a first step in contemplating these potential scenarios, the District may wish to request a presentation about the regional facility's activities and opportunities for partnerships.

From: spreckelscsd.main@gmail.com <spreckelscsd.main@gmail.com>

Sent: Wednesday, March 6, 2024 1:30 PM

To: McKenna, Kate x5016 <McKennaK@monterey.lafco.ca.gov>

Subject: Strom Water Force Main Outflow Pipe Failure

[CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Dear Kate,

The atmospheric river event of January 2023 caused two failures at our 2nd Street pump station. First, because of an increase in back pressure due to the level of the Salinas River being above the end of the 24" outflow pipe that runs across Spreckels Boulevard and the Tanimura and Antle property, a leak opened at the pipe next to the pump station. This was repaired by Don Chapin company on an emergency basis. Second, one of our 75 hp pumps was damaged and had to be replaced. The total cost of both these projects was just under \$100,000. They were submitted as FEMA disaster claims. Both claims have been approved and we are waiting for the funding to arrive from Cal OES.

The back pressure event last year must have caused further damage to the outflow pipe because during the first major atmospheric river event of this season, about 900 lineal feet of the outflow pipe failed on the Tanimura and Antle property. This is a major failure and the one estimate we have received comes in at \$225,000. Fortunately, the storm water is flowing into an old settling pond and causes no risk of flooding that will affect ag operations for T&A. Though this can be considered an emergency where we can approve the repairs on an expedited basis, we are nearing the end of the rainy season and the project can wait, if other options are to be considered. FEMA has recommended we work with Cal OES to try to tie this to the existing disaster damage of last year. If that funding is possible, we can go forward with the repair, though we will have to tighten our belt until all FEMA funding has arrived. Supervisor Lopez has also indicated that we may be able to piggyback onto the County's continued efforts to address outstanding issues related to last year's disaster. There is also the reality that the rest of the outflow pipe, between the pump station and Spreckels Boulevard, runs between the new two story Standard Pacific homes and the old one story homes. The pipe used was installed in 1960 and had a 25 year life then. It is a very fragile fiberglass product that could fail again in the future.

Attached is page 8 from LAFCO's 2016 Municipal Services Revue, where you recommend SCSD consider tying our sewer and storm water into the regional wastewater project. If this were put into action, it would make the outflow pipe to the Salinas River no longer necessary. So it should be considered that possibly repairing the current damage is not a good use of District funds and the outflow pipe damage should be covered up and abandoned. The community is also becoming aware that there may be major issues with the existing sewer mains owned by Cal Am. We had a failure of the sewer lateral at the Park restroom that crosses Llano Avenue. Video showed that the pipe to be in very bad shape. Repaving of Spreckels streets is on the County's radar but everyone wants to make sure that tearing up the streets to replace the sewer and storm water pipes has been considered before the paving is done.

I know it is a huge undertaking to consider tying into Monterey One, which should include replacing the sewer mains and abandoning the Cal Am sewer treatment facility, then also running a main for waste and stormwater up Harkins road to tie into the main at Abbott Street. The cost of the outflow pipe repair pales in comparison to the ultimate cost of a new system, so it may be that repairing the pipe is the best and only option at this time. I just think this is an opportunity to look into the future a little. It's kind of beyond my capability to advise my board, so this would be more of a regional conversation with other stakeholders above SCSD to assess and develop a plan. President Mike McTighe and board member Otto Kramm work closely with Supervisor Lopez on various issues, and T&A CAO Kerry Varney, a Spreckels resident, may be joining our board. So the district will be entering a good period for having these conversations.

Sincerely,

Paul J. Ingram

General Manager

[831] 601-6518

spreckelcsd.main@gmail.com

From: McKenna, Kate x5016 <McKennaK@monterey.lafco.ca.gov>
Sent: Wednesday, March 6, 2024 4:08 PM
To: spreckelcsd.main
Cc: Brinkmann, Jonathan x5121; McBain, Darren J. x5302
Subject: RE: Spreckels Storm Water Force Main Outflow Pipe Failure

Thank you, Paul.
 Kate

From: spreckelcsd.main@gmail.com <spreckelcsd.main@gmail.com>
Sent: Wednesday, March 6, 2024 3:06 PM
To: McKenna, Kate x5016 <McKennaK@monterey.lafco.ca.gov>
Cc: Brinkmann, Jonathan x5121 <BrinkmannJ@monterey.lafco.ca.gov>; McBain, Darren J. x5302 <McBainD@monterey.lafco.ca.gov>
Subject: RE: Spreckels Storm Water Force Main Outflow Pipe Failure

[CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Thank you, Kate.

To formally introduce the subject, I am going to bring this email and your response to our March 20th regular board meeting for discussion. The board will then be informed that I have made this inquiry. I'll contact you shortly after and we can go from there.

Best,
 Paul

From: McKenna, Kate x5016 <McKennaK@monterey.lafco.ca.gov>
Sent: Wednesday, March 6, 2024 2:55 PM
To: spreckelcsd.main <spreckelcsd.main@gmail.com>
Cc: Brinkmann, Jonathan x5121 <BrinkmannJ@monterey.lafco.ca.gov>; McBain, Darren J. x5302 <McBainD@monterey.lafco.ca.gov>
Subject: RE: Spreckels Storm Water Force Main Outflow Pipe Failure

Hello Paul,

Thank you for your email and update about the CSD systems. We appreciate your efforts and will be glad to assist in exploring regional solutions. I'd like to reach out to our Monterey One contacts, let them know of your interest, and offer to help connect the two agencies to arrange a conversation and presentation. Please let me know if this is what you have in mind for starters.

Kind regards,
 Kate

Kate McKenna, AICP | Executive Officer
 Local Agency Formation Commission of Monterey County,
 (office) 831.754.5838 | (mobile) 831.682.0157

Spreckels Community Services District
P.O. Box 7432
Spreckels, CA 93962
[831] 455-7855
spreckelscsd.main@gmail.com
www.scsd.specialdistrict.org

Application for Appointment to fill Board Vacancy

[Instructions: Please fill in all applicable information, then read the "Board Member Qualifications and Expectations" section and sign at the bottom. All applicants please attach a letter describing their experience, qualifications and reason they wish to seek this appointment. Please mail all documents to the District address below or email scanned documents to the District email address.]

NAME Kerry L. Varney

RESIDENTIAL ADDRESS 64 Nacional Avenue, Spreckels, CA 93962

MAILING ADDRESS [IF DIFFERENT FROM ABOVE] _____

P.O. Box 7151 Spreckels, CA 93962

PHONE 831-229-7328 EMAIL Kerry@taproduce.com

ARE YOU A REGISTERED VOTER IN MONTEREY COUNTY? Yes

Board Member Qualifications and Expectations

District Information:

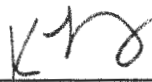
1. Spreckels Community Services District is one of forty two Independent Special Districts of Monterey County. The purpose of the district is to manage infrastructure within district boundaries for the Town of Spreckels. Oversight of the District is by an elected Board of Directors, of which there are five positions. Directors serve terms of two or four years and are subject to reelection on the even numbered years. Terms are staggered to have two or three board positions up for reelection every two years.
2. District staff consists of a part-time contracted Business Manager/Board Clerk.

Applicant Qualifications and Expectations:

- 1. Directors for SCSD are constitutional elected officials and are required to file the Form 700 Statement of Economic Interests with Monterey County on a yearly basis.**
- 2. Directors must be registered voters and reside within district boundaries shown on the District map.**
- 3. Regular SCSD board meetings are held the third Wednesday of every month at 6:30 pm at the Spreckels Veterans Memorial Building meeting room. Board members are expected to attend these and any Special Meetings called by the Board President. Meetings are held in accordance with the Brown Act for open governmental meetings.**
- 4. The District makes board member training available through membership with the California Special Districts Association. Funding is budgeted to offset conference fees and travel expenses.**
- 5. This is an unpaid position.**

I have read and understand the information provided above.

Applicant Signature _____

A handwritten signature in black ink, appearing to be 'K. J. O.', written over a horizontal line.

LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

2024

Commissioners

Chair

Matt Gourley
Public Member

Vice Chair

Kimbley Craig
City Member

Mary Adams
County Member

Wendy Root Askew
County Member

Mike Bikle
Public Member, Alternate

David Kong
Special District Member, INTERIM

Mary Ann Leffel
Special District Member

Chris Lopez
County Member, Alternate

Ian Oglesby
City Member

VACANT

Special District Member

Anna Velazquez
City Member, Alternate

Counsel

Reed Gallogly
General Counsel

Executive Officer

Kate McKenna, AICP

132 W. Gabilan Street, #102
Salinas, CA 93901

P. O. Box 1369
Salinas, CA 93902

Voice: 831-754-5838

www.monterey.lafco.ca.gov

MEMORANDUM

DATE: March 4, 2024

TO: Independent Special District General Managers, Fire Chiefs and CEOs

FROM: Kate McKenna, AICP,
Executive Officer

SUBJECT: Ballot for Election of LAFCO Commissioner – Special District Regular Member (Due April 26, 2024)

This memorandum transmits a ballot, voting instructions and candidate information for the election of one Independent Special District Regular Member to serve a four-year term on the Local Agency Formation Commission of Monterey County. Please forward the ballot and information to the legislative body of your District for voting and signature by the presiding officer (Board President) or designee. Vote for one of the two candidates. The deadline to return the ballot is April 26, 2024. LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

Thank you for participating in the election process. Please contact me if you have any questions.

Enclosures:
Ballot and Voting Instructions
Candidate Information

LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

March 4, 2024

OFFICIAL BALLOT OF THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

FOR ELECTION OF ONE REGULAR SPECIAL DISTRICT REPRESENTATIVE TO LAFCO

Voting Instructions:

1. The presiding officer of the legislative body of the District or the legislative body's alternate officer is authorized to vote. Please vote for one candidate. A majority of Districts must return ballots in order to conclude the election. The candidate receiving the most votes will be elected to a Regular Member seat for a four-year term ending in May 2028.
2. Please return this ballot to LAFCO of Monterey County at P.O. Box 1369, Salinas, CA 93902 or at 132 W. Gabilan Street, Suite 102, Salinas, CA 93901 or by email to mckennak@monterey.lafco.ca.gov.
3. **Deadline** - Ballots must be received in the LAFCO office by **April 26, 2024, at 5:00 p.m.** LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

PLEASE VOTE FOR 1 CANDIDATE (REGULAR MEMBER SEAT):

- Russell Jeffries (Moss Landing Harbor District)
- Chad M. Lindley (Monterey County Regional Fire District)

VOTING MEMBER SIGNATURE: _____

INDEPENDENT SPECIAL DISTRICT: _____

DATE: _____

FEB 29 2024

LAFCO of Monterey County

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: March 1, 2024

Nominations will be considered to fill the four-year term for one Regular seat (expiring May 1, 2028) for Independent Special District Commissioner on the Local Agency Formation Commission of Monterey County.

Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by Friday, March 1, 2024 at 5:00 p.m. Qualified persons may submit *their own nominations using this form* (no Board action is needed). You may email the completed form to mckennak@monterey.lafco.ca.gov OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

Nomination Statement:

"I, RUSSELL JEFFRIES hereby declare myself a candidate for the election to the position of Regular Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular LAFCO Commissioner for which I am selected and serve to the best of my ability."

Nominee Information:

Name: RUSSELL (RUSS) JEFFRIES
Address: 204 E. CURTIS ST. SALINAS, CA 93906
Phone and e-mail: 831-320-0114
District represented: MOSS LANDING HARBOR DISTRICT
Your position with the District: COMMISSIONER
Number of years as a District Board Member or Trustee: 28 YEARS

Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

* SEE ATTACHED APPLICATION AND RESUME

Signed: Russell Jeffries
Name (Print): RUSSELL JEFFRIES
Date: 2/28/2024

Thank you for your interest in serving on LAFCO of Monterey County.

FEB 29 2024

19 February 2024

Candidate Statement by Russell M. Jeffries for Appointment to the Position of Special District Representative on the Monterey County LAFCO Board of Commissioners

My name is Russell M. Jeffries and I am a lifelong resident of Monterey County. I was born in Pacific Grove, attended Salinas area schools, and graduated from Hartnell College. My resume is herewith attached and made a part of my application. Kindly review my resume for a full understanding of my experience and qualifications.

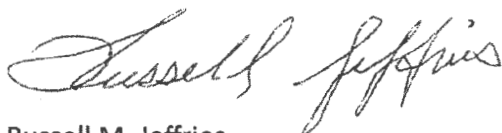
In 1996, I became a member of the publicly elected Moss Landing Harbor District Board of Commissioners and have continuously served as a member of that special district board for over 2.5 decades. The Moss Landing Harbor District contains more Monterey County residents than the population of two County Supervisorial Districts. Its area extends from the Pajaro River in the north to farmlands south of Salinas and encompasses much of the former Fort Ord. I was a co-founding member of the Special Districts Association of Monterey County in 2003, and I was honored to be named as the "2022 Board Member of the Year" by our statewide California Special Districts Association.

Previously, I have served as a local school board member, a city council member and Mayor, and I have served for 21 years as a gubernatorial appointee (by three governors) to the Central Coast Regional Water Quality Control Board (1993-2014).

I believe that the special districts of Monterey County deserve to be represented on LAFCO by a knowledgeable, experienced, and thoughtful individual who can bring to LAFCO meetings a broad, impartial, and detailed understanding of how our local agencies actually function. To provide services to our citizens, I believe that LAFCO members should be sincere listeners who are prepared to conduct their own independent research so as to be comfortable that the basis for their decisions is both factually and intellectually sound. Given my past experiences, I have those skills.

Moreover, I have broad budgetary experience and managerial skills that should be helpful in resolving any future financial issues that may arise for LAFCO. I would bring a commitment to fairmindedness, impartiality, and respect for our citizens with a recognition of the many nuanced issues that affect the quality of life in Monterey County that we all value.

I respectfully request your favorable consideration of my appointment application. Thank you.



Russell M. Jeffries

204 East Curtis Street
Salinas, CA 93906

Phone (831) 449-3436
Fax (831) 449-3436

Russell M. Jeffries

Employment	1991 – Present	Jeffries Landscaping	Salinas, CA
	Owner/Operator		
	<ul style="list-style-type: none"> ▪ Landscape/Irrigation design and installation 		
	1955 – 1991 (Retired)	AT&T	Salinas, CA
	Senior Communications Technician		
<ul style="list-style-type: none"> ▪ Monitored, operated and repaired complex telecommunications systems and equipment 			
1987 – 1991	City of Salinas	Salinas, CA	
Mayor			
<ul style="list-style-type: none"> ▪ Reviewed and established management and operational policies for the City of Salinas 			
1981 – 1987	City of Salinas	Salinas, CA	
Councilman			
<ul style="list-style-type: none"> ▪ Reviewed and established management policies for the City of Salinas 			
1977- 1986	Stage Stop Sandwich Shop Alvin Square Liquors Downtown Liquors	Salinas, CA	
Owner/Manager			
Managed and operated three small businesses			
Activities	California Regional Water Quality Control Board, 1993 – 2000, 2001 – 2014 Chairman, 1998 – 2000 Vice Chair, 2004 - 2013		
	Moss Landing Harbor Board, 1996 – Present Vice President, 1998 – 2000 Secretary, 2001 – 2003 President, 2003 – Present		
	Monterey County Tax Appeals Board, 2003 - Present Vice Chair, 2003 – 2004 Chairman, 2004 - Present		

Special Districts Association of Monterey County, 2003 - Present
Secretary-Treasurer, 2003 – 2004
Vice Chair, 2004 – 2005
Chairman, 2005 – 2006

Salinas/Kushikino Sister City Association, 1987 – Present
Chairperson, 1994 – 1997 & 1999 – Present

California Rodeo Association, 1989 – Present
Committee Member & Honorary Director
Chairman of the Special Guests Committee

Monterey Bay National Marine Sanctuary, 2003 - 2013
Sanctuary Advisory Councilmember
Representing Cal EPA

Monterey County American Red Cross, 1996 – 2007
Vice President of the Board of Directors, 1999 – 2000
Chairman of the Board of Directors, 2001 – 2007

Monterey County Food Bank, 1992 – 1996
Chairman, 1996

Monterey County Water Resources Agency, 1992 – 1994
Boardmember

Salinas Valley Water Commission, 1981 – 1992
Commissioner

Monterey Regional Water Pollution Control Agency, 1990 – 1991
Boardmember

Monterey County Mayor's Select Committee, 1987 – 1991
Chairperson, 1990 – 1991

Monterey/Salinas Transit District, 1987 – 1991
Chairperson, 1990 – 1991

California State School Board Association, 1975 – 1981
Delegate

Salinas Elementary School District, 1975 – 1981
Trustee

Brown Bag Program for Senior Citizens
Co-Founder

City of Salinas Police Reserves, 1956 - 1969
Member

United Brotherhood of Electrical Workers, 1967 – 1991
Chief Steward, 1975 - 1991

Awards received

Special Districts Association of Monterey County
Board Member of the Year, 2022

Salinas/Kushikino Sister City Association
Member of the Year, 1997 – 1998 & 2007 - 2008

Senate Rules Committee
Distinctive Service Commendation, 1993
Presented by: Senators Henry Mello and David Roberti

Monterey County Board of Supervisors
Resolution of Appreciation, 1992

California Legislature Assembly
Distinctive Service Commendation, 1991
Presented by: The Honorable Sam Farr

California Rodeo Association
Special Appreciation Award, 1991

Salinas Chapter of the NAACP
Member of the Year, 1990

Who's Who in the West, 1989 – Present

Salinas City School District
Resolution of Appreciation, 1981

Education

1971 Hartnell College
Associate of Arts Degree

Salinas, CA

LAFCO

MAR 1 2024

LAFCO of Monterey County

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

NOMINATION FORM
 TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS
 FOR ONE REGULAR POSITION ON
 THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: March 1, 2024

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Nomination Statement:

"I, Chad Lindley, hereby declare myself a candidate for the election to the position of Regular Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular LAFCO Commissioner for which I am selected and serve to the best of my ability."

Nominee Information:

Name: Chad M. Lindley
 Address: 29535 Chualar Cyn. Rd. Chualar, Ca. 93925
 Phone and e-mail: 831-214-2258, chad@montereypacifco.com
 District represented: 3
 Your position with the District: Monterey County Regional Fire District
 Number of years as a District Board Member or Trustee: 5 years

Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I am a lifelong resident of the Salinas Valley and work in agriculture farming wine grapes. I have been involved in the community serving on the Monterey County Regional Fire District Board for the last 5 years, and a director for the California Rodeo Salinas for the last 15 years. I believe my involvement in the community and farming background

make me a good candidate for understanding the challenges of
preserving open spaces in the county while still providing a place
for our residents to prosper with their families.

Signed:

Chad M. Lindley

Name (Print):

Chad M. Lindley

Date:

3-1-24

Thank you for your interest in serving on LAFCO of Monterey County.