

Spreckels Community Services District
REGULAR MEETING OF THE BOARD OF DIRECTORS

July 21, 2021

6:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

*If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at (831) 455-7855 or by email to spreckelscsd.main@gmail.com **at least 48 hours prior to the time of the meeting**. In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Business Manager's Office at (831) 455-7855 for assistance. Notification of at least 48 hours before the meeting will enable the Spreckels Community Services District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services. Documents provided to a majority of the Board of Directors regarding an open session item on this agenda will be made available for public inspection in the General Manager's Office located at the Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962 during normal business hours.*

1. Opening Business

1.1 Call to Order

1.2 Roll Call & Establishment of Quorum

Otto Kramm, Director
Amanda Lane, Vice-President
Mike McTighe, President
Brian Amaral, Secretary
Dallen Coronel, Director
Paul Ingram, General Manager & Clerk to the Board

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

7. Unfinished Business Non Action Items

- a. Zone 1 Assessment: Engineer's Report Only

8. New Business Non Action Items

- 8.1 Budget FYE 6/30/2022

9. Comments by Members of the Board

- 9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Consideration of Items for Future Meetings**11. Next Meeting Date:**

August 18, 2021-6:30 PM

12. Adjournment**Certification**

I, Paul J. Ingram, General Manager for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the July 21, 2021 Regular Meeting of the District Board of Directors scheduled for 6:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962.


Paul J. Ingram, General Manager


Date

To download the full agenda packet, go to www.scsd.specialdistrict.org and click on the meeting date. A link to the agenda packet will appear as “Agenda” in smaller print.

Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
June 16, 2021
6:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order by President McTighe at 6:32 pm.

1.2 Roll Call & Establishment of Quorum

Otto Kramm, Director
Amanda Lane, Vice-President
Mike McTighe, President
Brian Amaral, Secretary
Dallen Coronel, Director
Paul Ingram, Business Manager & Clerk to the Board

Present: Kramm, Lane, McTighe, Amaral, Coronel
Absent: None

QUORUM ESTABLISHED

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

Motion to approve [Amaral] 2nd [Coronel].
Ayes: Kramm, Lane, McTighe, Amaral, Coronel
Noes: None

MOTION APPROVED

2. Communications

2.1 Correspondence:

President McTighe shared communication from ASAP Signs on Southbound mural lighting adjustment.

2.2 Oral Comments from the Public

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors April 21, 2021.

May 19th meeting was cancelled for lack of a quorum. Motion to approve April 21, 2021 meeting minutes [Kramm] 2nd [Lane].

Ayes: Kramm, Lane, McTighe, Amaral, Coronel

Noes: None

MOTION CARRIED

4. Business Manager’s Report

4.1 Monthly Financials

5. Unfinished Business Action Items

6. New Business Action Items

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	700.00
b. Spreckels Memorial Dist.	Office Rent	\$	100.00
c. Spreckels Water company		\$	288.35
d. PG&E [estimate]	Streetlights & Pump	\$	600.00
e. SDRMA	Property/Liability	\$	2,801.67
f. Streamline	Website	\$	300.00
	TOTAL	\$	4,790.02

Motion to approve, including Agee Electric bill for streetlight repair, amount \$518.26 [Lane] 2nd [Amaral].

Ayes: Kramm, Lane, McTighe, Amaral, Coronel

Noes: None

MOTION CARRIED

7. Unfinished Business Non Action Items

a. Zone 1 Assessment: Engineer’s Report Only

8. New Business Non Action Items

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Consideration of Items for Future Meetings

11. Next Meeting Date

July 21, 2021 6:30 PM

12. Adjournment

Meeting was adjourned at 7:35 pm.

Respectfully submitted,

Approval date _____

Paul J. Ingram, General Manager

**SPRECKELS COMMUNITY SERVICES
DISTRICT FUND BALANCES FY'S 2017 TO
2021.**

6/30/2017	\$101,752.06
6/30/2018	\$ 99,952.48
6/30/2019	\$140,435.48
6/30/2020	\$161,373.01
6/30/2021	\$181,591.73

Spreckels Community Services District
 Adopted Budget FYTD 6/30/2021

	Proposed Budget FYE 6_30_2021				
Income		Budget	FYTD	BALANCE	%
Zone 1 Assessment 16.3%	TOTAL	\$6,700.00	6552.93	\$147.07	97.80%
Zone 2 Assessment 83.7%	TOTAL	\$34,000.00	33649.03	\$350.97	98.97%
Non-Assessment Prop Taxes		\$31,300.00	33590.82	-\$2,290.82	107.32%
Interest on Pooled Investments		\$1,700.00	1488.81	\$211.19	87.58%
Total Income		\$73,700.00	73792.78	-\$1,581.59	100.13%
Expense					
Administrative Fees Zone 1 16.3%		\$81.50	79.87	\$1.63	98.00%
Administrative Fees Zone 2 83.7%		\$418.50	410.13	\$8.37	98.00%
Audit Expense Zone 1 16.3%		\$2,445.00	2598.71	-\$153.71	106.29%
Audit Expense Zone 2 83.7%		\$12,555.00	13344.29	-\$789.29	106.29%
Board/Staff Education Zone 1 16.3%		\$392.00		\$392.00	0.00%
Board/Staff Education Zone 2 83.7%		\$2,008.00		\$2,008.00	0.00%
Capital Improvements Zone 1 16.3%		\$0.00		\$0.00	#DIV/0!
Capital Improvements Zone 2 83.7%		\$0.00		\$0.00	#DIV/0!
Equipment Repair/Maint. Zone 1		\$2,000.00	718	\$1,282.00	35.90%
Equipment Repair/Maint. Zone 2		\$800.00	527	\$273.00	65.88%
General Liability/Property Zone 1		\$500.00	456.67	\$43.33	91.33%
General Liability/Property Zone 2		\$2,600.00	2345	\$255.00	90.19%
Landscape Maint. Zone 2		\$7,200.00	1907.25	\$5,292.75	26.49%
Legal Services Zone 1 16.3%		\$100.00		\$100.00	0.00%
Legal Services Zone 2 83.7%		\$500.00		\$500.00	0.00%
Management Zone 1 16.3%		\$1,060.00	1238.8	-\$178.80	116.87%
Management Zone 2 83.7%		\$5,440.50	6361.2	-\$920.70	116.92%
Membership Fees Zone 1 16.3%		\$120.00	109.21	\$10.79	91.01%
Membership Fees Zone 2 83.7%		\$550.00	560.79	-\$10.79	101.96%
Office Rent Zone 1 16.3%		\$195.60	195.6	\$0.00	100.00%
Office Rent Zone 2 83.7%		\$1,004.40	1004.4	\$0.00	100.00%
Parcel Management Zone 1 16.3%		\$603.10	603.1	\$0.00	100.00%
Parcel Management Zone 2 83.7%		\$3,096.90	3096.9	\$0.00	100.00%
Power Zone 1		\$4,800.00	4530.35	\$269.65	94.38%
Power Zone 2		\$5,000.00	4370.59	\$629.41	87.41%
Tree Maintenance Zone 1		\$0.00	275	-\$275.00	#DIV/0!
Tree Maintenance Zone 2		\$0.00	4450	-\$4,450.00	#DIV/0!
Property Taxes Zone 1		\$20.00	18.82	\$1.18	94.10%
Property Taxes Zone 2		\$710.00	187.66	\$522.34	26.43%
Streetlight Repairs Zone 2		\$5,000.00	544.86	\$4,455.14	10.90%
Sidewalk ADA Repairs Zone 1		\$0.00		\$0.00	#DIV/0!
Water Zone 1		\$650.00	863.02	-\$213.02	132.77%
Water Zone 2		\$2,500.00	2783.82	-\$283.82	111.35%
Website Zone 1 16.3%		\$48.90	48.9	\$0.00	100.00%
Website Zone 2 83.7%		\$251.10	251.1	\$0.00	100.00%
Emergency Reserve		\$11,049.50		\$11,049.50	0.00%
Total Expense		\$73,700.00	53881.04	\$19,818.96	73.11%

RESOLUTION NO. _____**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE
LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED
FEES AND CHARGES**

WHEREAS, Spreckels Community Services District ("Public Agency") requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 21-22

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A", regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit "A", the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this ____ day of _____, 2021, upon motion of _____, seconded by _____, and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: June ____, 2020

ATTEST:

EXHIBIT "A"
TO
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED
FEES AND CHARGES
FISCAL YEAR 2021-22

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS:

Reference Spreckels Community Services District Election of 1986 and Assessment for User Fees for secured parcels within the Spreckels Community Services District corresponding to District boundaries of the former County Service area No. 40. Spreckels Community Services District User Fees consist of \$15 per parcel in Zone 1 – Old Town. The maximum authorized assessment for parcels in Zone 2 – New Town is \$1476.52, though parcels have historically been assessed \$455.18, at discretion of the Board. Spreckels Community Services District is governed by the California Government code Section 61000-61936.

PROPERTY-RELATED FEES AND CHARGES: