

## Spreckels Community Services District

REGULAR MEETING OF THE BOARD OF DIRECTORS

*June 17, 2020*

**6:30 pm**

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

### AGENDA

*Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.*

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*If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at (831) 455-7855 or by email to spreckelscd.main@gmail.com **at least 48 hours prior to the time of the meeting.** In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Business Manager's Office at (831) 455-7855 for assistance. Notification of at least 48 hours before the meeting will enable the Spreckels Community Services District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services. Documents provided to a majority of the Board of Directors regarding an open session item on this agenda will be made available for public inspection in the Business Manager's Office located at the Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962 during normal business hours.*

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#### 1. Opening Business

1.1 Call to Order

1.2 Roll Call & Establishment of Quorum

Otto Kramm, President

Mike McTighe, Secretary

Amanda Lane, Director

Brian Amaral, Director

Paul Ingram, Business Manager & Clerk to the Board

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

**2. Communications**

2.1 Correspondence:

2.2 Oral Comments from the Public

*(At this time any person may comment on any item not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.)*

**3. Approval of the Minutes**

RECOMMENDATION/ACTION: At the Pleasure of the Board

3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors May 17, 2020.

**4. Business Manager's Report**

4.1 Monthly Financials

**5. Unfinished Business Action Items**

**6. New Business Action Items**

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	500.00
b. Clarke's Turf & Water	Landscape Services	\$	600.00
c. Spreckels Memorial Dist.	AT&T	\$	49.72
d. Spreckels Water Company		\$	312.31
e. PG&E	Streetlights & Pump	\$	600.00
f. Digital Deployment	Website	\$	300.00
	<b>TOTAL</b>	<b>\$</b>	<b>2,362.03</b>

6.2 Public Hearing

- a. Discussion and adoption of budget, FYE 6/30/2021.
- b. Resolution 2020-01: Resolution to adopt budget.

- c. Resolution 2020-02: RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS AND PROPERTY-RELATED FEES AND CHARGES.

**7. Unfinished Business Non Action Items**

- 7.1 Report from Spreckels Traffic Safety Enhancements Committee.
- 7.4 Board Member Vacancy
- 7.5 Audits FY's 2016, 2017, 2018, 2019
- 7.6 Special Districts Leadership Academy

**8. New Business Non Action Items**

**9. Comments by Members of the Board**

- 9.1 Board Members:
  - a. Mitigation Fees
  - b. Standard Pacific Homes Subdivision
  - c. Zoning
  - d. Historical
  - e. Community Service
  - f. Street Lights
  - g. Drainage
  - h. Grading
  - i. Legal Counsel
  - j. Alleys
  - k. Trees
  - l. Landscaping
  - m. Sidewalk Repairs
  - n. Wheel Chair/Access Ramps
  - o. Quarterly Services
  - p. Trench Work

**10. Consideration of Items for Future Meetings**

- 10.1 Proposed Future Agenda Items

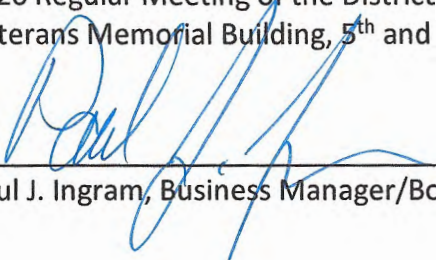
**11. Next Meeting Date:**

June 17, 2020-6:30 PM

**12. Adjournment**

**Certification**

I, Paul J. Ingram, Business Manager/Board Clerk for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the July 17, 2020 Regular Meeting of the District Board of Directors scheduled for 6:30 pm at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets Spreckels, CA 93962.

  
\_\_\_\_\_  
Paul J. Ingram, Business Manager/Board Clerk  
\_\_\_\_\_  
Date

**To download the full agenda packet, go to [www.scsd.specialdistrict.org](http://www.scsd.specialdistrict.org) and click on the meeting date. A link to the agenda packet will appear as “Agenda” in smaller print.**

**Spreckels Community Services District**  
 MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
*May 20, 2020*  
 6:30 pm  
 Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

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**1. Opening Business**

1.1 Call to Order

*The meeting was called to order at 6:30 pm.*

1.2 Roll Call & Establishment of Quorum

Otto Kramm, President  
 Mike McTighe, Secretary  
 Amanda Lane, Director  
 Brian Amaral, Director  
 Paul Ingram, Business Manager & Clerk to the Board

***Present: Kramm, McTighe, Lane, Amaral***

***Absent: None***

**QUORUM ESTABLISHED**

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

***Motion to approve [McTighe] 2<sup>nd</sup> [Amaral]***

***Ayes: Kramm, McTighe, Lane, Amaral***

***Noes: None***

**MOTION CARRIED**

**2. Communications**

2.1 Correspondence:

2.2 Oral Comments from the Public

***Shelby Lemon expressed concern over garbage cans left in the street. Resident is deliberately leaving cans in street to prevent parking in front of their house. Board will consider communicating with garbage company.***

**3. Approval of the Minutes**

RECOMMENDATION/ACTION: At the Pleasure of the Board

3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors April 15, 2020.

***Motion to approve [Amaral] 2<sup>nd</sup> [McTighe].***

***Ayes: Kramm, McTighe, Lane, Amaral***

***Noes: None***

**MOTION CARRIED**

**4. Business Manager's Report**

4.1 Monthly Financials

**5. Unfinished Business Action Items**

**6. New Business Action Items**

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	620.00
b. Clarke's Turf & Water	Landscape Services	\$	600.00
c. Spreckels Memorial Dist.	AT&T	\$	49.72
d. Spreckels Water Company		\$	219.06
e. PG&E	Streetlights & Pump	\$	700.00
f. SDRMA	Gen. Liability/Property	\$	<u>3,023.03</u>
	<b>TOTAL</b>	\$	<b>5,211.81</b>

***Motion to approve [McTighe] 2<sup>nd</sup> [Amaral].***

***Ayes: Kramm, McTighe, Lane, Amaral***

***Noes: None***

**MOTION CARRIED**

**7. Unfinished Business Non Action Items**

7.1 Zone 1 Assessment: Review of Proposal from SCI Consulting, Inc for Local Funding Measure.

***Item will be tabled until FY 2022 and will be removed from the agenda.***

7.2 Zone 2 Assessment.

***Item will be removed from the agenda.***

- 7.3 Report from Spreckels Traffic Safety Enhancements Committee.
- 7.4 Board Member Vacancy
- 7.5 Audits FY's 2016, 2017, 2018, 2019

## 8. New Business Non Action Items

- 8.1 Office Rental Agreement with Spreckels Memorial District

***Business Manager reported for auditing purposes he would like District to enter into a rental agreement with Spreckels Memorial District for rental of office to establish District physical address. Spreckels Memorial District board would like rent in the amount of \$100 per month. Business Manager will draft a rental agreement to be in effect 7/1/2020.***

## 9. Comments by Members of the Board

- 9.1 Board Members:
  - a. Mitigation Fees
  - b. Standard Pacific Homes Subdivision
  - c. Zoning
  - d. Historical
  - e. Community Service
  - f. Street Lights
  - g. Drainage
  - h. Grading
  - i. Legal Counsel
  - j. Alleys
  - k. Trees
  - l. Landscaping
  - m. Sidewalk Repairs
  - n. Wheel Chair/Access Ramps
  - o. Quarterly Services
  - p. Trench Work

## 10. Consideration of Items for Future Meetings

- 10.1 Proposed Future Agenda Items

***Board would like to have Landscape Contractor Dave Clarke to be present at the June meeting to discuss changes to Zone 2 Landscape Maintenance Contract.***

## 11. Next Meeting Date:

June 17, 2020-6:30 PM

12. Adjournment

*The meeting was adjourned at 7:29 pm.*

Respectfully submitted,

Approval date \_\_\_\_\_

\_\_\_\_\_  
Paul J. Ingram, Business Manager

DRAFT



Spreckels Community Services District  
Proposed Budget FYE 6/30/2020

Income	Budget FYTD To 6/17/2020				%
		Budget	FYTD	BALANCE	
Zone 1 Assessment 16.3%	<b>TOTAL</b>	\$6,700.00	6478.15	\$221.85	96.69%
Zone 2 Assessment 83.7%	<b>TOTAL</b>	\$34,000.00	33265.1	\$734.90	97.84%
Non-Assessment Prop Taxes		\$33,000.00	32468.23	\$531.77	98.39%
<b>Total Income</b>		<b>\$73,700.00</b>	<b>72211.48</b>	<b>\$1,488.52</b>	<b>97.98%</b>
<b>Expense</b>					
Administrative Fees Zone 1 16.3%		\$81.50	81.5	\$0.00	100.00%
Administrative Fees Zone 2 83.7%		\$418.50	418.5	\$0.00	100.00%
Audit Expense Zone 1 16.3%		\$733.50	48.9	\$684.60	6.67%
Audit Expense Zone 2 83.7%		\$3,766.50	251.1	\$3,515.40	6.67%
Board/Staff Education Zone 1 16.3%		\$392.00	13.04	\$378.96	3.33%
Board/Staff Education Zone 2 83.7%		\$2,008.00	66.96	\$1,941.04	3.33%
Capital Improvements Zone 1 16.3%		\$0.00		\$0.00	#DIV/0!
Capital Improvements Zone 2 83.7%		\$0.00		\$0.00	#DIV/0!
Equipment Repair/Maint. Zone 1		\$4,000.00	1251.27	\$2,748.73	31.28%
Equipment Repair/Maint. Zone 2		\$2,420.00	616.29	\$1,803.71	25.47%
General Liability/Property Zone 1		\$300.00	492.75	-\$192.75	164.25%
General Liability/Property Zone 2		\$1,600.00	2530.28	-\$930.28	158.14%
Landscape Maint. Zone 2		\$7,200.00	7200	\$0.00	100.00%
Legal Services Zone 1 16.3%		\$100.00		\$100.00	0.00%
Legal Services Zone 2 83.7%		\$500.00		\$500.00	0.00%
Management Zone 1 16.3%		\$1,060.00	997.56	\$62.44	94.11%
Management Zone 2 83.7%		\$5,440.50	5122.44	\$318.06	94.15%
Membership Fees Zone 1 16.3%		\$81.50	106.44	-\$24.94	130.60%
Membership Fees Zone 2 83.7%		\$418.50	546.56	-\$128.06	130.60%
Parcel Management Zone 1 16.3%		\$603.10	603.1	\$0.00	100.00%
Parcel Management Zone 2 83.7%		\$3,096.90	3096.9	\$0.00	100.00%
Power Zone 1		\$4,800.00	4493.84	\$306.16	93.62%
Power Zone 2		\$3,800.00	4837.2	-\$1,037.20	127.29%
Property Taxes Zone 1		\$20.00	18.26	\$1.74	91.30%
Property Taxes Zone 2		\$710.00	185.38	\$524.62	26.11%
Streetlight Repairs Zone 2		\$1,000.00	115.71	\$884.29	11.57%
Sidewalk ADA Repairs Zone 1		\$0.00		\$0.00	#DIV/0!
Telephone/Internet Zone 1 16.3%		\$100.00	97.2	\$2.80	97.20%
Telephone/Internet Zone 2 83.7%		\$500.00	499.94	\$0.06	99.99%
Water Zone 1		\$500.00	630.72	-\$130.72	126.14%
Water Zone 2		\$2,000.00	2467.25	-\$467.25	123.36%
Website Zone 1 16.3%		\$48.90	48.9	\$0.00	100.00%
Website Zone 2 83.7%		\$251.10	251.1	\$0.00	100.00%
Emergency Reserve		\$25,749.50		\$25,749.50	0.00%
<b>Total Expense</b>		<b>\$73,700.00</b>	<b>28032.07</b>	<b>\$36,610.91</b>	<b>38.04%</b>

VENDOR: MISC SD

CHECK NO: 0400258474  
CHECK DATE: 05/21/2020

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				PAUL J INGRAM	620.00

Page TOTAL : 620.00

KA

TOTAL : 620.00

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400258474

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT  
ISSUED ON 05-21-2020 VOID 1 YEAR AFTER ISSUE DATE

\$\*\*\*\*\*620.00

Six Hundred Twenty And 00/100 Dollars

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor Controller's Signature  
Stamp Below

TO PAUL J INGRAM  
THE PO BOX 354  
ORDER CARMEL VALLEY CA 93924  
OF

RUPA SHAH, CPA  
AUDITOR - CONTROLLER

Paul J. Ingram Company  
P.O. Box 354  
Carmel Valley, CA 93924  
[831] 601-6518  
pauljingham93924@gmail.com

May 1, 2020

Invoice for: Spreckels Community Services District  
P.O. Box 7432  
Spreckels, CA 93962

<u>Date</u>	<u>Description</u>	<u>Hrs.</u>	<u>Rate</u>	<u>Total</u>
4/30/2020	Management Services March		500.00	\$500.00
4/1/2020	Special Projects: Doc Prep Audit FY 2015	3	30.00	\$ 90.00
4/7/2020	Special Projects: Doc Prep Audit FY 2015	1	30.00	<u>\$ 30.00</u>
	TOTAL			\$620.00

*Please make checks payable to Paul J. Ingram Company*

VENDOR: MISC SD

CHECK NO: 0400258475  
CHECK DATE: 05/21/2020

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				CLARKES TURF AND WATER	600.00

Page TOTAL : 600.00

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TOTAL : 600.00

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

0400258475

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT  
ISSUED ON 05-21-2020 VOID 1 YEAR AFTER ISSUE DATE

\$\*\*\*\*\*600.00

Six Hundred And 00/100 Dollars

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor-Controller's Signature  
Stamp Below

TO CLARKES TURF AND WATER  
THE 18939 VIERRA CANYON ROAD  
ORDER PRUNEDALE CA 93907  
OF

RUPA SHAH, CPA  
AUDITOR - CONTROLLER

13  
**Invoice**

Clarke's Turf and Water  
18939 Vierra Canyon Rd.  
Prunedale, CA 93907

Date	Invoice #
4/27/2020	1693

Bill To
Community Service District PO Box 7432 Spreckels, CA 93962

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Labor to maintain landscape April 2020	600.00	600.00
	Sales Tax	7.25%	0.00

Thank you for your business. 262-9800

<b>Total</b>	\$600.00
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VENDOR: MISC SD

CHECK NO: 0400258476

CHECK DATE: 05/21/2020

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				SPRECKELS MEMORIAL DISTRICT	49.72

Page TOTAL : 49.72

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TOTAL : 49.72

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400258476

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT  
ISSUED ON 05-21-2020 VOID 1 YEAR AFTER ISSUE DATE

\$\*\*\*\*\*49.72

Forty Nine And 72/100 Dollars

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor-Controller's Signature  
Stamp Below

TO THE ORDER OF SPRECKELS MEMORIAL DISTRICT  
PO BOX 7266  
SPRECKELS CA 93906

RUPA SHAH, CPA  
AUDITOR - CONTROLLER

VENDOR: MISC SD

CHECK NO: 0400258477

CHECK DATE: 05/21/2020

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				PGE	451.99

Page TOTAL : 451.99

KA TOTAL : 451.99

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400258477

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT  
ISSUED ON 05-21-2020 VOID 1 YEAR AFTER ISSUE DATE

\$\*\*\*\*\*451.99

Four Hundred Fifty One And 99/100 Dollars

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor-Controller's Signature  
Stamp Below

TO PGE  
THE PO BOX 997300  
ORDER SACRAMENTO CA 95899  
OF

RUPA SHAH, CPA  
AUDITOR - CONTROLLER







# ENERGY STATEMENT

www.pge.com/MyEnergy

Account No: 7732644243-9  
Statement Date: 05/15/2020  
Due Date: 06/01/2020

## Service For:

SPRECKELS COMMUNITY SERVICES  
DISTRICT  
PO BOX 7432  
SPRECKELS, CA 93962

## Your Account Summary

Amount Due on Previous Statement	\$131.22
Payment(s) Received Since Last Statement	-131.22
Previous Unpaid Balance	\$0.00
Current PG&E Electric Delivery Charges	\$167.04
Monterey Bay Community Power Electric Generation Charges	9.49

**Total Amount Due by 06/01/2020 \$176.53**

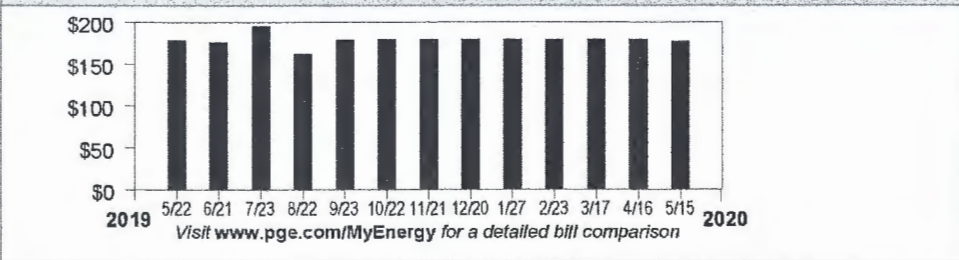
## Questions about your bill?

Monday-Friday 7 a.m.-9 p.m.  
Saturday 8 a.m.-6 p.m.  
Phone: 1-800-743-5000  
www.pge.com/MyEnergy

## Ways To Pay

www.pge.com/waystopay

## Electric Monthly Billing History



## Important Messages

**Streetlight rate adjustments** If there have been streetlight installs, removals or modifications in your area during your billing cycle, the total amount billed will include prorated charges based on these adjustments. If you have any questions or would like more information regarding your streetlight bill, please call 1-800-743-5000.

To learn more about how we are working to reduce the impact of PSPS outages, please visit [pge.com/wildfiresafety](http://pge.com/wildfiresafety).

Please return this portion with your payment. No staples or paper clips. Do not fold. Thank you.

99907732644243900000176530000017653



Account Number: **7732644243-9**  
Due Date: **06/01/2020**

Total Amount Due: **\$176.53**

Amount Enclosed:

\$

354500041268 01 AB 0.41 253 216 6  
SPRECKELS COMMUNITY SERVICES DISTRICT  
PO BOX 7432  
SPRECKELS, CA 93962-7432

PG&E  
BOX 997300  
SACRAMENTO, CA 95899-7300





# ENERGY STATEMENT

www.pge.com/MyEnergy

Account No: 7301464711-6  
Statement Date: 05/13/2020  
Due Date: 06/01/2020

## Service For:

SPRECKELS COMMUNITY SERVICE  
ASSOCIATION  
W/END OF 2ND ST  
SPRECKELS, CA 93962

## Your Account Summary

Amount Due on Previous Statement	\$50.92
Payment(s) Received Since Last Statement	-24.64
Previous Unpaid Balance	\$26.28
Current PG&E Electric Delivery Charges	\$23.82
Monterey Bay Community Power Electric Generation Charges	0.00

## Questions about your bill?

Business Specialist available:  
Mon-Fri: 7am to 6pm  
1-800-468-4743  
www.pge.com/MyEnergy

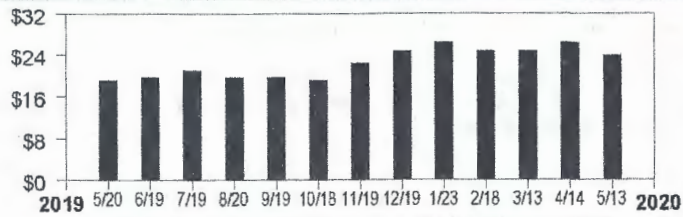
**Total Amount Due by 06/01/2020 \$50.10**

## Ways To Pay

www.pge.com/waystopay

## Electric Monthly Billing History

Daily Usage Comparison



1 Year Ago Period    Last Current Period

N/A    N/A    N/A  
Electric kWh / Day

Visit [www.pge.com/MyEnergy](http://www.pge.com/MyEnergy) for a detailed bill comparison

## Important Messages

To learn more about how we are working to reduce the impact of PSPS outages, please visit [pge.com/wildfiresafety](http://pge.com/wildfiresafety).

Please return this portion with your payment. No staples or paper clips. Do not fold. Thank you.

99907301464711600000023820000005010



Account Number: **7301464711-6**    Due Date: **06/01/2020**    Total Amount Due: **\$50.10**

Amount Enclosed:  
\$ **23.82**

352890103195 01 AB 0.41 702 4646 14  
SPRECKELS COMMUNITY SERVICE ASSOCIATION  
PO BOX 7432  
ATTN LEE SMITH  
SPRECKELS, CA 93962-7432

PG&E  
BOX 997300  
SACRAMENTO, CA 95899-7300

VENDOR: MISC SD

CHECK NO: 0400258478  
CHECK DATE: 05/21/2020

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				SPRECKELS WATER COMPANY	219.06

Page TOTAL : 219.06

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TOTAL : 219.06

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

0400258478

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT  
ISSUED ON 05-21-2020 VOID 1 YEAR AFTER ISSUE DATE

\$\*\*\*\*\*219.06

Two Hundred Nineteen And 06/100 Dollars

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor-Controller's Signature  
Stamp Below

TO THE ORDER OF SPRECKELS WATER COMPANY  
PO BOX 7187  
SPRECKELS CA 93906

RUPA SHAH, CPA  
AUDITOR - CONTROLLER

ACCOUNT NUMBER	DATE BILL MAILED
00128900	4/30/2020
PRESENT READING	SERVICE FROM
1080	3/31/2020
PREVIOUS READING	SERVICE TO
1079	4/29/2020
UNITS USED	DAYS USED
1	29
DESCRIPTION	AMOUNT
Last Billed Amount	\$219.06
Last Paid Amount	\$219.06
Prev. Balance	\$0.00
Water Usage	\$2.89
Base	\$213.51
CPUC Tax	\$2.66
CURRENT BILL DUE DATE	AMOUNT DUE BY DUE DATE
5/28/2020	\$219.06
AMOUNT DUE AFTER DUE DATE	\$219.06

RETURN THIS STUB WITH PAYMENT TO:

**Spreckels Water Company**  
P.O. Box 7187  
Spreckels, CA 93962  
(831) 758-7644



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE AFTER DUE DATE	AMOUNT DUE BY DUE DATE
00128900	5/28/2020	\$219.06	\$ 219.06

**RETURN SERVICE REQUESTED**

Spreckels Community Service  
P.O. Box 7432  
Spreckels, CA 93962

SERVICE ADDRESS:

Lift Station 2 Meter

KEEP THIS STUB FOR YOUR RECORDS



ACCOUNT NUMBER	DATE BILL MAILED
00129000	<del>4/30/2020</del>
PRESENT READING	SERVICE FROM
596	<del>3/31/2020</del>
PREVIOUS READING	SERVICE TO
596	4/29/2020
UNITS USED	DAYS USED
0	29
DESCRIPTION	AMOUNT
Last Billed Amount	(\$105.61)
Last Paid Amount	
Prev. Balance	(\$105.61)
Base	\$66.72
CPUC Tax	\$0.82
CURRENT BILL DUE DATE	AMOUNT DUE BY DUE DATE
5/28/2020	(\$38.07)
AMOUNT DUE AFTER DUE DATE	\$0.00

RETURN THIS STUB WITH PAYMENT TO:

**Spreckels Water Company**  
P.O. Box 7187  
Spreckels, CA 93962  
(831) 758-7644



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE AFTER DUE DATE	AMOUNT DUE BY DUE DATE
00129000	5/28/2020	CREDIT	(\$38.07)

**CREDIT - DO NOT PAY**

**RETURN SERVICE REQUESTED**

Spreckels Community Service Di  
P.O. Box 7432  
Spreckels, CA 93962

SERVICE ADDRESS:

002151146232

KEEP THIS STUB FOR YOUR RECORDS



VENDOR: MISC SD

CHECK NO: 0400258479  
CHECK DATE: 05/21/2020

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				SDRMA	3,023.03

Page TOTAL : 3,023.03

KA

TOTAL : 3,023.03

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400258479

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT  
ISSUED ON 05-21-2020 VOID 1 YEAR AFTER ISSUE DATE

\$\*\*\*\*\*3,023.03

Three Thousand Twenty Three And 03/100 Dollars

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor-Controller's Signature  
Stamp Below

TO SDRMA  
THE 1112 I STREET SUITE 300  
ORDER SACRAMENTO CA 95814  
OF

RUPA SHAH, CPA  
AUDITOR - CONTROLLER

**Property/Liability Package Program Invoice**

**Program Year 2020-21**

**Spreckels Community Services District**  
 Post Office Box 7432  
 Spreckels, California 93962

Invoice Date: 05/12/2020  
 Invoice Number: 68219  
 Member Number: 6972

Property, Boiler/Machinery, Pollution, Cyber <i>Coverage for 1 reported item(s) valued at (including contents): \$59,975</i>	\$123.03
Mobile/Contractors Equipment <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
General Liability*, Errors & Omissions, Employee & Public Officials Dishonesty <i>Certificates: 0 Non-Member Certificate(s)</i>	3,000.00
Auto Liability (includes \$50 charge for non-owned auto coverage) <i>Coverage for 0 reported item(s) valued at: \$0</i>	50.00
Auto Comp / Collision <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
Trailers <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00

<b>Gross Package Contribution</b>	<b>\$3,173.03</b>
Earned CIP Credits (5)	-150.00
Longevity Distribution Credit	0.00
MemberPlus Online RQ Bonus	0.00
Other Discounts	0.00
<b>Subtotal</b>	<b>\$3,023.03</b>
 <b>5% Multi-Program Discount</b>	 <b>\$0.00</b>

**Total Contribution Amount Due by July 15** **\$3,023.03**

*\*Current Limit of Liability is \$2.5M for G/L, A/L and E&O (excluding outside excess liability limits)*

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment.

Please return GREEN COPY with your payment. For invoice questions call the SDRMA Finance Department.



**Spreckels Community Services District**  
**P.O. Box 7432**  
**Spreckels, CA 93962**  
**[831] 455-7855**  
**spreckelcsd.main@gmail.com**  
**www.scsd.specialdistrict.org**

**June 12, 2020**

## **PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN that the following public hearing will be held by the Spreckels Community Services District Board of Directors at Spreckels Veterans Memorial Building at 5<sup>th</sup> and Llano Streets in Spreckels, CA, sometime during their regular meeting, which will begin at 6:30 p.m., on Wednesday, June 17, 2020 to consider the following:

Adoption of Resolution adopting Fiscal Year 2020-2021 Budget for the Spreckels Community Services District.

ANY AND ALL INTERESTED PERSONS ARE HEREBY invited to attend this public hearing for the purpose of being heard thereon. After a presentation of the Budget and questions by the hearing body, the public hearing will be opened for the public's presentation of oral and written testimony. After the public hearing is closed, the hearing body may deliberate and take action on the matter.

Copies of the Proposed Budget will be available on Friday, July 12, 2020 and may be obtained by emailing Business Manager Paul Ingram at spreckelcsd.main@gmail.com or calling (831) 455-7855. The proposed budget will also be posted to the District website which is [www.scsd.specialdistrict.org](http://www.scsd.specialdistrict.org).

Paul J. Ingram

Business Manager

Posted June 12, 2020

Spreckels Community Services District  
Proposed Budget FYE 6/30/2021

Income	Proposed Budget FYE 6_30_2021				
	Budget	FYTD	BALANCE	%	
Zone 1 Assessment 16.3%	<b>TOTAL</b>	\$6,700.00		\$6,700.00	0.00%
Zone 2 Assessment 83.7%	<b>TOTAL</b>	\$34,000.00		\$34,000.00	0.00%
Non-Assessment Prop Taxes		\$33,000.00		\$33,000.00	0.00%
<b>Total Income</b>		<b>\$73,700.00</b>	<b>0</b>	<b>\$73,700.00</b>	<b>0.00%</b>
Expense					
Administrative Fees Zone 1 16.3%		\$81.50		\$81.50	0.00%
Adminstrative Fees Zone 2 83.7%		\$418.50		\$418.50	0.00%
Audit Expense Zone 1 16.3%		\$2,445.00		\$2,445.00	0.00%
Audit Expense Zone 2 83.7%		\$12,555.00		\$12,555.00	0.00%
Board/Staff Education Zone 1 16.3%		\$392.00		\$392.00	0.00%
Board/Staff Education Zone 2 83.7%		\$2,008.00		\$2,008.00	0.00%
Capital Improvements Zone 1 16.3%		\$0.00		\$0.00	#DIV/0!
Capital Improvements Zone 2 83.7%		\$0.00		\$0.00	#DIV/0!
Equipment Repair/Maint. Zone 1		\$2,000.00		\$2,000.00	0.00%
Equipment Repair/Maint. Zone 2		\$800.00		\$800.00	0.00%
General Liability/Property Zone 1		\$500.00		\$500.00	0.00%
General Liability/Property Zone 2		\$2,600.00		\$2,600.00	0.00%
Lanscape Maint. Zone 2		\$7,200.00		\$7,200.00	0.00%
Legal Services Zone 1 16.3%		\$100.00		\$100.00	0.00%
Legal Services Zone 2 83.7%		\$500.00		\$500.00	0.00%
Management Zone 1 16.3%		\$1,060.00		\$1,060.00	0.00%
Management Zone 2 83.7%		\$5,440.50		\$5,440.50	0.00%
Membership Fees Zone 1 16.3%		\$120.00		\$120.00	0.00%
Membership Fees Zone 2 83.7%		\$550.00		\$550.00	0.00%
Office Rent Zone 1 16.3%		\$195.60		\$195.60	0.00%
Office Rent Zone 2 83.7%		\$1,004.40		\$1,004.40	0.00%
Parcel Management Zone 1 16.3%		\$603.10		\$603.10	0.00%
Parcel Management Zone 2 83.7%		\$3,096.90		\$3,096.90	0.00%
Power Zone 1		\$4,800.00		\$4,800.00	0.00%
Power Zone 2		\$5,000.00		\$5,000.00	0.00%
Property Taxes Zone 1		\$20.00		\$20.00	0.00%
Property Taxes Zone 2		\$710.00		\$710.00	0.00%
Streetlight Repairs Zone 2		\$5,000.00		\$5,000.00	0.00%
Sidewalk ADA Repairs Zone 1		\$0.00		\$0.00	#DIV/0!
Water Zone 1		\$650.00		\$650.00	0.00%
Water Zone 2		\$2,500.00		\$2,500.00	0.00%
Website Zone 1 16.3%		\$48.90		\$48.90	0.00%
Website Zone 2 83.7%		\$251.10		\$251.10	0.00%
Emergency Reserve		\$11,049.50		\$11,049.50	0.00%
<b>Total Expense</b>		<b>\$73,700.00</b>		<b>\$73,700.00</b>	<b>0.00%</b>



Spreckels Community Services District  
P.O. Box 7432  
Spreckels, CA 93962  
[831] 455-7855  
spreckelscsd.main@gmail.com  
www.scsd.specialdistrict.org

## **Budget Summary FYE 6/30/2021**

<b>Fund 634 Balance 6/30/2019:</b>	<b>\$137,995.45</b>
<b>Fund 634 Balance 6/30/2019:</b>	<b>\$156,714.06</b>
<b>Projected Income FY 2021:</b>	<b>\$ 73,700.00</b>
<b>Projected Expense FY 2021:</b>	<b>\$ 62,550.50</b>
<b>Fund 634 Projected Balance</b>	
<b>6/30/2021:</b>	<b>\$167,863.56</b>

**SPRECKELS COMMUNITY SERVICES DISTRICT**

**P.O. Box 7432  
Spreckels, CA 93962**

**Resolution #2020-01****RESOLUTION TO ADOPT BUDGET**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE **SPRECKELS COMMUNITY SERVICES DISTRICT**, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JULY, 2020 AND ENDING ON THE LAST DAY OF JUNE, 2021.

**WHEREAS**, the Board of Directors of Spreckels Community Services District has directed the Business Manager to prepare and submit a proposed budget to this governing body at the proper time, and;

**WHEREAS**, the Business Manager has submitted a proposed budget to this governing body on June 17, 2020 for its consideration, and;

**WHEREAS**, upon due and proper notice, published or posted accordance with the law, said budget was open for inspection by the public at a designated place, a public hearing was held on June 17, 2020, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance as required by law.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Spreckels Community Services District of Spreckels, California:

Section 1. That the budget as submitted, amended and summarized by fund, hereby is approved and adopted as the budget of the Spreckels Community Services District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by Otto Kramm, Board President and made a part of the public records of the Spreckels Community Services District.

**ADOPTED**, this 17<sup>th</sup> day of June 2020, with a motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

**AYES:**

**NOES:**

**ABSTAIN:**

**Signed:**

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**Otto Kramm, Board President**

**Attested:**

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**Paul J. Ingram, Business Manager/Board Clerk**

RESOLUTION NO. 2020-02

**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES**

WHEREAS, Spreckels Community Services District ("Public Agency") requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 20-21

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A", regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit "A", the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: June \_\_\_\_, 2020

ATTEST:

\_\_\_\_\_

EXHIBIT "A"  
TO  
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT  
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED  
FEES AND CHARGES  
FISCAL YEAR 2020-21

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS:

Reference Spreckels Community Services District Election of 1986 and Assessment for User Fees for secured parcels within the Spreckels Community Services District corresponding to District boundaries of the former County Service area No. 40. Spreckels Community Services District User Fees consist of \$15 per parcel in Zone 1 – Old Town. The maximum authorized assessment for parcels in Zone 2 – New Town is \$1476.52, though parcels have historically been assessed \$455.18, at discretion of the Board. Spreckels Community Services District is governed by the California Government code Section 61000-61936.

PROPERTY-RELATED FEES AND CHARGES: