



Spreckels Community Services District  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Wednesday November 15, 2023 5:30 pm**  
Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

**AGENDA**

*Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.*

1. CALL TO ORDER:

*The meeting was called to order by President McTighe at 5:34 pm.*

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President  
Amanda Lane, Vice-President  
Brian Amaral, Secretary  
Otto Kramm, Director  
Dallen Coronel, Director

*Present: McTighe, Lane, Kramm, Amaral, Coronel*

*Absent: None*

**QUORUM ESTABLISHED**

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS:

*Shaheen Jorgensen reported odors are back and storm drain pipes in park are clogged.*

7. APPROVAL OF MINUTES:

a. SCSD Regular Board Meeting October 18, 2023.

*Motion to approve [Kramm] 2<sup>nd</sup> [Lane].*

*Ayes: McTighe, Lane, Kramm, Amaral, Coronel*

*Noes: None*

**MOTION CARRIED**

8. GENERAL MANAGER’S REPORT:

a. Financial Reports.

1. Fund Balance as of 11/15/2023
2. Budget FYTD to 11/15/2023
3. Review of County Fund 634 Trial Balance Report: FY 2024 Period 3.
4. Review of Expenditures October 2023.

9. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Zone 1 Curb and Sidewalks Repair Project.
- b. Farm Bureau River Mitigation Letter.
- c. Annual Stormwater Drainage System Engineer’s Inspection.

*Kramm was able to go to Public Works to find the employee requesting the reports is on indefinite leave of absence. Board will continue to work on report but no longer urgent.*

10. UNFINISHED BUSINESS ACTION ITEMS:

11. NEW BUSINESS ACTION ITEMS:

a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$700.00
2. Spreckels Memorial District	Office Rent & Postage	\$157.90
3. Spreckels Water Company	Water	\$293.57
4. PG&E	Streetlights & Pump Stations	\$615.26
5. CSDA	Membership Renewal	\$794.00
	<b>TOTAL</b>	<b>\$2,560.73</b>

*Motion to approve [Lane] 2<sup>nd</sup> [Amaral].*

*Ayes: McTighe, Lane, Kramm, Amaral, Coronel*

*Noes: None*

**MOTION CARRIED**

b. Resolution 2023-07: Resolution to Adopt Budget FY 2024

*Motion to approve [Lane] 2<sup>nd</sup> [Amaral].*

*Ayes: McTighe, Lane, Kramm, Amaral, Coronel*

*Noes: None*

**MOTION CARRIED**

12. NEW BUSINESS NON-ACTION ITEMS:

a. Smith & Enright Landscaping, Inc.: Estimate for cleanup of retention basin area.

*Not to exceed \$9000.00, motion to approve [Amaral] 2<sup>nd</sup> [Lane].*

*Ayes: McTighe, Lane, Kramm, Amaral, Coronel*

*Noes: None*

**MOTION CARRIED**

b. Mayflower Environmental Services: Estimate for Street Sweeping Services.

*No action.*

c. Mayflower Environmental Services: Estimate for Storm Drain Maintenance.

*Motion to approve [Kramm] 2<sup>nd</sup> [Amaral].*

*Ayes: McTighe, Lane, Kramm, Amaral, Coronel*

*Noes: None*

**MOTION CARRIED**

13. ZONES 1 AND 2 SYSTEMS REPORT:

a. 2<sup>nd</sup> Street Pump Station Storm Damage Repairs.

b. FEMA Reimbursement

14. FUTURE AGENDA ITEMS:

*Board planning session day.*

15. ADJOURN REGULAR MEETING:

*The meeting was adjourned at 7:45 pm.*

Next meeting Wednesday January 17, 2024 5:30 PM.

Respectfully submitted,

Approval date

1/17/2024

  
Paul J. Ingram, General Manager