

Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
October 17, 2018
6:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order by President Riley at 6:30 pm.

1.2 Roll Call & Establishment of Quorum

James Riley, President
Cathy McDougall, Vice-President
Otto Kramm, Secretary
Scott Henningsen, Director
Aaron Baucom, Director
Paul Ingram, Business Manager & Clerk to the Board

Present: Riley, Kramm, Henningsen, McDougall, Baucom

Absent: None

QUORUM ESTABLISHED

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

- 1.4.1 Changes to the Agenda
- 1.4.2 Additions to the Agenda
- 1.4.3 Adoption of the Agenda

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented.”

Motion to adopt agenda [McDougall] 2nd [Henningsen]

Ayes: Riley, Kramm, Henningsen, McDougall, Baucom

Noes: None

MOTION CARRIED

2. Communications

- 2.1 Correspondence:
- 2.2 Oral Comments from the Public

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors September 19, 2018.

***Motion to approve [McDougall] 2nd [Henningsen]
Ayes: Riley, Kramm, Henningsen, McDougall, Baucom
Noes: None***

MOTION CARRIED

4. Business Manager’s Report

- 4.1 Monthly Financials

5. Unfinished Business Action Items

6. New Business Action Items

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	500.00
b. Clarke’s Turf & Water	Landscape Services	\$	600.00
c. Spreckels Memorial Dist.	AT&T	\$	49.18
d. Spreckels Water Company		\$	192.35
e. PG&E	Streetlights & Pump	\$	760.64
f. Quinn Company	Pump Station Generator	\$	992.46
g. California Special District Association	Dues	\$	<u>622.00</u>
	TOTAL		\$ 3,716.63

- 6.2 Approve November Accounts Payable Not to Exceed \$3000.00.

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the periods of October and November 2018”

***Motion to approve October accounts payable [Henningsen] 2nd [McDougall]
Ayes: Riley, Kramm, Henningsen, McDougall, Baucom
Noes: None***

MOTION CARRIE

Note: With November meeting date postponed to November 28th, there was no motion to approve November payables in lieu of November meeting cancellation.

7. Unfinished Business Non Action Items

7.1 Pump Station Sump Cleaning

Motion to approve Eagle Hauling estimate not to exceed \$2,440.00 [McDougall] 2nd [Baucome]

Ayes: Riley, Kramm, Henningsen. McDougall, Baucom

Noes: None

MOTION CARRIED

7.2 Zone 2 Tree Maintenance

Director Kramm will seek an estimate from Gabilan Tree Service to be reviewed at the November 28th regular meeting.

8. New Business Non Action Items

8.1 Seasonal activation of Pump Station Emergency Generator.

Business Manager Ingram will contact Quinn Caterpillar to perform annual load bank testing and activate block heater during November.

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Reports from Standing and Ad Hoc Committees

11. Community Member Recognition

12. Consideration of Items for Future Meetings

12.1 Proposed Future Agenda Items

November: Review estimate from Gabilan Tree Service. Appoint two new members to fill seats for Jim Riley and Scott Henningsen that expire December 31st.

13. Next Meeting Dates:

November 21, 2018-6:30 PM [Cancel for Thanksgiving Eve.]

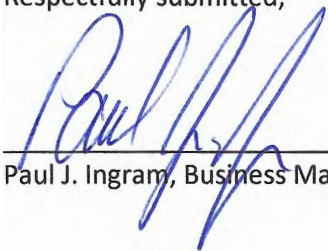
Not cancelled. Postponed to November 28th.

December 19, 2018-6:30 PM

19. Adjournment

Meeting was adjourned at 7:22 pm.

Respectfully submitted,



Paul J. Ingram, Business Manager

Approval date

11/28/2019