



Spreckels Community Services District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday June 19, 2024 5:30 pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President
 Amanda Lane, Vice-President
 Brian Amaral, Secretary
 Otto Kramm, Director
 Kerry Varney, Director

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

7. APPROVAL OF MINUTES:

a. SCSD Regular Board Meeting June 19, 2024.

8. GENERAL MANAGER'S REPORT:

a. Financial Reports.

- 1. Fund Balance as of 7/17/2024
- 2. Budget FYTD to 7/17/2024
- 3. Review of County Fund 634 Trial Balance Report: FY 2024 Period 11.
- 4. Review of Expenditures June 2024.

9. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Closing Balance Adjustment for Audit FY'sE 6/30/2016-2019.
- b. FEMA Stormwater Outflow Pipe Damage.
- c. Annual Inspection of Drainage and Flood Control System Facilities (due August 15).
- d. New Spreckels Neighborhood Watch.

10. UNFINISHED BUSINESS ACTION ITEMS:

11. NEW BUSINESS ACTION ITEMS:

a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$1,400.00
2. Spreckels Memorial District	Office Rent	\$100.00
3. Spreckels Water Company	Water	\$311.37
4. PG&E	Streetlights & Pump Stations	\$1,450.00
5. Monterey County A/C	LAFCO Fees	<u>\$ 120.09</u>

TOTAL \$3,381.46

- b. Resolution No. 2024-03: Zone 1 Resolution Approving ER, Confirming Diagram and Assessment and Directing County A/C to Collect Assessment of \$225.02 per Single Family Equivalent.
- c. Resolution No. 2024-04: Zone 2 Resolution Approving Collection of FY 2025 Assessment of \$455.18.
- d. Resolution No. 2024-05: Resolution restricting Spreckels Town Improvement Funds.
- e. Resolution No. 2024-06: Resolution Ordering an Election.
- f. El Gabilan Tree Service: Approve Estimate for Zone 2 Tree Maintenance. \$5,875.00

12. NEW BUSINESS NON-ACTION ITEMS:

- a. Possible Connection of Town of Spreckels Sewer System to Monterey One Water Regional Wastewater Facility: Mike McCullough, Director of External Affairs.

13. ZONES 1 AND 2 SYSTEMS REPORT:

14. FUTURE AGENDA ITEMS:

15. ADJOURN REGULAR MEETING:

Next meeting Wednesday August 21, 2024 5:30 PM.

ADA COMPLIANCE

In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.

In Compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed on the District website www.scsd.specialdistrict.org.

Certification

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the July 17, 2024 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962



Paul J. Ingram, General Manager

Date

7/9/2024

To download the full agenda packet, please go to www.scsd.specialdistrict.org and click on the meeting date. Click on the link to the agenda.

Spreckels Community Services District
 MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday June 19, 2024 5:30 pm
 Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

The meeting was called to order by President McTighe at 5:32 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President
 Amanda Lane, Vice-President
 Brian Amaral, Secretary
 Otto Kramm, Director
 Kerry Varney, Director

Present: McTighe, Lane, Amaral, Kramm, Varney
Absent: None

QUORUM ESTABLISHED

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. *Correspondence was received from Mike McCollough from Monterey One Water that he is available to attend a future meeting regarding connection of Spreckels to the Monterey One Sewer System.*

7. PUBLIC COMMENTS:

Shaheen Jorgensen reported Spreckels Veterans Memorial District had a successful sand removal volunteer day. Adjustments need to be made to the grading to achieve a large ADA approved surrounding of fillable rubber surfacing.

8. APPROVAL OF MINUTES:

- a. SCSD Regular Board Meeting April 17, 2024.
Motion to approve [Lane] 2nd [Kramm].

Ayes: McTighe, Lane, Kramm

Noes: None

Absent: Amaral

MOTION CARRIED

- b. SCSD Regular Board Meeting May 15, 2024.

Motion to approve [Varney] 2nd [Kramm]

Ayes: McTighe, Kramm, Varney.

Noes: None

Absent: Lane, Amaral

MOTION CARRIED

9. GENERAL MANAGER'S REPORT:

- a. Financial Reports.

1. Fund Balance as of 6/19/2024
2. Budget FYTD to 6/19/2024
3. Review of County Fund 634 Trial Balance Report: FY 2024 Period 11.
4. Review of Expenditures May 2024.
5. Report on Research of fund balances by class code.

10. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Resolution No. 2024-04: Resolution restricting Spreckels Town Improvement Funds.
Item tabled for further instruction from Town Improvement Committee.
- b. New Storm Water Outflow Pipe Failure: Disaster Declaration and Request for Public Assistance [RPA].
- c. Closing Balance Adjustment for Audit FY'sE 6/30/2016-2019.

11. UNFINISHED BUSINESS ACTION ITEMS:

12. NEW BUSINESS ACTION ITEMS:

- a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$700.00
2. Spreckels Memorial District	Office Rent	\$100.00
3. Spreckels Water Company	Water	\$314.34
4. PG&E	Streetlights & Pump Stations	\$1,450.00
5. SDRMA	Property & Liability Insurance	\$3,160.74
6. Streamline	Website	<u>\$ 504.00</u>

TOTAL **\$6,229.08**

Motion to approve [Kramm] 2nd [Varney].

Ayes: McTighe, Lane, Kramm, Amaral, Varney

Noes: None

MOTION CARRIED

- b. Quinn Power Systems: Annual Maintenance Agreement. Possible approval.

Motion to approve [Varney] 2nd [Kramm].

Ayes: McTighe, Lane, Kramm, Amaral, Varney

Noes: None

MOTION CARRIED

13. NEW BUSINESS NON-ACTION ITEMS:

- a. Zone 1 & 2 Assessment Resolutions.
- b. Annual Inspection of Drainage and Flood Control System Facilities (due August 15).
- c. New Spreckels Neighborhood Watch.

14. ZONES 1 AND 2 SYSTEMS REPORT:

- a. FEMA Reimbursement

15. FUTURE AGENDA ITEMS:

16. ADJOURN REGULAR MEETING: *The meeting was adjourned at 7:06 pm.*

Next meeting Wednesday July 17, 2024 5:30 PM.

Respectfully submitted,

Approval date _____

Paul J. Ingram, General Manager



**SPRECKELS COMMUNITY SERVICES DISTRICT
FUND 634 BALANCE AS OF 7/17/2024 AFTER
TODAY'S ACCOUNTS PAYABLE.**

COUNTY FUND 634

\$333,270.90

Income	Budget	FYTD	BALANCE	%
Zone 1 Assessment 62.3%	\$55,673.13	\$ 53,327.63	\$2,345.50	95.79%
Zone 2 Assessment 37.7%	\$33,683.32	\$ 33,827.00	-\$143.68	100.43%
Non-Assessment Prop Taxes	\$37,549.01	\$ 38,880.83	-\$1,331.82	103.55%
Interest on Pooled Investments	\$2,378.76	\$ 2,883.34	-\$504.58	121.21%
Total Income	\$129,284.22	\$ 128,918.80	\$365.42	99.72%
Expense				
Administrative Fees Zone 1 62.3%	\$422.10	\$ 115.26	\$306.84	27.31%
Administrative Fees Zone 2 37.7%	\$277.90	\$ 69.74	\$208.16	25.10%
Audit Expense Zone 1 62.3%	\$2,110.50	\$ 301.50	\$1,809.00	14.29%
Audit Expense Zone 2 37.7%	\$1,359.50	\$ 198.50	\$1,161.00	14.60%
Board/Staff Education Zone 1 62.3%	\$241.70		\$241.70	0.00%
Board/Staff Education Zone 2 37.7%	\$158.80		\$158.80	0.00%
Capital Improvements Zone 1	\$0.00		\$0.00	#DIV/0!
Capital Improvements Zone 2	\$0.00		\$0.00	#DIV/0!
Equipment Repair/Maint. Zone 1 67%	\$5,360.00	\$ (26,417.45)	\$31,777.45	-492.86%
Equipment Repair/Maint. Zone 2 33%	\$2,640.00	\$ (12,763.19)	\$15,403.19	-483.45%
General Liability/Property Zone 1 62.3%	\$1,900.40	\$ 3,869.54	-\$1,969.14	203.62%
General Liability/Property Zone 2 37.7%	\$1,150.00	\$ 2,341.60	-\$1,191.60	203.62%
Landscape Maint. Zone 2	\$8,000.00	\$ 7,472.00	\$528.00	93.40%
Storm Drain Maintenance Zone 1		\$ 2,640.00		
Storm Drain Maintenance Zone 2		\$ 1,402.50		
Legal Services Zone 1 62.3%	\$603.00	\$ 664.80	-\$61.80	110.25%
Legal Services Zone 2 37.7%	\$397.00		\$397.00	0.00%
Management Services Zone 1 62.3%	\$5,427.00	\$ 5,233.20	\$193.80	96.43%
Management Services Zone 2 37.7%	\$3,573.00	\$ 3,166.80	\$406.20	88.63%
Membership Fees Zone 1 62.3%	\$422.10	\$ 494.66	-\$72.56	117.19%
Membership Fees Zone 2 37.7%	\$277.90	\$ 299.34	-\$21.44	107.72%
Office Rent Zone 1 62.3%	\$723.60	\$ 747.60	-\$24.00	103.32%
Office Rent Zone 2 37.7%	\$476.40	\$ 452.40	\$24.00	94.96%
Parcel Management Zone 1 62.3%	\$7,788.60	\$ 10,776.77	-\$2,988.17	138.37%
Parcel Management Zone 2 37.7%	\$2,461.40	\$ 2,299.70	\$161.70	93.43%
Power Zone 1	\$6,000.00	\$ 6,470.08	-\$470.08	107.83%
Power Zone 2	\$7,000.00	\$ 7,030.41	-\$30.41	100.43%
Property Taxes Zone 1	\$20.00	\$ 21.04	-\$1.04	105.20%
Property Taxes Zone 2	\$710.00	\$ 197.68	\$512.32	27.84%
Streetlight Repairs Zone 2	\$500.00	\$ 253.88	\$246.12	50.78%
Sidewalk/ADA Repairs Zone 1	\$0.00		\$0.00	#DIV/0!
Water Zone 1	\$1,200.00	\$ 992.11	\$207.89	82.68%
Water Zone 2	\$3,600.00	\$ 2,846.05	\$753.95	79.06%
Website Zone 1 62.3%	\$180.90	\$ 313.99	-\$133.09	173.57%
Website Zone 2 37.7%	\$119.10	\$ 190.01	-\$70.91	159.54%
Emergency Reserve	\$64,182.32		\$64,182.32	0.00%
Total Expense	\$129,283.22	\$ 21,680.52	\$107,602.70	16.77%

Report ID : MC-FIN-BS-0301

Run Date : 06/13/2024

Run Time : 10:12 AM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2024 / 11 through 11

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Fund 634 - Spreckels Community Services
Account Type Liability
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev 4015 - Current Unsecured

Total for Sub-BSA 4015 - Current Unsecured (16,203.72) 0.00 0.00 (16,203.72)

Sub BSA/Obj/Rev 4025 - Prior Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX38_24_PRSEC		05/06/2024	Prior Secured - Mar-Apr 2024		0.00	(69.13)	

Total for Sub-BSA 4025 - Prior Secured (7,287.52) 0.00 (69.13) (7,356.65)

Sub BSA/Obj/Rev 4030 - Prior Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4030 - Prior Unsecured (143.43) 0.00 0.00 (143.43)

Sub BSA/Obj/Rev 4035 - Current Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4035 - Current Supplemental (7,319.43) 0.00 0.00 (7,319.43)

Sub BSA/Obj/Rev 4040 - Prior Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4040 - Prior Supplemental (430.52) 0.00 0.00 (430.52)

Sub BSA/Obj/Rev 5030 - HOPTR

Report ID : MC-FIN-BS-0301	County of Monterey	Page 4 of 5
Run Date : 06/13/2024	Trial Balance By Accounting Distribution	
Run Time : 10:12 AM	Fiscal Year 2024 / 11 through 11	

Fund	634 - Spreckels Community Services						
Account Type	Liability						
BSA/Obj/Rev	B-2530 - Assets Held as Agency for Others						
Sub BSA/Obj/Rev	5030 - HOPTR						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX37_24_HOX		05/02/2024	HOPTR Apr 35%		0.00	(45.15)	
Total for Sub-BSA 5030 - HOPTR				(1,987.84)	0.00	(45.15)	(2,032.99)
Sub BSA/Obj/Rev	5415 - Special Assessments						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX38_24_PRSEC		05/06/2024	Prior Secured - Mar-Apr 2024		0.00	(9.24)	
Total for Sub-BSA 5415 - Special Assessments				(774,212.72)	0.00	(9.24)	(774,221.96)
Sub BSA/Obj/Rev	No Sub-BSA Specified						
Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
CRS,9800,0000014407		05/31/2024	State of California		0.00	(8,672.48)	
MDI,9800,SDWF000028625		05/20/2024			700.00	0.00	
MDI,9800,SDWF000028626		05/20/2024			100.00	0.00	
MDI,9800,SDWF000028627		05/20/2024			800.00	0.00	
MDI,9800,SDWF000028628		05/20/2024			287.64	0.00	
MDI,9800,SDWF000028629		05/28/2024			475.67	0.00	
MDI,9800,SDWF000028630		05/28/2024			2,070.00	0.00	
Total for Sub-BSA No Sub-BSA Specified				1,000,670.04	4,433.31	(8,672.48)	996,430.87
Total for B-2530 - Assets Held as Agency for Others				(209,586.31)	4,433.31	(8,796.00)	(213,949.00)
Total for Fund 634 - Spreckels Community Services				0.00	13,229.31	(13,229.31)	0.00

NOTICE OF PUBLIC HEARING FOR SPRECKELS COMMUNITY SERVICES DISTRICT FOR THE LANDSCAPING, LIGHTING, AND STORM DRAINAGE ASSESSMENT DISTRICT FOR FISCAL YEAR 2024-25

NOTICE IS HEREBY GIVEN that the Board of Directors of Spreckels Community Services District intends to conduct a public hearing for the CONTINUATION of the Landscaping, Lighting, and Storm Drainage Assessment District in fiscal year 2024-25 that fund the District's landscaping, lighting and drainage services and projects in the town of Spreckels. The public hearing to consider the ordering of services and projects, and the levy of the continued assessments for fiscal year 2024-25 shall be held on July 17, 2024 at 6:00 p.m. at 90 Fifth St, Spreckels, CA 93962. The proposed assessment rate for fiscal year 2024-25 is \$225.02) per single-family equivalent benefit unit. Members of the public are invited to provide comment at the public hearing, or in writing, which is received by the District on or before July 17, 2024.

RESOLUTION NO. 2024-03**RESOLUTION OF THE DISTRICT BOARD OF THE SPRECKELS COMMUNITY SERVICES DISTRICT, APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT AND DIRECTING AUDITOR OF MONTEREY COUNTY TO CONTINUE AND TO COLLECT ASSESSMENTS FOR FISCAL YEAR 2024-25 FOR THE LANDSCAPING, LIGHTING AND STORM DRAINAGE DISTRICT**

WHEREAS, on July 19, 2023, after receiving a weighted majority of 81.09% of returned ballots in support of the proposed assessment, this Board by its Resolution No. 23-04 ordered the formation of and levied the first assessment of the "The Landscaping, Lighting, and Storm Drainage District" (the "District"), pursuant to the provisions of Article XIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

WHEREAS, the purpose of the Assessment District is for the installation, maintenance and servicing of improvements within the Landscaping, Lighting, and Storm Drainage District, as described in the annual Engineer's Report; and

WHEREAS, by Resolution No. 24-01, the District Board ordered the preparation of an Engineer's Report for the Landscaping and Lighting District for fiscal year 2024-25; and

WHEREAS, pursuant to said Resolution, the Engineer's Report was prepared by SCI Consulting Group, Engineer of Work, in accordance with Section 22565, et. seq., of the Streets and Highways Code (the "Report") and Article XIID of the California Constitution; and

WHEREAS, by Resolution No. 24-02, the District Board preliminarily approved the Preliminary Engineer's Report for said Assessment District and set a date for a Public Hearing; and

WHEREAS, said report was duly made and filed with the General Manager and duly considered by this District Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 19, 2024, at the hour of 6:00 p.m., at the Spreckels Veterans Memorial Building, located at 90 Fifth St., Spreckels, CA 93962, were appointed as the time and place for a hearing by this District Board on the question of the continuation of the proposed assessment, notice of which hearing was given as required by law.

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation were fully heard and considered by the District Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this District Board thereby acquired jurisdiction to order the continuation

of the assessments and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

NOW, THEREFORE, THE DISTRICT BOARD OF THE SPRECKELS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The public interest, convenience and necessity require that the continuation be made.

SECTION 2. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the General Manager, which map is made a part hereof by reference thereto.

SECTION 3. The assessment is levied without regard to property valuation.

SECTION 4. The Engineer's Report as a whole and each part thereof, to wit:

- (a) The Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
- (b) The diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and
- (c) The assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto are finally approved and confirmed.

SECTION 5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessments, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this District Board.

SECTION 6. Those assessments for fiscal year 2024-25 shall be continued at the rate of \$225.02 per single family equivalent benefit unit as specified in the Engineer's Report for fiscal year 2024-25 with estimated total annual assessment revenues as set forth in the Engineer's Report; and

SECTION 7. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2024-25 is hereby continued. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.

SECTION 8. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this District Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount,

of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.

SECTION 9. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the General Manager shall file a certified copy of this resolution with the Auditor of the County of Monterey. Upon such filing, the County Auditor shall enter the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments, after collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Spreckels Community Services District Landscaping, Lighting, and Storm Drainage District.

SECTION 10. Upon receipt of the moneys representing assessments collected by the County, the County shall deposit the moneys in the District Treasury to the credit of the improvement funds previously established under the distinctive designation of the Assessment District. Moneys in the improvement funds shall be expended only for the maintenance, servicing, construction, or installation of the improvements.

SECTION 11. The General Manager shall certify the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED by the District Board of the Spreckels Community Services District, State of California this 17th day of July 2024, with a MOTION by _____ and a SECOND by _____, and by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Paul J. Ingram, General Manager

RESOLUTION 2024-04
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING
OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED
FEES AND CHARGES

WHEREAS, Spreckels Community Services District ("Public Agency") requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 24-25

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A", regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit "A", the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this 17 day of July 2024, upon motion of _____, seconded by _____, and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: June 19, 2024

ATTEST:

EXHIBIT "A"
TO
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-
RELATED FEES AND CHARGES

FISCAL YEAR 2024-25

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS:

Reference Spreckels Community Services District Election of 1986 and Assessment for User Fees for secured parcels within the Spreckels Community Services District corresponding to District boundaries of the former County Service area No. 40. Spreckels Community Services District User Fees maximum authorized assessment for parcels in Zone 2 – New Town is \$1476.52, though parcels have historically been assessed \$455.18, at discretion of the Board. Spreckels Community Services District User Fees for Zone 1 have been discontinued. Spreckels Community Services District is governed by the California Government code Section 61000-61936.

PROPERTY-RELATED FEES AND CHARGES:

**SPRECKELS COMMUNITY SERVICES DISTRICT RESOLUTION 2024-05: A RESOLUTION
TO RESTRICT FUNDS RECEIVED FROM THE SPRECKELS TOWN IMPROVEMENT
COMMITTEE TO PROJECTS FOR THE BETTERMENT OF THE TOWN OF SPRECKELS
ONLY.**

WHEREAS, a settlement agreement was executed November 16, 2005, (“Settlement Agreement”) which resolved multiple lawsuits concerning the Town of Spreckels, specifically Monterey County Superior Court Case Nos. M69751, M71292, and M76547;

WHEREAS, in addition to other matters addressed therein, the Settlement Agreement required the creation and funding of the Town Improvement Fund, overseen by a The Town Improvement Fund Committee (“The Committee”) empowered with expending the funds for projects for the betterment of the Town of Spreckels; and

WHEREAS, The Committee has authorized distributing funds to the Spreckels Community Services District to be used for projects for the betterment of the Town of Spreckels; and

WHEREAS, The Committee has requested that Spreckels Community Services District, as a condition of receiving said funds, commit by official action to setting aside the funds and only expending them for their stated purpose.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Spreckels Community Services District hereby resolve that the funds it receives from The Committee shall be earmarked and spent only for its intended purpose, specifically, that the funds be used for projects for the betterment of the Town of Spreckels.

PASSED AND ADOPTED upon motion of Director _____, seconded by Director _____ and carried this ___ day of _____, 2024 by the following vote:

AYES:

NOES:

ABSENT:

Signed,

Michael McTighe, President

Spreckels Community Services District
P.O. Box 7432
Spreckels, CA 93962
[831] 455-7855
spreckelscsd.main@gmail.com
www.scsd.specialdistrict.org

Resolution No. 2024-06

RESOLUTION ORDERING AN ELECTION, REQUESTING THE COUNTY ELECTIONS DEPARTMENT TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF THE ELECTION

SPRECKELS COMMUNITY SERVICES DISTRICT

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, pursuant to Elections Code Section 13307, whenever an election called by a district, city, or other political subdivision has offices to be filled, it is required to fix and determine the number of words that a candidate may submit on the candidate's statement to be either 200 or 400 words and to determine if the candidate and or the political subdivision will pay the cost of the statement; and

WHEREAS, Elections Code Section 15651 requires the city or district to determine the means and manner in which a tie vote is to be resolved in the event that two or more persons receive an equal number of votes and the highest number of votes ("tie votes") for an office to be voted upon; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on a **NOVEMBER 5, 2024**

NOW THEREFORE, BE IT RESOLVED AND ORDERED that the governing body of the

SPRECKELS COMMUNITY SERVICES DISTRICT

hereby orders an election be called and consolidated with any and all elections also called to be held on **NOVEMBER 5, 2024** insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the **SPRECKELS COMMUNITY SERVICES DISTRICT** requests the Board of Supervisors of the County of Monterey to order such consolidation under Elections Code Section 10401 and 10403.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Monterey County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

BE IT FURTHER RESOLVED AND ORDERED that the Monterey County Elections Department conduct the election for the purpose of electing **Three [3]** Members to this Governing Board on the **November 5, 2024** ballot:

SEATS OPEN	OFFICE	TERM	DIST/DIV (if applicable)
Mike McTighe	Director	4 Years	
Amanda Lane	Director	4 Years	
Brian Amaral	Director	4 Years	

BE IT FURTHER RESOLVED AND ORDERED that pursuant to Election Code Section 13307 the **SPRECKELS COMMUNITY SERVICES DISTRICT** has resolved that all costs of the Candidate's statement be paid by the **DISTRICT** and that no candidate may submit a statement of over **200** words.

BE IT FURTHER RESOLVED AND ORDERED that pursuant to code **§15651**, a tie vote shall be resolved by **TIE BREAKING METHOD**.

BE IT FURTHER RESOLVED AND ORDERED that tie votes shall be determined by **COIN TOSS**.

PASSED AND ADOPTED by the **SPRECKELS COMMUNITY SERVICES DISTRICT** on this **17TH** day of **JULY, 2024** by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

SIGNED: _____
Chairperson of said Governing Board

ATTEST: _____
Secretary

SERVICE AGREEMENT FOR THE PROVISION OF ELECTION
SERVICES BETWEEN SPRECKELS COMMUNITY SERVICES DISTRICT AND
COUNTY OF MONTEREY DEPARTMENT OF ELECTIONS
NOVEMBER 5, 2024

This Agreement, entered into this _____ day of _____ 2024, by and between **Spreckels Community Services District** and County of Monterey Department of Elections (hereinafter referred to as the Department);

WHEREAS, it is necessary and desirable that the Department be retained for the purpose of conducting an election hereinafter described for the **Spreckels Community Services District** (hereinafter referred to as the District);

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:
SERVICES TO BE PERFORMED BY THE DISTRICT:

- 1) No later than the 123rd day prior to the election the District shall submit a board approved resolution which requests the County of Monterey Department of Elections to conduct an election for the District on **NOVEMBER 5, 2024** and requesting election related services of the Department.
- 2) The District shall submit to the Department in writing the exact number of offices to be voted on and/or the exact ballot wording to be voted by no later than the 88th day prior to the election, or by the 83rd day prior to the election if Elections Code §§ 10510, 10515, and 10516 are applicable.
- 3) The District shall prepare and deliver to the Department the Voter Guide information containing, as applicable, the ballot measure and tax rate statements. The last day for the submission of primary arguments (300 words) and impartial analysis shall be no later than **AUGUST 15, 2024**. The last day for the submission of rebuttal arguments (250 words) is **AUGUST 22, 2024**.

- 4) The District shall be responsible for reviewing and approving the language of the sample ballot and official ballot wording for candidates and measures.

SERVICES TO BE PERFORMED BY THE DEPARTMENT:

- 1) The Department shall publish the Notice of Election and the Notice to File Declarations of Candidacy for the District offices to be voted on, and/or the Notice to File Arguments for or against any measure.
- 2) The Department shall select and contract with the sample and official ballot printer(s) on behalf of the District.
- 3) The Department shall prepare and deliver to the printer the official ballot information.
- 4) The Department shall issue, receive, and process all ballots on behalf of the District matters.
- 5) The Department shall procure all necessary and appropriate polling place locations, hire polling place workers, and conduct the election in accordance with all applicable state, federal and local laws.
- 6) The Department shall prepare a Canvass of Votes Cast and submit a Certificate of Registrar of Voters to the District regarding the District matters.
- 7) The Department shall conduct other various and miscellaneous election activities as required including but not limited to all those required as the District's Election Official other than those described under "Services to be Performed by the District".

TERMS:

This Agreement shall be in effect for the performance of all services incident to the preparation and conduct of the election to be held on **NOVEMBER 5, 2024**.

The parties will use best efforts to perform services herein. However, in the event the Department is unable to perform services required under this Agreement that are beyond their control, including an employee strike, vendor conditions, natural disasters, war, or other similar conditions, the Department will be relieved of all obligations under this Agreement. The Department will provide reasonable notice, if practical, of any conditions beyond their control, including notice at least 60 days prior to **NOVEMBER 5, 2024** of vendor conditions affecting the election services. In the event a vendor does not perform, the Department will attempt to obtain substitute services.

CONSIDERATION:

In consideration of the performance of services and supplies provided by the Department, the District shall pay to the Department a sum equal to the actual cost of such services, expenses, and supplies related to the work performed on behalf of District. In the event that this Agreement is terminated prematurely, the District shall pay to the Department a sum equal to the actual cost of such services performed or supplies/expenses incurred as of the effective date of the termination.

The District shall make payment within 30 days of receipt of invoice from the Department.

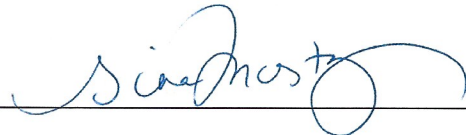
DISTRICT:

Signature: _____ Date: _____

Print Name: _____

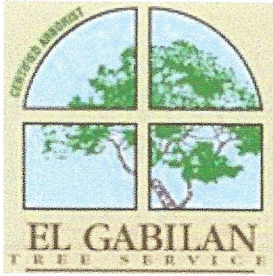
Title: _____

COUNTY:

Signature:  Date: 04/23/2024

Print Name: Gina Martinez

Title: County of Monterey, Registrar of Voters



Craig Campbell, Owner
 Certified Arborist WC-5967
 Bonded and Insured (P.L. and P.D.)
 State Contractors License Number 570104

(831) 771-9751 (Salinas) (831) 375-1475 (Monterey)

1172 South Main St. #223, Salinas, CA 93901
 elgabilantreeservice@hotmail.com www.elgabilantreeservice.com



ESTIMATE

Name SPRECLELS COMMUNITY SERVICE DIST.		Date 7-3-24
Phone 1	Phone 2	Fax
Address 5 th Streets & National		
DESCRIPTION OF WORK PERFORMED		

I. NATIONAL ST. – Raywood Ash Trees / Pittosporum Hedges - bordering field side of road.

- Ash Trees - Trim for road clearance, adequate for large trucks. Thin and shape trees as needed for balance to canopy of trees, Clean up and haul debris.
- Pittosporum Hedges – Hedge shrubs / trees as needed for shaping. Clean up and haul debris.

II. 5TH ST. - Raywood Ash Trees / Pittosporum Hedges – bordering field side of road.

- Ash Trees – Trim for road clearance, adequate for large trucks. Thin and shape trees as needed.
 - Clean up and haul debris.
- Pittosporum Hedges – Hedge shrubs / trees as needed for shape. Clean up and haul debris.

LABOR & HAULING = \$5,875.00