

## Spreckels Community Services District

### REGULAR MEETING OF THE BOARD OF DIRECTORS

**April 20, 2022**

**5:30 pm**

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

### AGENDA

*Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.*

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*If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at (831) 455-7855 or by email to spreckelscd.main@gmail.com **at least 48 hours prior to the time of the meeting**. In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Business Manager's Office at (831) 455-7855 for assistance. Notification of at least 48 hours before the meeting will enable the Spreckels Community Services District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services. Documents provided to a majority of the Board of Directors regarding an open session item on this agenda will be made available for public inspection in the General Manager's Office located at the Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962 during normal business hours.*

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#### 1. Opening Business

##### 1.1 Call to Order

##### 1.2 Roll Call & Establishment of Quorum

Otto Kramm, Director  
 Amanda Lane, Vice-President  
 Mike McTighe, President  
 Brian Amaral, Secretary  
 Dallen Coronel, Director  
 Paul Ingram, General Manager & Clerk to the Board

##### 1.3 Pledge of Allegiance

##### 1.4 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

##### 1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

## **2. Communications**

2.1 Correspondence:

2.2 Oral Comments from the Public

*(At this time any person may comment on any item not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.)*

## **3. Approval of the Minutes**

RECOMMENDATION/ACTION: At the Pleasure of the Board

3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors March 16, 2022.

## **4. Business Manager's Report**

4.1 Monthly Financials

## **5. Unfinished Business Non-Action Items**

5.1 Zone 1 Assessment: Engineer's Report Progress

## **6. Unfinished Business Action Items**

## **7. New Business Action Items**

### **7.1 Review of Current Accounts Payable:**

a. Paul J. Ingram Company	Management Services	\$ 700.00
b. Spreckels Memorial Dist.	Office Rent	\$ 100.00
c. Spreckels Water Company		\$ 287.64
d. PG&E	Streetlights & Pump	\$ <u>552.58</u>
<b>TOTAL</b>		<b>\$ 1,640.22</b>

**7.2     Election of LAFCO Commissioner: Special District Alternate Member:**

1. David Kong [Greenfield Public Recreation District and Greenfield Cemetery District]
2. Gail Morton [Marina Coast Water District]

**7.3     Big Sky Creative [Kristin Calcaterra]: Estimate for creation of District Logo using Spreckels Sugar Factory Illustration: \$520.00**

**8.     New Business Non Action Items**

**9.     Comments by Members of the Board**

**9.1     Board Members:**

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

**10.    Consideration of Items for Future Meetings**

**11.    Next Meeting Date:**

May 25, 2022-5:30 PM

**11.    Adjournment**

**Certification**

I, Paul J. Ingram, General Manager for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the April 20, 2022 Regular

Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets Spreckels, CA 93962.

  
Paul J. Ingram, General Manager  
Date

**To download the full agenda packet, go to [www.scsd.specialdistrict.org](http://www.scsd.specialdistrict.org) and click on the meeting date. A link to the agenda packet will appear as “Agenda” in smaller print.**

**Spreckels Community Services District**  
 MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
**March 16, 2022**  
**5:30 pm**

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

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**1. Opening Business**

1.1 Call to Order

*The meeting was called to order by President McTighe at 5:32 pm.*

1.2 Roll Call & Establishment of Quorum

Otto Kramm, Director  
 Amanda Lane, Vice-President  
 Mike McTighe, President  
 Brian Amaral, Secretary  
 Dallen Coronel, Director  
 Paul Ingram, General Manager & Clerk to the Board

**Present:** *McTighe, Kramm, Lane, Amaral*

**Absent:** *Coronel*

**QUORUM ESTABLISHED**

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

**Motion to adopt agenda [Lane] 2<sup>nd</sup> [Kramm].**

**Ayes:** *McTighe, Kramm, Lane, Amaral*

**Noes:** *None*

**MOTION CARRIED**

**2. Communications**

2.1 Correspondence:

**Call from Jim Riley re: Tree removal on Railroad.**

## 2.2 Oral Comments from the Public

### 3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors February 16, 2022.

**Motion to approve [Kramm] 2<sup>nd</sup> [Lane].**

**Ayes: McTighe, Kramm, Lane, Amaral**

**Noes: None**

**MOTION CARRIED**

### 4. Business Manager's Report

- 4.1 Monthly Financials

### 5. Unfinished Business Non-Action Items

- 5.1 Zone 1 Assessment: Engineer's Report Progress

**General Manager will communicate with Chris Coulter on the need to look at a tree plan for both zones as part of the final report.**

### 6. Unfinished Business Action Items

- 6.1 Approve Smith & Enright Landscaping, Inc. Estimate #1173 for Quarterly Maintenance. Cost: \$5,900 per quarter.

**Estimate actually shows \$5,900 is the total maintenance cost per year. Quarterly cost will be \$1,475.00. Dump fees will be in addition to the quarterly cost.**

**Motion to approve [Kramm] 2<sup>nd</sup> [Amaral].**

**Ayes: McTighe, Kramm, Lane, Amaral**

**Noes: None**

**MOTION CARRIED**

### 7. New Business Action Items

- 7.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$ 700.00
b. Spreckels Memorial Dist.	Office Rent	\$ 100.00
c. Spreckels Water Company		\$ 320.27
d. PG&E	Streetlights & Pump	\$ 600.00
e. Office of the County Counsel	Legal Fees	\$ 81.60
f. ASAP Signs and Printing	Mural Batteries	<u>\$ 486.47</u>

TOTAL

\$ 2,288.34

***Motion to approve [Lane] 2<sup>nd</sup> [Kramm].******Ayes: McTighe, Kramm, Lane, Amaral******Noes: None*****MOTION CARRIED****7.1 Election of LAFCO Commissioner: Special District Regular Member:**

1. David Kong [Greenfield Public Recreation District and Greenfield Cemetery District]
2. Mary Ann Leffel [Monterey Peninsula Airport District]
3. Gail Morton [Marina Coast Water District]

***Motion to cast vote for David Kong [Amaral] 2<sup>nd</sup> [Lane].******Ayes: McTighe, Kramm, Lane, Amaral******Noes: None*****MOTION CARRIED****8. New Business Non Action Items****8.1 Roto- Rooter Video of Spreckels Memorial Park Restroom Sewer Lateral*****Board was made aware of the video as input to greater question of condition of Cal Am owned sewer system.*****9. Comments by Members of the Board****9.1 Board Members:**

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping

- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

***Zone 1 streetlight out at Llano and 2<sup>nd</sup>. PG&E will be called. Foliage in alleyways should be inspected by MCRFD Fire Marshall.***

**10. Consideration of Items for Future Meetings**

**11. Next Meeting Date:**

April 20, 2022-5:30 PM

**11. Adjournment**

***The meeting was adjourned at 6:54 pm.***

Respectfully submitted,

Approval date \_\_\_\_\_

\_\_\_\_\_  
Paul J. Ingram, General Manager



**SPRECKELS COMMUNITY SERVICES  
DISTRICT FUND BALANCE AS OF 4/20/2022  
AFTER TODAY'S ACCOUNTS PAYABLE.**

<b>COUNTY FUND 634</b>	<b>\$206,843.64</b>
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Spreckels Community Services District  
Adopted Budget FYTD 4/20/2022

10

	Budget FYTD to 4/20/2022				
Income		Budget	FYTD	BALANCE	%
Zone 1 Assessment 16.3%	<b>TOTAL</b>	\$6,700.00	4033.2	\$2,666.80	60.20%
Zone 2 Assessment 83.7%	<b>TOTAL</b>	\$34,000.00	20710.38	\$13,289.62	60.91%
Non-Assessment Prop Taxes		\$31,500.00	23342.97	\$8,157.03	74.10%
Interest on Pooled Investments		\$1,500.00	401.4	\$1,500.00	26.76%
<b>Total Income</b>		<b>\$73,700.00</b>	<b>48487.95</b>	<b>\$25,613.45</b>	65.79%
Expense					
Administrative Fees Zone 1 16.3%		\$81.50	26.41	\$55.09	32.40%
Administrative Fees Zone 2 83.7%		\$418.50	135.59	\$282.91	32.40%
Audit Expense Zone 1 16.3%		\$489.00	48.9	\$440.10	10.00%
Audit Expense Zone 2 83.7%		\$2,511.00	251.1	\$2,259.90	10.00%
Board/Staff Education Zone 1 16.3%		\$146.70	26.08	\$120.62	17.78%
Board/Staff Education Zone 2 83.7%		\$753.70	133.92	\$619.78	17.77%
Capital Improvements Zone 1 16.3%		\$0.00		\$0.00	#DIV/0!
Capital Improvements Zone 2 83.7%		\$0.00		\$0.00	#DIV/0!
Equipment Repair/Maint. Zone 1		\$3,350.00	1429.93	\$1,920.07	42.68%
Equipment Repair/Maint. Zone 2		\$1,650.00	1068.84	\$581.16	64.78%
General Liability/Property Zone 1		\$500.00		\$500.00	0.00%
General Liability/Property Zone 2		\$2,600.00		\$2,600.00	0.00%
Landscape Maint. Zone 2		\$4,000.00	9793	-\$5,793.00	244.83%
Legal Services Zone 1 16.3%		\$100.00	81.6	\$18.40	81.60%
Legal Services Zone 2 83.7%		\$500.00		\$500.00	0.00%
Management Zone 1 16.3%		\$1,369.20	1265.7	\$103.50	92.44%
Management Zone 2 83.7%		\$7,021.00	6499.3	\$521.70	92.57%
Membership Fees Zone 1 16.3%		\$120.00	114.59	\$5.41	95.49%
Membership Fees Zone 2 83.7%		\$550.00	588.41	-\$38.41	106.98%
Office Rent Zone 1 16.3%		\$195.60	146.7	\$48.90	75.00%
Office Rent Zone 2 83.7%		\$1,004.40	753.3	\$251.10	75.00%
Parcel Management Zone 1 16.3%		\$627.55	619.4	\$8.15	98.70%
Parcel Management Zone 2 83.7%		\$3,222.45	3180.6	\$41.85	98.70%
Power Zone 1		\$4,800.00	4139.11	\$660.89	86.23%
Power Zone 2		\$5,000.00	4192.53	\$807.47	83.85%
Property Taxes Zone 1		\$20.00	19.12	\$0.88	95.60%
Property Taxes Zone 2		\$710.00	188.94	\$521.06	26.61%
Streetlight Repairs Zone 2		\$1,000.00	206.06	\$793.94	20.61%
Sidewalk ADA Repairs Zone 1		\$0.00		\$0.00	#DIV/0!
Water Zone 1		\$900.00	817.28	\$82.72	90.81%
Water Zone 2		\$3,000.00	2700.24	\$299.76	90.01%
Website Zone 1 16.3%		\$48.90		\$48.90	0.00%
Website Zone 2 83.7%		\$251.10		\$251.10	0.00%
Emergency Reserve		\$26,759.40		\$26,759.40	0.00%
<b>Total Expense</b>		<b>\$73,700.00</b>	<b>38426.65</b>	<b>\$35,273.35</b>	52.14%

# LAFCO *of Monterey County*

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

### 2022 Commissioners

**Chair**  
Christopher Lopez  
*County Member*

**Vice Chair**  
Mary Ann Leffel  
*Special District Member*

Luis Alejo  
*County Member*

Wendy Root Askew  
*County Member, Alternate*

Kimbley Craig  
*City Member*

Matt Gourley  
*Public Member*

Ian Oglesby  
*City Member*

Warren Poitras  
*Special District Member*

Steve Snodgrass  
*Public Member, Alternate*

Graig R. Stephens  
*Special District Member, Alternate*

Anna Velazquez  
*City Member, Alternate*

### Counsel

Kelly L. Donlon  
*General Counsel*

### Executive Officer

Kate McKenna, AICP  
132 W. Gabilan Street, #102  
Salinas, CA 93901

P. O. Box 1369  
Salinas, CA 93902

Voice: 831-754-5838

[www.monterey.lafco.ca.gov](http://www.monterey.lafco.ca.gov)

## MEMORANDUM

DATE: April 5, 2022

TO: Special District General Managers, Fire Chiefs and CEOs

FROM: Kate McKenna, AICP, Executive Officer



SUBJECT: Election of LAFCO Commissioners:  
(1) First Ballot Results – Special District Regular Member  
(2) Second Ballot For Your Action – Special District  
Alternate Member (Due May 13, 2022)

I am writing with results of the first ballot election that concluded on April 1, and to request your help in conducting a second election for Special District representation on the Local Agency Formation Commission of Monterey County.

### Special District Regular Member Election Results

Mary Ann Leffel, Board Member of the Monterey Regional Airport District, has been re-elected to a Special District Regular Member seat on LAFCO. She will be sworn in on April 25 to a term that will expire in May 2026. For your information, Warren E. Poitras, Board Member of the Monterey Regional County Fire Protection District, also serves as a Special District Regular Member in a seat that will expire in May 2024.

### Special District Alternate Member Ballot (Due May 13)

A second election is now underway to fill the Special District Alternate Member seat for a four-year term that will expire in May 2026. This seat is currently held by Graig Stephens, Board Member of the Soledad Community Health Care District, who is retiring from LAFCO next month. Enclosed are a ballot and voting instructions for the second round of voting. The two candidates on the second ballot were also on the first ballot for the Regular Member position, and both agreed to run again for the Alternate Member position.

This sequential ballot process is intended to ensure diversity in representation. By policy, all three Special District LAFCO representatives should reflect a broad cross-section of services and geography, and no two Commissioners can be from agencies that provide like services.

Please scan and return the signed ballot to me at [mckennak@monterey.lafco.ca.gov](mailto:mckennak@monterey.lafco.ca.gov) and contact me with any questions at (831) 682-0157. Thank you for participating in this process.

Enclosures:  
Ballot and Voting Instructions

# LAFCO *of Monterey County*

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

April 5, 2022

### OFFICIAL BALLOT OF THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

#### FOR ELECTION OF ONE ALTERNATE SPECIAL DISTRICT REPRESENTATIVE TO LAFCO

#### Voting Instructions:

1. The presiding officer of the legislative body of the District or the legislative body's alternate officer is authorized to vote. Please vote for one candidate. A majority of Districts must return ballots in order to conclude the election. The candidate receiving the most votes will be elected to an Alternate Member seat.
2. Please return a signed ballot to LAFCO of Monterey County by email to [mckennak@monterey.lafco.ca.gov](mailto:mckennak@monterey.lafco.ca.gov).
3. Deadline - Ballots must be received in the LAFCO office by May 13, 2022, at 5:00 p.m. LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

#### PLEASE VOTE FOR ONE CANDIDATE (ALTERNATE MEMBER SEAT):

☐

David Kong (Greenfield Public Recreation District and Greenfield Cemetery District)

☐

Gail Morton (Marina Coast Water District)

VOTING MEMBER SIGNATURE: \_\_\_\_\_

INDEPENDENT SPECIAL DISTRICT: \_\_\_\_\_

DATE: \_\_\_\_\_

# LAFCO *of Monterey County*

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

### INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

#### NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION AND ONE ALTERNATE POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: February 28, 2022

Nominations will be considered to fill the four-year term for one Regular seat (expiring May 2026) and the four-term for one Alternate seat (expiring May 2026) for Independent Special District Commissioners on the Local Agency Formation Commission of Monterey County.

#### Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by February 28, 2022 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to [mckennak@monterey.lafco.ca.gov](mailto:mckennak@monterey.lafco.ca.gov) OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

#### Nomination Statement:

"I, David Kong, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

#### Nominee Information:

Name: David Kong  
Address: 348 Barbera Way  
Phone and e-mail: 831-682-2812 davidrkong@gmail.com  
District represented: Greenfield Public Recreation District and Greenfield Cemetery District  
Your position with the District: Board President  
Number of years as a District Board Member or Trustee: 3 years

#### Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I am interested in being an elected LAFCO Commissioner because I would like to represent the South Monterey Communities on the Commission. LAFCO makes many important decisions on matters concerning South Monterey County. I have been a lifelong resident of Monterey County. I have lived in Pacific Grove, Salinas, and now have been a South County Resident for 21 years. I have served as a city planning commissioner, County Redistricting Commissioner, and School Board member and now serve on the Greenfield Public Recreation District and Greenfield Cemetery District as Board President. I am interested in having good land management of Monterey County. South Monterey County is mostly rural and agricultural. I am a good team player and I know a number of the current commissioners on LAFCO. I would be honored to serve on the LAFCO Commission and asking for your vote.

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Signed:

David Kong

Name (Print): David Kong

Date: 02/25/2022

Thank you for your interest in serving on LAFCO of Monterey County.



FEB 28 2022

## LAFCO of Monterey County

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

## INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

## NOMINATION FORM

TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS  
FOR ONE REGULAR POSITION AND ONE ALTERNATE POSITION ON  
THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

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## Nomination Statement:

"I, GAIL MORTON, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

## Nominee Information:

Name: GAIL MORTON  
Address: 5 VIA JOAQUIN MONTEREY CA 93940  
Phone and e-mail: 831 375-0100 gmorton@montereyfamilylaw.com or directormorton@mcwd.org  
District represented: MARINA COAST WATER DISTRICT  
Your position with the District: DIRECTOR  
Number of years as a District Board Member or Trustee: 1 YEAR

## Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

Set forth on Page 2 of 2

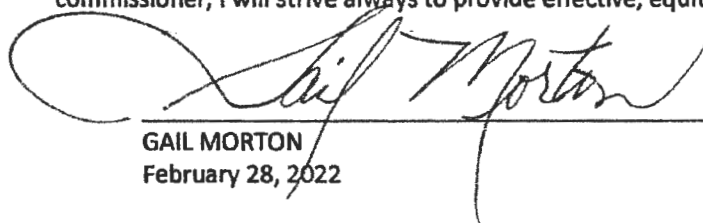
LAFCO's goal of preserving open space and agricultural land, discouraging urban sprawl, and delivering local and district services efficiently aligns well with the aims I have promoted in past decades as an activist, Marina councilmember, and a board member of Fort Ord Reuse Authority.

I currently serve as a director of the Marina Coast Water District (MCWD), the largest water district in County of Monterey. I focus on developing and implementing policies that will ensure a safe, clean, affordable water supply for current and future MCWD customers—*without* undermining affordable water for others throughout the County.

In their vital regional role, LAFCO commissioners must exercise prudence and diligence, anticipating unintended consequences, when shaping the development of local agencies advantageously for the present and future needs of our county. It is imperative that every board action reflect a holistic, countywide understanding of land and water resources; the practical demands of development in the decades to come; and the importance of protecting the County's economy, which depends on agricultural land and the attraction of open space for tourism.

I study issues carefully to bring as roundly informed a perspective to the table as possible. In my observation, cooperative, multiagency solutions with cross-jurisdictional benefit are key to successful governance. Some excellent strategies have been modeled in the past; this approach will continue to reap dividends when pursued.

LAFCO's independent and dependent special districts deserve fair and focused representation. As a leader at the city, FORA, and MCWD levels, I have a record of respect for the diverse interests of constituent groups and persons and a strong commitment to balanced, workable solutions. As a LAFCO commissioner, I will strive always to provide effective, equitable representation.



GAIL MORTON  
February 28, 2022



March 21, 2022



## PROPOSAL FOR: Spreckels Community Services District

CONTACT: Paul Ingram  
General Manager, Spreckels Community Services District (& MD)  
PO Box 7432, Spreckels, CA 93962  
spreckelscsd.main@gmail.com | 831-455-7855

PROJECT: Recreate the Spreckels Sugar Factory Logo (based on the button graphic that Paul supplied), and then incorporate that Logo in to various correspondence items.

**DELIVERABLES:**

- 1) Recreate the Spreckels Sugar Factory illustration (using images supplied by Paul), for use as a Logo. Include the wording: Spreckels Community Services District and Established July 1, 1986. Final product is a single-color electronic file in various formats.
- 2) Incorporate that logo and supplied text to create an electronic signature file (JPG) for Paul's role as GM of SCSD
- 3) Create DOC files for in-office printing of letterhead and #10 envelopes
- 4) Create a press-ready PDF to print new business cards for Paul, with each of his roles on one side of the card (SCSD and SMD)
- 5) Create a template for Board Member business cards, should any one of them desire

8 hours @ \$65/hour =

\$520.00

TOTAL =

\$520.00

Plus 1 hour per Board Member business card, if desired; 1 @ \$65/hour =

\$65.00

Printing managed by Paul Ingram  
+ Sales tax added if/when applicable.

*\*This estimate is based on a time projection. If the actual time spent is **less** than estimated, the invoice will reflect those lesser costs. I keep detailed time logs, which are included on each invoice for your review. If the scope of the project shifts while we are working together, we can agree beforehand on any changes/additional costs. Thank you for the opportunity to submit this proposal. I look forward to hearing from you!*

000002167

## MONTEREY COUNTY SPECIAL DISTRICT

REORDER 905 • U.S. PATENT NO. 5538290, 5575508, 5641183, 5785353, 5984364, 6030000

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VENDOR: MISC MW

CHECK NO: 0400259016

CHECK DATE: 03/01/2022

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				PGE	516.92

Page TOTAL : 516.92

AE

TOTAL : 516.92

THIS CHECK IS VOID WITHOUT A BURGUNDY &amp; GRAY BORDER AND BACKGROUND PLUS A KNIGHT &amp; FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

## MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400259016

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT  
ISSUED ON 03-01-2022 VOID 1 YEAR AFTER ISSUE DATE

\$\*\*\*\*\*516.92

Five Hundred Sixteen And 92/100 Dollars

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor Controller's Signature  
Stamp Below

TO PGE  
THE PO BOX 997300  
ORDER SACRAMENTO CA 95899  
OF



RUPA SHAH, CPA  
AUDITOR - CONTROLLER

⑈0400259016⑈ ⑈041203824⑈ 9643481832⑈



# ENERGY STATEMENT

[www.pge.com/MyEnergy](http://www.pge.com/MyEnergy)

Account No: 4386822711-7  
Statement Date: 02/18/2022  
Due Date: 03/07/2022

## Service For:

SPRECKELS COMMUNITY SERVICES  
DISTRICT  
105 2ND AVE  
SPRECKELS, CA 93962

## Questions about your bill?

Business Specialist available:  
Mon-Fri: 7am to 6pm  
1-800-468-4743  
[www.pge.com/MyEnergy](http://www.pge.com/MyEnergy)

## Ways To Pay

[www.pge.com/waystopay](http://www.pge.com/waystopay)

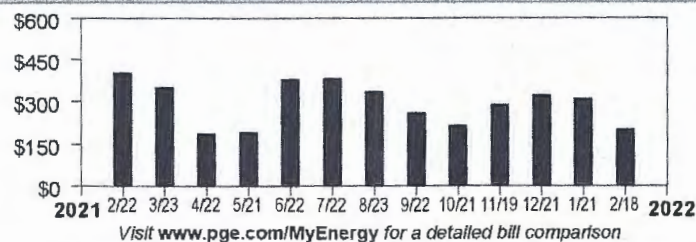
## Your Account Summary

Amount Due on Previous Statement	\$623.74
Payment(s) Received Since Last Statement	-305.17
Previous Unpaid Balance	\$318.57
Current PG&E Electric Delivery Charges	\$160.53
Central Coast Community Energy Electric Generation Charges	37.82

**Total Amount Due by 03/07/2022 \$516.92**

## Electric Monthly Billing History

### Daily Usage Comparison



1 Year Ago	Last Period	Current Period
49.45	36.24	22.53

Electric kWh / Day

Visit [www.pge.com/MyEnergy](http://www.pge.com/MyEnergy) for a detailed bill comparison

Please return this portion with your payment. No staples or paper clips. Do not fold. Thank you.

99904386822711700000198350000051692



Account Number: 4386822711-7 Due Date: 03/07/2022 Total Amount Due: \$516.92

Amount Enclosed:

\$ 516.92

769750072324 01 AB 0.46 466 3045 9



SPRECKELS COMMUNITY SERVICES DISTRICT  
PO BOX 7432  
SPRECKELS, CA 93962-7432

PG&E  
BOX 997300  
SACRAMENTO, CA 95899-7300





000002168

## MONTEREY COUNTY SPECIAL DISTRICT

REORDER 905 - U.S. PATENT NO. 5538290, 5575508, 5641183, 5785353, 5984364, 6030000

Page 1201

VENDOR: MISC MW

CHECK NO: 0400259017

CHECK DATE: 03/01/2022

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				SMITH AND ENRIGHT LANDSCAPING INC	4,823.00

Page TOTAL : 4,823.00

AE

TOTAL : 4,823.00

THIS CHECK IS VOID WITHOUT A BURGUNDY &amp; GRAY BORDER AND BACKGROUND PLUS A KNIGHT &amp; FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

## MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400259017

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT


ISSUED ON 03-01-2022 VOID 1 YEAR AFTER ISSUE DATE

\$\*\*\*\*\*4,823.00

Four Thousand Eight Hundred Twenty Three And 00/100 Dollars

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor-Controller's Signature  
Stamp Below

TO SMITH AND ENRIGHT LANDSCAPING INC  
THE 540 WORK ST STE C  
ORDER SALINAS CA 93901  
OF

  
RUPA SHAH, CPA  
AUDITOR - CONTROLLER

⑈0400259017⑈ ⑈041203824⑈ 9643481832⑈



Smith & Enright  
Landscaping, Inc  
540 Work St Suite C  
Salinas, CA 93901

# Invoice

Date	Invoice #
2/23/2022	37142

Bill To
Spreckels Board

Due Date	Terms
3/25/2022	Net 30

Description	Qty	Rate	Amount
Cleanup and trim of Nacional & 5th St, 3 man crew 3 days		3,960.00	3,960.00
Dump Fees for 3.3 tons		223.00	223.00
Cleanup of 111 Second St and Cleanup around 2 Walnut Trees on Spreckels Blvd		535.00	535.00
Dump Fees for .6 tons		40.00	40.00
Materials: 4 stakes, 10 straps to stake trees on Nacional/5th. Was able to repurpose many of the existing ones and restake		65.00	65.00

Thank you for your business. For any questions, please reach us with the information below.	<b>Total</b>	\$4,823.00
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$4,823.00

Phone #	E-mail
(831) 758-6766	selena@smithenright.com

## MONTEREY COUNTY SPECIAL DISTRICT

Page 1 ~~24~~

VENDOR: MISC MW

CHECK NO: 0400259030  
CHECK DATE: 03/18/2022

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				PAUL J INGRAM	700.00

AE

Page TOTAL : 700.00

TOTAL : 700.00

THIS CHECK IS VOID WITHOUT A BURGUNDY &amp; GRAY BORDER AND BACKGROUND PLUS A KNIGHT &amp; FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

## MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400259030

56-382  
412

Wells Fargo Bank, N.A.

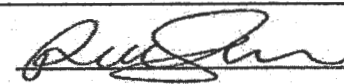
FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT FU  
ISSUED ON 03-18-2022 VOID 1 YEAR AFTER ISSUE DATE  
Seven Hundred And 00/100 Dollars

\$\*\*\*\*\*700.00

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor-Controller's Signature  
Stamp Below

TO THE ORDER OF  
PAUL J INGRAM  
PO BOX 354  
CARMEL VALLEY CA 93924

VOID



RUPA SHAH, CPA  
AUDITOR - CONTROLLER

Paul J. Ingram Company  
P.O. Box 354  
Carmel Valley, CA 93924  
[831] 601-6518  
paulj Ingram93924@gmail.com

February 1, 2022

Invoice for: Spreckels Community Services District  
P.O. Box 7432  
Spreckels, CA 93962

<u>Date</u>	<u>Description</u>	<u>Hrs.</u>	<u>Rate</u>	<u>Total</u>
1/31/2022	Management Services January		\$700.00	\$700.00
		<b>Total</b>		<b>\$700.00</b>

*Please make checks payable to Paul J. Ingram Company*

000002177

REORDER 905 • U.S. PATENT NO. 5538290, 5575508, 5641183, 5785353, 5984364, 609000

## MONTEREY COUNTY SPECIAL DISTRICT

Page 1 of 1

VENDOR: MISC MW

CHECK NO: 0400259031

CHECK DATE: 03/18/2022

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				SPRECKELS MEMORIAL DISTRICT	100.00

Page TOTAL : 100.00

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TOTAL : 100.00

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## MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400259031

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT FU  
ISSUED ON 03-18-2022 VOID 1 YEAR AFTER ISSUE DATE

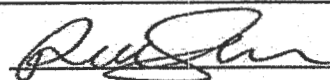
\$\*\*\*\*\*100.00

One Hundred And 00/100 Dollars

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor-Controller's Signature  
Stamp Below

TO THE ORDER OF SPRECKELS MEMORIAL DISTRICT  
PO BOX 7266  
SPRECKELS CA 93906

VOID



RUPA SHAH, CPA  
AUDITOR - CONTROLLER

⑈0400259031⑈ ⑆041203824⑆ 9643481832⑈



000002178

## MONTEREY COUNTY SPECIAL DISTRICT

REORDER 905 - U.S. PATENT NO. 5538290, 5575508, 5641183, 5785353, 5984364, 603009

Page 1251

VENDOR: MISC MW

CHECK NO: 0400259032

CHECK DATE: 03/18/2022

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				SPRECKELS WATER COMPANY	320.27

Page TOTAL : 320.27

AE

TOTAL : 320.27

THIS CHECK IS VOID WITHOUT A BURGUNDY &amp; GRAY BORDER AND BACKGROUND PLUS A KNIGHT &amp; FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

## MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400259032

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT FU  
ISSUED ON 03-18-2022 VOID 1 YEAR AFTER ISSUE DATE

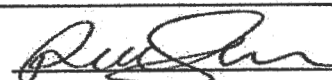
\$\*\*\*\*\*320.27

Three Hundred Twenty And 27/100 Dollars

TO SPRECKELS WATER COMPANY  
THE PO BOX 7187  
ORDER SPRECKELS CA 93906  
OF

VOID

Community Services District  
Valid Only With Monterey County  
Auditor-Controller's Signature  
Stamp Below



RUPA SHAH, CPA  
AUDITOR - CONTROLLER

⑈0400259032⑈ 1:04 1 2038 24⑈

9643481832⑈

ACCOUNT NUMBER	DATE BILL MAILED
00128900	2/28/2022
PRESENT READING	SERVICE FROM
1267	1/28/2022
PREVIOUS READING	SERVICE TO
1256	2/27/2022
UNITS USED	DAYS USED
11	30

DESCRIPTION	AMOUNT
Last Billed Amount	\$248.82
Last Paid Amount	\$248.82
Prev. Balance	\$0.00
Water Usage	\$32.23
Base	\$216.50
CPUC Tax	\$3.06

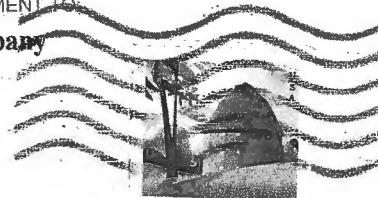
CURRENT BILL DUE DATE	AMOUNT DUE BY DUE DATE
3/30/2022	\$251.79
AMOUNT DUE AFTER DUE DATE	
\$251.79	

SERVICE ADDRESS:

00-2nd St Lift Sta  
93952-743232  
KEEP THIS STUB  
FOR YOUR RECORDS

RETURN THIS STUB WITH PAYMENT TO:

**Spreckels Water Company**  
P.O. Box 7187  
Spreckels, CA 93962  
(831) 758-7644



26

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE AFTER DUE DATE	AMOUNT DUE BY DUE DATE
00128900	3/30/2022	\$251.79	\$ 251.79

RETURN SERVICE REQUESTED

Spreckels Community Service  
P.O. Box 7432  
Spreckels, CA 93962



ACCOUNT NUMBER	DATE BILL MAILED
00129000	2/28/2022
PRESENT READING	SERVICE FROM
662	1/29/2022
PREVIOUS READING	SERVICE TO
662	2/27/2022
UNITS USED	DAYS USED
0	29

DESCRIPTION	AMOUNT
Last Billed Amount	\$68.48
Last Paid Amount	\$68.48
Prev. Balance	\$0.00
Base	\$67.65
CPUC Tax	\$0.83

CURRENT BILL DUE DATE	AMOUNT DUE BY DUE DATE
3/30/2022	\$68.48
AMOUNT DUE AFTER DUE DATE	
\$68.48	

SERVICE ADDRESS:

00-2nd St Lift Sta  
93952-743232  
KEEP THIS STUB  
FOR YOUR RECORDS

RETURN THIS STUB WITH PAYMENT TO:

**Spreckels Water Company**  
P.O. Box 7187  
Spreckels, CA 93962  
(831) 758-7644



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE AFTER DUE DATE	AMOUNT DUE BY DUE DATE
00129000	3/30/2022	\$68.48	\$ 68.48

RETURN SERVICE REQUESTED

Spreckels Community Service Di  
P.O. Box 7432  
Spreckels, CA 93962



000002179

## MONTEREY COUNTY SPECIAL DISTRICT

REORDER 805 - U.S. PATENT NO. 5538290, 5575508, 5641183, 5785353, 5884364, 603000

Page 1 of 1

VENDOR: MISC MW

CHECK NO: 0400259033

CHECK DATE: 03/18/2022

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				COUNTY COUNSEL	81.60
Page TOTAL :					81.60
TOTAL :					81.60

AE

THIS CHECK IS VOID WITHOUT A BURGUNDY &amp; GRAY BORDER AND BACKGROUND PLUS A KNIGHT &amp; FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

## MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400259033

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT FU  
ISSUED ON 03-18-2022 VOID 1 YEAR AFTER ISSUE DATE

\$\*\*\*\*\*81.60

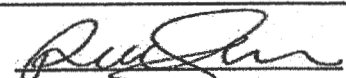
Eighty One And 60/100 Dollars

TO  
THE  
ORDER  
OF

COUNTY COUNSEL  
168 W ALISAL ST 3RD FLOOR  
SALINAS CA 93901

VOID

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor-Controller's Signature  
Stamp Below



RUPA SHAH, CPA  
AUDITOR - CONTROLLER

0400259033 041203824 9643481832

**Office of the County Counsel - County of Monterey**

168 West Alisal Street, 3rd Floor  
 Attn: Sandra Ontiveros (831) 755-5045  
 Salinas, CA 93901-2680

**INVOICE****Spreckels Community Services District**

Attn: Ron Eastwood, President

PO Box 7432

Spreckels, CA 93962

Invoice Number:

**22-000106**

Invoice Date:

February 23, 2022

Client #:

A-708

Purchase Order #:

Hours Description

Total

For Legal Services Rendered

January 1, 2022 thru January 31, 2022

0.30 Hours of Attorney Services

**\$81.60**Approved By: 

Sandra Ontiveros

Management Analyst

**All amounts due when rendered.**

Please return "Return Copy" of this form and make check payable to:  
 County Counsel

**Total Amount Due:****\$81.60****CONFIDENTIAL**

Original

**Office of the County Counsel - County of Monterey**  
**Billing Detail -- 1/1/2022 through 1/31/2022**

**Spreckels Community Services District**

Summary				Attorney Hours	Attorney Amount	Assistant Hours	Assistant Amount	Expenses	Total
<hr/>									
Assignment									
A22-10148	Title:	Spreckels Community Services District - General 2022		1/20/2022	0.30	\$81.60			
	Staff:	Whilden, Michael J.							
	Task:	Communications - Telephone or Email							
	Contact:	Ontiveros, Sandra							
	Desc:	Communications re Prop 218 process.							
Total				0.30	\$81.60	0.00	\$0.00	\$0.00	\$81.60

**Office of the County Counsel - County of Monterey**  
**Billing Detail -- 1/1/2022 through 1/31/2022**

Summary			Attorney Hours	Attorney Amount	Assistant Hours	Assistant Amount	Expenses	Total
Items Printed:	1	Grand Totals	0.30	\$81.60	0.00	\$0.00	\$0.00	\$81.60

000002186

REORDER 905 • U.S. PATENT NO. 5538290, 5575509, 5641183, 5795353, 5994364, 60301

## MONTEREY COUNTY SPECIAL DISTRICT

Page 33 of 1

VENDOR: MISC MW

CHECK NO: 0400259040

CHECK DATE: 03/24/2022

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				EL GABILAN TREE SERVICE	100.00

Page TOTAL : 100.00

AE

TOTAL : 100.00

THIS CHECK IS VOID WITHOUT A BURGUNDY &amp; GRAY BORDER AND BACKGROUND PLUS A KNIGHT &amp; FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

## MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

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56-382  
412

Wells Fargo Bank, N.A.

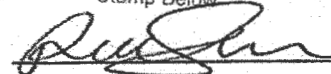
FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT FU  
ISSUED ON 03-24-2022 VOID 1 YEAR AFTER ISSUE DATE

\$\*\*\*\*\*100.00

One Hundred And 00/100 Dollars

TO EL GABILAN TREE SERVICE  
THE 1172 SOUTH MAIN ST STE 223  
ORDER SALINAS CA 93901  
OF

Spreckels Community Services District  
Valid Only With Monterey County  
Auditor-Controller's Signature  
Stamp Below



RUPA SHAH, CPA  
AUDITOR - CONTROLLER

VOID

⑈0400259040⑈ ⑈041203824⑈

9643481832⑈

000002187

## MONTEREY COUNTY SPECIAL DISTRICT

Page 3 of 1

VENDOR: MISC MW

CHECK NO: 0400259041  
CHECK DATE: 03/28/2022

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				EL GABILAN TREE SERVICE	150.00

Page TOTAL : 150.00

AE

TOTAL : 150.00

THIS CHECK IS VOID WITHOUT A BURGUNDY &amp; GRAY BORDER AND BACKGROUND PLUS A KNIGHT &amp; FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

## MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400259041

56-382  
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT FU  
ISSUED ON 03-28-2022 VOID 1 YEAR AFTER ISSUE DATE

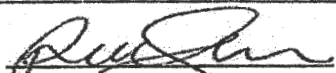
\$\*\*\*\*\*150.00

One Hundred Fifty And 00/100 Dollars

Spreckels Commu Services District  
Valid Only With Monterey County  
Auditor Control Signature  
Stamp Below

TO EL GABILAN TREE SERVICE  
THE 1172 SOUTH MAIN ST STE 223  
ORDER SALINAS CA 93901  
OF

VOID



RUPA SHAH, CPA  
AUDITOR - CONTROLLER

0400259041 041203824 9643481832





**Craig Campbell, Owner**  
Certified Arborist WC-5967  
Bonded and Insured (P.L. and P.D.)  
State Contractors License Number 570104

(831) 771-9751 (Salinas) (831) 375-1475 (Monterey)

1172 South Main St. #223, Salinas, CA 93901  
elgabilantreeservice@hotmail.com www.elgabilantreeservice.com



<b>BILLING</b>		
Name SPRECKELS COMMUNITY SERVICE DIST.		Date 9-30-21
Phone 1	Phone 2	Fax
Address PO BOX 7432 SPRECKELS C CA.		
<b>DESCRIPTION OF WORK PERFORMED</b>		

**HATON AVE & 2<sup>ND</sup> ST – TRIM TREE FOR STOP SIGN VISUAL**

1) Raise skirt line of tree by stop sign for clearance to light and sign.

2) Clean up and haul away debris. \_\_\_\_\_ \$250.00