

Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
August 17, 2016

6:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order by Vice President Riley at 6:30 pm.

1.2 Roll Call & Establishment of Quorum

Ron Eastwood, President
James Riley, Vice President
Scott Henningsen, Director
Otto Kramm, Director
Cathy McDougall, Director
Paul Ingram, Business Manager & Clerk to the Board

Present: Riley, Henningsen, McDougall

Absent: Eastwood [emergency], Kramm [vacation] QUORUM ESTABLISHED

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

- 1.4.1 Changes to the Agenda
- 1.4.2 Additions to the Agenda
- 1.4.3 Adoption of the Agenda

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented.”

Motion to approve, [McDougall] 2nd [Henningsen]

Ayes: Riley, Henningsen, McDougall

Noes: None MOTION CARRIED

2. Communications

2.1 Correspondence

Spreckels Water Company backflow device notification.

Business Manager Ingram reported notification from SWC. He will contact testing firm and inquire about shutting off unused hook ups.

American Transparency-Public Records Request.

Request was for names of employees. BM Ingram replied by email that SCSD does not have employees.

2.2 Oral Comments from the Public

3. Consent Agenda

RECOMMENDATION/ACTION: At the Pleasure of the Board

“That the Board of Directors approves the Consent Agenda as presented.”

*3.1 Approval of the Minutes of the Regular Meeting of July 20, 2016

Motion to approve, [Henningsen] 2nd, [McDougall]

Ayes: Riley, Henningsen, McDougall

Noes: None

MOTION CARRIED

4. Business Manager’s Report: Monthly Financials

5. Unfinished Business Action Items

5.1 Business Manager/Board Clerk: Contract for Services/Employment Agreement: Proposed Contract from Spreckels Memorial District to provide Management Services to Spreckels Community Services District.

RECOMMENDATION/ACTION: At the Pleasure of the Board

“That the Board of Directors approves proposed contract from Spreckels Memorial District to provide Management Services to Spreckels Community Services District at the rate and under the conditions specified in attached Exhibit “A”.”

After a discussion there was a motion to table until the September 21st regular meeting [McDougall] 2nd [Henningsen]

Ayes: Riley, Henningsen, McDougall

Noes: None

MOTION CARRIED

6. New Business Action Items

6.1 Review of Accounts Payable:

a. Paul J. Ingram Management Services \$ 527.27

| | | |
|-------------------------------|-----------------|------------------|
| b. Salinas Valley Landscaping | Monthly Service | \$ 1,275.00 |
| c. Spreckels Memorial Dist. | AT&T | \$ 46.76 |
| d. Spreckels Water Company | Monthly Service | <u>\$ 284.32</u> |
| | TOTAL | \$2,133.35 |

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

"That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the period of July 2016."

Motion to approve, [McDougall] 2nd [Henningsen].

Ayes: Riley, Henningsen, McDougall

Noes: None

MOTION CARRIED

7. Public Hearing

7.1 Resolution 2016_03: Adopt Budget for FYE 6/30/2017

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

"That the Board of Directors of Spreckels Community Services District adopts Resolution 2016_03 Budget for FYE 6/30/2017, as presented in attached Exhibit "A"."

Motion to approve, [Henningsen] [McDougall].

Ayes: Riley, Henningsen, McDougall

Noes: None

MOTION CARRIED

7. Unfinished Business Non Action Items

7.1 Review of Landscape Maintenance Contract

7.2 Letter to Parcel Holders & Constituents to be sent with assessment refund

8. New Business Non Action Items

8.1 Presentation of Annual Audits of Financial Statements for FY's 2006-07 and 2007-08 by Patricia Kaufman of McGilloway, Ray, Brown and Kaufman, Certified Public Accountants.

Draft audits were presented. Additional adjusting journal entries will be required. Patricia Kaufman recommended tabling approval of reports until the September 21st meeting. Business Manager Ingram will perform journal entries in MRBK's office under supervision of auditor Deanna Thomas. AJE's must be performed before FY's 2009 and 2010 audits begin.

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage

Director Riley reported beginning of sink hole at 2nd St. between Railroad and Hatton near storm drain manhole cover.

- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees:
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Reports from Standing and Ad Hoc Committees

11. Community Member Recognition

12. Consideration of Items for Future Meetings

12.1 Proposed Future Agenda Items

Approval of audits for FY's 2009 & 2010.

14. Next Meeting Dates:

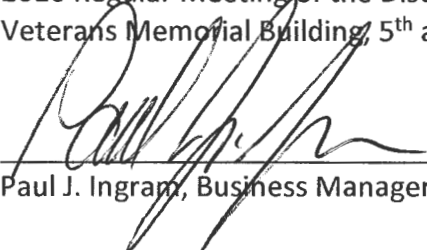
September 21, 2016 – 6:30 PM
 October 19, 2016- 6:30 PM

Agenda Items due September 14, 2016
 Agenda Items due October 13, 2016

15. Adjournment *Meeting was adjourned at 7:59 pm.*

Certification

I, Paul J. Ingram, Business Manager/Board Clerk for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the August 17, 2016 Regular Meeting of the District Board of Directors scheduled for 6:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962.



 Paul J. Ingram, Business Manager/Board Clerk



 Date