

Spreckels Community Services District

REGULAR MEETING OF THE BOARD OF DIRECTORS

January 20, 2021

6:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

AGENDA

Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.

*If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at (831) 455-7855 or by email to spreckelcsd.main@gmail.com **at least 48 hours prior to the time of the meeting**. In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Business Manager's Office at (831) 455-7855 for assistance. Notification of at least 48 hours before the meeting will enable the Spreckels Community Services District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services. Documents provided to a majority of the Board of Directors regarding an open session item on this agenda will be made available for public inspection in the Business Manager's Office located at the Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962 during normal business hours.*

1. Opening Business

1.1 Call to Order

1.2 Roll Call & Establishment of Quorum

Otto Kramm, President
Amanda Lane, Vice-President
Mike McTighe, Secretary
Brian Amaral, Director
Dallen Coronel, Director
Paul Ingram, Business Manager & Clerk to the Board

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

- 1.4.2 Additions to the Agenda
- 1.4.3 Adoption of the Agenda

2. Communications

- 2.1 Correspondence:
- 2.2 Oral Comments from the Public

(At this time any person may comment on any item not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.)

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors November 18, 2020.

4. Business Manager's Report

- 4.1 Monthly Financials

5. Unfinished Business Action Items

6. New Business Action Items

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	700.00
b. Spreckels Memorial Dist.	Office Rent	\$	100.00
c. Spreckels Water Company		\$	304.73
d. PG&E	Streetlights & Pump	\$	600.00
e. MCSI Water Management Systems	Backflow Testing	\$	<u>345.00</u>

TOTAL **\$ 2,049.73**

- 6.2 Election of Officers CY 2021

- 6.3 Set Meeting Dates CY 2021

January 20, February 17, March 17, April 21, May 19, July 21, August 18, September 15, October 20, November 17, December 15

7. Unfinished Business Non Action Items

- a. Curb Strip mowing at 2nd Street Pump Station
- b. Zone 1 Assessment

8. New Business Non Action Items

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Consideration of Items for Future Meetings

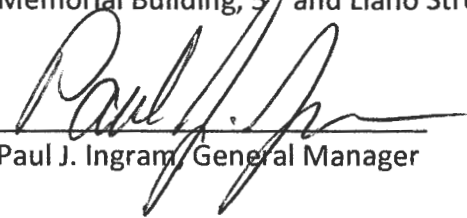
11. Next Meeting Date:

February 17, 2021-6:30 PM

12. Adjournment

Certification

I, Paul J. Ingram, General Manager for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the January 20, 2021 Regular Meeting of the District Board of Directors scheduled for 6:30 pm at Spreckels Veterans Memorial Building, 5th and Llano Streets Spreckels, CA 93962.


Paul J. Ingram, General Manager


Date

To download the full agenda packet, go to www.scsd.specialdistrict.org and click on the meeting date. A link to the agenda packet will appear as “Agenda” in smaller print.

Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
November 18, 2020
6:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order by Vice-President Lane at 6:30 pm.

1.2 Roll Call & Establishment of Quorum

Otto Kramm, President
Amanda Lane, Vice-President
Mike McTighe, Secretary
Brian Amaral, Director
Dallen Coronel, Director
Paul Ingram, Business Manager & Clerk to the Board

Present: Lane, McTighe, Amaral, Coronel

Absent: Kramm

QUORUM ESTABLISHED

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

With tabling election of officers until the January 20, 2021 regular meeting, Motion to Adopt agenda [McTighe] 2nd [Coronel].

Ayes: Lane, McTighe, Amaral, Coronel

Noes: None

MOTION CARRIED

2. Communications

- 2.1 Correspondence:
- 2.2 Oral Comments from the Public

Resident Rick Gutierrez recommended SCSD participate in repainting of crosswalk striping throughout the town. Spreckels Memorial District and Spreckels School District should also be involved. All boards should write a letter to 3rd District Supervisor Chris Lopez.

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors October 21, 2020.

**Motion to approve [McTighe] 2nd [Amaral]
Ayes: Lane, McTighe, Amaral, Coronel
Noes: None**

MOTION CARRIED

4. Business Manager's Report

- 4.1 Monthly Financials

5. Unfinished Business Action Items

6. New Business Action Items

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	700.00
b. Spreckels Memorial Dist.	Office Rent	\$	100.00
c. Spreckels Water Company		\$	330.46
d. PG&E	Streetlights & Pump	\$	600.00
e. CSDA	Annual Dues	\$	<u>670.00</u>
	TOTAL	\$	2,400.46

**Motion to approve [Amaral] 2nd [McTighe].
Ayes: Lane, McTighe, Amaral, Coronel
Noes: None**

MOTION CARRIED

7. Unfinished Business Non Action Items

- a. Authorization by Spreckels Memorial District for SMD employees to perform occasional tasks for SCSD. Determine who will mow planter strip in front of 2nd Street Pump Station.

General Manager Ingram reported SMD has authorized District employees to perform tasks for SCSD. This makes SMD employees eligible for coverage under the Districts Workers Compensation policy while performing such tasks. GM Ingram offered to perform mowing in front of 2nd Street pump station if needed.

8. New Business Non Action Items

- a. Zone 1 assessment update.

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Consideration of Items for Future Meetings

11. Next Meeting Date:

January 20, 2021 6:30 PM

12. Adjournment

The meeting was adjourned at 7:25 pm.

Respectfully submitted,

Approval date _____

**SPRECKELS COMMUNITY SERVICES
DISTRICT FUND BALANCE AS OF 1/20/2021
AFTER TODAY'S ACCOUNTS PAYABLE.**

COUNTY FUND 634	\$164,561.28
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Spreckels Community Services District
Adopted Budget FYTD 12/31/2020

Income	Proposed Budget FYE 6_30_2021				%
	Budget	FYTD	BALANCE		
Zone 1 Assessment 16.3%	TOTAL	\$6,700.00	3613.96	\$3,086.04	53.94%
Zone 2 Assessment 83.7%	TOTAL	\$34,000.00	18557.57	\$15,442.43	54.58%
Non-Assessment Prop Taxes		\$31,300.00	19601.26	\$11,698.74	62.62%
Interest on Pooled Investments		\$1,700.00	629.91	\$1,070.09	37.05%
Total Income		\$73,700.00	41772.79	\$31,297.30	56.68%
Expense					
Administrative Fees Zone 1 16.3%		\$81.50	17.44	\$64.06	21.40%
Administrative Fees Zone 2 83.7%		\$418.50	89.56	\$328.94	21.40%
Audit Expense Zone 1 16.3%		\$2,445.00	2549.81	-\$104.81	104.29%
Audit Expense Zone 2 83.7%		\$12,555.00	13093.19	-\$538.19	104.29%
Board/Staff Education Zone 1 16.3%		\$392.00		\$392.00	0.00%
Board/Staff Education Zone 2 83.7%		\$2,008.00		\$2,008.00	0.00%
Capital Improvements Zone 1 16.3%		\$0.00		\$0.00	#DIV/0!
Capital Improvements Zone 2 83.7%		\$0.00		\$0.00	#DIV/0!
Equipment Repair/Maint. Zone 1		\$2,000.00		\$2,000.00	0.00%
Equipment Repair/Maint. Zone 2		\$800.00		\$800.00	0.00%
General Liability/Property Zone 1		\$500.00		\$500.00	0.00%
General Liability/Property Zone 2		\$2,600.00		\$2,600.00	0.00%
Landscape Maint. Zone 2		\$7,200.00	1907.25	\$5,292.75	26.49%
Legal Services Zone 1 16.3%		\$100.00		\$100.00	0.00%
Legal Services Zone 2 83.7%		\$500.00		\$500.00	0.00%
Management Zone 1 16.3%		\$1,060.00	554.2	\$505.80	52.28%
Management Zone 2 83.7%		\$5,440.50	2845.8	\$2,594.70	52.31%
Membership Fees Zone 1 16.3%		\$120.00	109.21	\$10.79	91.01%
Membership Fees Zone 2 83.7%		\$550.00	560.79	-\$10.79	101.96%
Office Rent Zone 1 16.3%		\$195.60	97.8	\$97.80	50.00%
Office Rent Zone 2 83.7%		\$1,004.40	502.2	\$502.20	50.00%
Parcel Management Zone 1 16.3%		\$603.10	603.1	\$0.00	100.00%
Parcel Management Zone 2 83.7%		\$3,096.90	3096.9	\$0.00	100.00%
Power Zone 1		\$4,800.00	2176.92	\$2,623.08	45.35%
Power Zone 2		\$5,000.00	2134.49	\$2,865.51	42.69%
Property Taxes Zone 1		\$20.00	18.82	\$1.18	94.10%
Property Taxes Zone 2		\$710.00	187.66	\$522.34	26.43%
Streetlight Repairs Zone 2		\$5,000.00	269.2	\$4,730.80	5.38%
Sidewalk ADA Repairs Zone 1		\$0.00		\$0.00	#DIV/0!
Water Zone 1		\$650.00	430.93	\$219.07	66.30%
Water Zone 2		\$2,500.00	1469.43	\$1,030.57	58.78%
Website Zone 1 16.3%		\$48.90		\$48.90	0.00%
Website Zone 2 83.7%		\$251.10		\$251.10	0.00%
Emergency Reserve		\$11,049.50		\$11,049.50	0.00%
Total Expense		\$73,700.00	32714.7	\$40,985.30	44.39%

Report ID : MC-FIN-BS-0301

Run Date : 01/12/2021

Run Time : 06:39 AM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2021 / 6 through 6

Page 2 of 5

Fund 634 - Spreckels Community Services

Account Type Liability

BSA/Obj/Rev

Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA No Sub-BSA Specified				(225.41)	0.00	0.00	(225.41)
Total for B-2080 - Outlawed Welfare Warrant Suspense				(225.41)	0.00	0.00	(225.41)

BSA/Obj/Rev

Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	
Total for Sub-BSA No Sub-BSA Specified				0.00	0.00	0.00	0.00
Total for B-2081 - Stale Dated Checks				0.00	0.00	0.00	0.00

BSA/Obj/Rev B-2530 - Assets Held as Agency for Others

Sub BSA/Obj/Rev 4010 - Current Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX14_21_CS		12/18/2020	Curr Sec - Jul 1 - Dec 15 2020		0.00	(18,077.58)	
Total for Sub-BSA 4010 - Current Secured				(266,273.28)	0.00	(18,077.58)	(284,350.86)

Sub BSA/Obj/Rev 4015 - Current Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Report ID : MC-FIN-BS-0301

Run Date : 01/12/2021

Run Time : 06:39 AM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2021 / 6 through 6

Fund 634 - Spreckels Community Services
Account Type Liability
BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
Sub BSA/Obj/Rev 4015 - Current Unsecured

Total for Sub-BSA 4015 - Current Unsecured (11,449.63) 0.00 0.00 (11,449.63)

Sub BSA/Obj/Rev 4025 - Prior Secured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4025 - Prior Secured (5,947.81) 0.00 0.00 (5,947.81)

Sub BSA/Obj/Rev 4030 - Prior Unsecured

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4030 - Prior Unsecured (105.80) 0.00 0.00 (105.80)

Sub BSA/Obj/Rev 4035 - Current Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX12_21_SUPPL		12/17/2020	Suppl - December 2020		0.00	(192.46)	

Total for Sub-BSA 4035 - Current Supplemental (4,292.38) 0.00 (192.46) (4,484.84)

Sub BSA/Obj/Rev 4040 - Prior Supplemental

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
					0.00	0.00	

Total for Sub-BSA 4040 - Prior Supplemental (278.48) 0.00 0.00 (278.48)

Sub BSA/Obj/Rev 5030 - HOPTR

Report ID : MC-FIN-BS-0301

Run Date : 01/12/2021

Run Time : 06:39 AM

County of Monterey
Trial Balance By Accounting Distribution
Fiscal Year 2021 / 6 through 6

Page 4 of 5

Fund 634 - Spreckels Community Services
 Account Type Liability
 BSA/Obj/Rev B-2530 - Assets Held as Agency for Others
 Sub BSA/Obj/Rev 5030 - HOPTR

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX10_21_HOX		12/08/2020	HOPTR 15%		0.00	(20.22)	
Total for Sub-BSA 5030 - HOPTR				(1,522.94)	0.00	(20.22)	(1,543.16)

Sub BSA/Obj/Rev 5415 - Special Assessments

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
JV,1110,PTAX14_21_CS		12/18/2020	Curr Sec - Jul 1 - Dec 15 2020		0.00	(21,809.88)	
Total for Sub-BSA 5415 - Special Assessments				(566,331.73)	0.00	(21,809.88)	(588,141.61)

Sub BSA/Obj/Rev No Sub-BSA Specified

Transaction ID	Jrnl Doc Ref (Code,Dept,ID)	Transaction Date	Description	Beginning Balance	Debits	Credits	Ending Balance
MDI,9800,SDWF000027589		12/02/2020	PGE		246.88	0.00	
MDI,9800,SDWF000027593		12/10/2020	PAUL J INGRAM		700.00	0.00	
MDI,9800,SDWF000027607		12/16/2020	SPRECKELS MEMORIAL DISTRICT		100.00	0.00	
MDI,9800,SDWF000027608		12/16/2020	PGE		523.81	0.00	
MDI,9800,SDWF000027609		12/16/2020	SPRECKELS WATER COMPANY		288.35	0.00	
MDI,9800,SDWF000027614		12/29/2020	PGE		237.63	0.00	

Total for Sub-BSA No Sub-BSA Specified **710,732.00** **2,096.67** **0.00** **712,828.67**

Total for B-2530 - Assets Held as Agency for Others **(145,470.05)** **2,096.67** **(40,100.14)** **(183,473.52)**

Total for Fund 634 - Spreckels Community Services **(0.00)** **42,196.81** **(42,196.81)** **(0.00)**

Paul J. Ingram Company
P.O. Box 354
Carmel Valley, CA 93924
[831] 601-6518
pauljingham93924@gmail.com

January 1, 2021

Invoice for: Spreckels Community Services District
P.O. Box 7432
Spreckels, CA 93962

<u>Date</u>	<u>Description</u>	<u>Hrs.</u>	<u>Rate</u>	<u>Total</u>
12/31/2020	Management Services December		700.00	\$700.00

Please make checks payable to Paul J. Ingram Company

MCSI Water Systems Management

11552 Hidden Hills Rd
 Carmel Valley, CA 93924 (831) 659-5360

Invoice

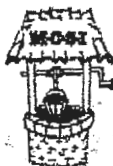
BILL TO
Spreckels Community Services District P.O. Box 7432 Spreckels, CA 93962

DATE	INVOICE #
11/9/2020	11778

TERMS	PROJECT
On Receipt	Test Backflows

ITEM	QTY	DESCRIPTION	RATE	SERVICED	AMOUNT
Operations	3.75	3 Backflow Assembly Tests by Frank Bettencourt - Certified tester # 11824 - Test Kit # 05071574 - See enclosed reports	92.00		345.00
		Sales Tax	7.75%		0.00

Remittance Copy	Total	\$345.00
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MCSI BackFlow Assembly Test Report

NAME OF PREMISE: Spreckles OWNER OF PROPERTY: Community Service

Mailing Address: _____

SERVICE ADDRESS: Lift Station West of Llano CITY: Spreckles ZIP: 93962

CONTACT PERSON: Paul Ingrahm PHONE: 831-601-6518 FAX: _____

LOCATION OF ASSEMBLY: _____

NEW INSTALLATION EXISTING REPLACEMENT DC RP PVB OTHER: _____

MAKE OF ASSEMBLY: Febco MODEL: 825YA SERIAL NO: J006539 SIZE: 1"

SERVICE NO: _____ PSI: _____ ACCOUNT NO: _____

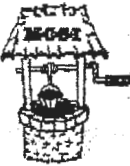
INITIAL TEST	DCVA/RPBA CHECK VALVE #1	DCVA/RPBA CHECK VALVE #2	RELIEF VALVE	PVBA AIR INLET
PASS: <input checked="" type="checkbox"/> FAIL: <input type="checkbox"/> DATE: <u>10-12-20</u>	LEAKED <input type="checkbox"/> CLOSED TIGHT <input checked="" type="checkbox"/> HELD AT _____ PSID	LEAKED <input type="checkbox"/> CLOSED TIGHT <input checked="" type="checkbox"/> HELD AT <u>3.8</u> PSID	DID NOT OPEN <input type="checkbox"/> OPENED AT <u>2.0</u> PSID	OPENED AT _____ PSID DID NOT OPEN <input type="checkbox"/>
REPAIRS DATE: _____	CLEANED: <input type="checkbox"/> REPLACED: <input type="checkbox"/>	CLEANED: <input type="checkbox"/> REPLACED: <input type="checkbox"/>	CLEANED: <input type="checkbox"/> REPLACED: <input type="checkbox"/>	CHECK VALVE HELD AT _____ PSID LEAKED: <input type="checkbox"/>
FINAL TEST PASS: <input type="checkbox"/> FAIL: <input type="checkbox"/> DATE _____	CLOSED TIGHT: HELD AT _____ PSID	CLOSED TIGHT: HELD AT _____ PSID	OPENED AT _____ PSID	AIR INLET _____ PSID CHECK VALVE _____ PSID

TESTERS SIGNATURE: Frank Bettencourt

AIR GAP INSPECTION: Required minimum air gap separation Provided? YES NO

REMARKS: _____

Backflow CO:	MCSI Water Systems Management		
Tester Name:	Frank Bettencourt		
Address:	11552 Hidden Hills Carmel Valley Ca. 93924		
Phone:	(831) 659 - 5360		
Email:	MCSIWaterManager@gmail.com		
Certif:	11824	expiration date	8/09/2022
Test kit No:	05071574	Calibrated on	7/09/2021



MCSI BackFlow Assembly Test Report

NAME OF PREMISE: Spreckles OWNER OF PROPERTY: Community Service

Mailing Address: _____

SERVICE ADDRESS: lift station west side Nacional and 2nd CITY: Spreckles ZIP: 93962

CONTACT PERSON: Paul Ingrahm PHONE: 831-601-6518 FAX: _____

LOCATION OF ASSEMBLY: _____

NEW INSTALLATION EXISTING REPLACEMENT DC RP PVB OTHER: _____

MAKE OF ASSEMBLY: Febco MODEL: 825YA SERIAL NO: J00367 SIZE: 1 1/2"

SERVICE NO: _____ PSI: _____ ACCOUNT NO: _____

INITIAL TEST	DCVA/RPBA	DCVA/RPBA	RELIEF VALVE	PVBA
PASS: <input checked="" type="checkbox"/>	CHECK VALVE #1	CHECK VALVE #2		AIR INLET
FAIL: <input type="checkbox"/>	LEAKED <input type="checkbox"/>	LEAKED <input type="checkbox"/>	DID NOT OPEN <input type="checkbox"/>	OPENED AT _____ PSID
DATE: <u>10-12-20</u>	CLOSED TIGHT <input checked="" type="checkbox"/>	CLOSED TIGHT <input checked="" type="checkbox"/>	OPENED AT <u>2.6</u> PSID	DID NOT OPEN <input type="checkbox"/>
	HELD AT _____ PSID	HELD AT <u>8.4</u> PSID		
REPAIRS	CLEANED: <input type="checkbox"/>	CLEANED: <input type="checkbox"/>	CLEANED: <input type="checkbox"/>	CHECK VALVE
	REPLACED: <input type="checkbox"/>	REPLACED: <input type="checkbox"/>	REPLACED: <input type="checkbox"/>	HELD AT _____ PSID
DATE: _____				LEAKED: <input type="checkbox"/>
FINAL TEST				
PASS: <input type="checkbox"/>	CLOSED TIGHT:	CLOSED TIGHT:		AIR INLET _____ PSID
FAIL: <input type="checkbox"/>				CHECK VALVE _____ PSID
DATE _____	HELD AT _____ PSID	HELD AT _____ PSID	OPENED AT _____ PSID	

TESTERS SIGNATURE: Frank E. Bettencourt
 AIR GAP INSPECTION: Required minimum air gap separation Provided? YES NO

REMARKS: _____

Backflow CO.	MCSI Water Systems Management	
Tester Name:	Frank Bettencourt	
Address:	11552 Hidden Hills Carmel Valley Ca. 93924	
Phone:	(831) 659 - 5960	
Email:	MCSiWaterManager@Gmail.com	
Cert#	11824	expiration date <u>8/09/2022</u>
Test kit No:	06071574	Calibrated on <u>7/09/2021</u>



MCSI BackFlow Assembly Test Report

NAME OF PREMISE: Spreckles OWNER OF PROPERTY: Community Service

Mailing Address: _____

SERVICE ADDRESS: lift station west side Nacional and 2nd CITY: Spreckles ZIP: 93962
close to tree

CONTACT PERSON: Paul Ingrahm PHONE: 831-601-6518 FAX: _____

LOCATION OF ASSEMBLY: _____

NEW INSTALLATION EXISTING REPLACEMENT DC RP PVB OTHER: _____

MAKE OF ASSEMBLY: Wilkins MODEL: 975XL SERIAL NO: 4411383 SIZE: 1"

SERVICE NO: _____ PSI: _____ ACCOUNT NO: _____

INITIAL TEST	DCVA/RPBA CHECK VALVE #1	DCVA/RPBA CHECK VALVE #2	RELIEF VALVE	PVBA AIR INLET
PASS: <input checked="" type="checkbox"/>	LEAKED <input type="checkbox"/>	LEAKED <input type="checkbox"/>	DID NOT OPEN <input type="checkbox"/>	OPENED AT _____ PSID
FAIL: <input type="checkbox"/>	CLOSED TIGHT: <input checked="" type="checkbox"/>	CLOSED TIGHT: <input checked="" type="checkbox"/>	OPENED AT <u>2.6</u> PSID	DID NOT OPEN <input type="checkbox"/>
DATE: <u>10-12-20</u>	HELD AT _____ PSID	HELD AT <u>9.8</u> PSID		
REPAIRS	CLEANED: <input type="checkbox"/>	CLEANED: <input type="checkbox"/>	CLEANED: <input type="checkbox"/>	CHECK VALVE
	REPLACED: <input type="checkbox"/>	REPLACED: <input type="checkbox"/>	REPLACED: <input type="checkbox"/>	HELD AT _____ PSID
DATE: _____				LEAKED: <input type="checkbox"/>
FINAL TEST	CLOSED TIGHT:	CLOSED TIGHT:	OPENED AT _____ PSID	AIR INLET _____ PSID
PASS: <input type="checkbox"/>				
FAIL: <input type="checkbox"/>				
DATE _____	HELD AT _____ PSID	HELD AT _____ PSID		CHECK VALVE _____ PSID

TESTERS SIGNATURE: Frank Bettencourt

AIR GAP INSPECTION: Required minimum air gap separation Provided? YES NO

REMARKS: _____

Backflow CO:	MCSI Water Systems Management		
Tester Name:	Frank Bettencourt		
Address:	11552 Hidden Hills Carmel Valley Ca. 93924		
Phone:	(831) 659 - 5360		
Email:	MCSIWaterManager@Gmail.com		
Cert#	11824	expiration date	8/09/2012
Test kit No:	05071574	Calibrated on	7/09/2021

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

0400258649

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

56-382
412

Wells Fargo Bank, N.A.

FUND 631 - SPRECKELS COMMUNITY

ISSUED ON 12-02-2020 VOID 1 YEAR AFTER ISSUE DATE

\$*****246.88

Two Hundred Forty Six And 88/100 Dollars

Spreckels Community Services District
Valid Only With Monterey County
Auditor-Controller's Signature
Stamp Below

TO PGE
THE PO BOX 997300
ORDER SACRAMENTO CA 95899
OF

RUPA SHAH, CPA
AUDITOR - CONTROLLER

⑈0400258649⑈ ⑆041203824⑆ 9643481832⑈



ENERGY STATEMENT

www.pge.com/MyEnergy

Account No: 4386822711-7
Statement Date: 11/19/2020
Due Date: 12/07/2020

Service For:

SPRECKELS COMMUNITY SERVICES DISTRICT
105 2ND AVE
SPRECKELS, CA 93962

Your Account Summary

Amount Due on Previous Statement	\$228.05
Payment(s) Received Since Last Statement	-228.05
Previous Unpaid Balance	\$0.00
Current PG&E Electric Delivery Charges	\$177.86
Central Coast Community Energy Electric Generation Charges	69.02

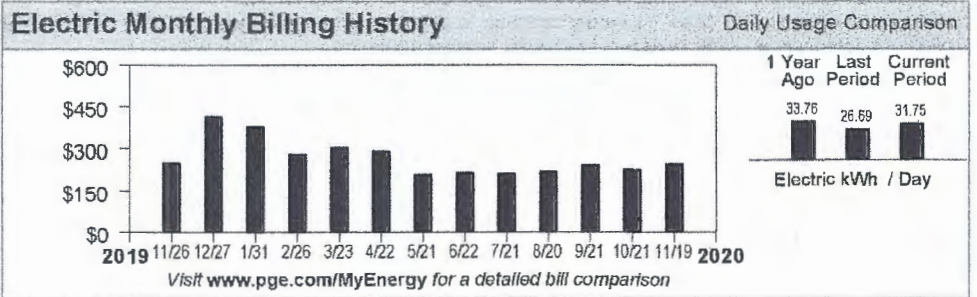
Questions about your bill?

Business Specialist available:
Mon-Fri: 7am to 6pm
1-800-468-4743
www.pge.com/MyEnergy

Total Amount Due by 12/07/2020 \$246.88

Ways To Pay

www.pge.com/waystopay



Please return this portion with your payment. No staples or paper clips. Do not fold. Thank you.

99904386822711700000246880000024688



Account Number: **4386822711-7** Due Date: **12/07/2020** Total Amount Due: **\$246.88**

Amount Enclosed:
\$

463230130438 01 AB 0.41 786 1788 14
SPRECKELS COMMUNITY SERVICES DISTRICT
PO BOX 7432
SPRECKELS, CA 93962-7432

PG&E
BOX 997300
SACRAMENTO, CA 95899-7300

CHECK NO: 0400258653

CHECK DATE: 12/10/2020

VENDOR: MISC SD

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				PAUL J INGRAM	700.00

Page TOTAL : 700.00

KA

TOTAL : 700.00

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

0400258653

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

56-382
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT
ISSUED ON 12-10-2020 VOID 1 YEAR AFTER ISSUE DATE

\$*****700.00

Seven Hundred And 00/100 Dollars

Spreckels Community Services District
Valid Only With Monterey County
Auditor-Controller's Signature
Stamp Below

TO PAUL J INGRAM
THE PO BOX 354
ORDER CARMEL VALLEY CA 93924
OF

RUPA SHAH, CPA
AUDITOR - CONTROLLER

⑈0400258653⑈ ⑆041203824⑆ 9643481832⑈

Paul J. Ingram Company
P.O. Box 354
Carmel Valley, CA 93924
[831] 601-6518
pauljingham93924@gmail.com

December 1, 2020

Invoice for: Spreckels Community Services District
P.O. Box 7432
Spreckels, CA 93962

<u>Date</u>	<u>Description</u>	<u>Hrs.</u>	<u>Rate</u>	<u>Total</u>
11/30/2020	Management Services December		700.00	\$700.00

Please make checks payable to Paul J. Ingram Company

VENDOR: MISC SD

CHECK NO: 0400258667
CHECK DATE: 12/16/2020

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				SPRECKELS MEMORIAL DISTRICT	100.00

Page TOTAL : 100.00

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TOTAL : 100.00

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400258667

56-382
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT
ISSUED ON 12-16-2020 VOID 1 YEAR AFTER ISSUE DATE

\$*****100.00

One Hundred And 00/100 Dollars

Spreckels Community Services District
Valid Only With Monterey County
Auditor-Controller's Signature
Stamp Below

TO THE ORDER OF SPRECKELS MEMORIAL DISTRICT
PO BOX 7266
SPRECKELS CA 93906

RUPA SHAH, CPA
AUDITOR - CONTROLLER

VENDOR: MISC SD

CHECK NO: 0400258669
CHECK DATE: 12/16/2020

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				PGE	523.81

Page TOTAL : 523.81

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TOTAL : 523.81

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400258669

56-382
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT
ISSUED ON 12-16-2020 VOID 1 YEAR AFTER ISSUE DATE

\$*****523.81

Five Hundred Twenty Three And 81/100 Dollars

Spreckels Community Services District
Valid Only With Monterey County
Auditor-Controller's Signature
Stamp Below

TO PGE
THE PO BOX 997300
ORDER SACRAMENTO CA 95899
OF

RUPA SHAH, CPA
AUDITOR - CONTROLLER



ENERGY STATEMENT

www.pge.com/MyEnergy

Account No: 7732644243-9
Statement Date: 12/15/2020
Due Date: 01/04/2021

Service For:

SPRECKELS COMMUNITY SERVICES
DISTRICT
PO BOX 7432
SPRECKELS, CA 93962

Your Account Summary

Amount Due on Previous Statement	\$180.78
Payment(s) Received Since Last Statement	-180.78
Previous Unpaid Balance	\$0.00
Current PG&E Electric Delivery Charges	\$166.99
Central Coast Community Energy Electric Generation Charges	13.76

Questions about your bill?

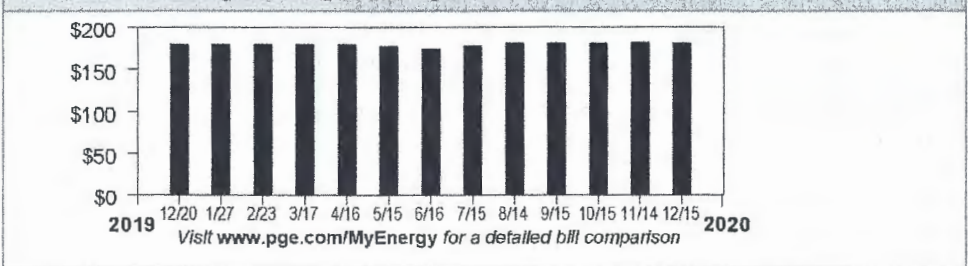
Monday-Friday 7 a.m.-9 p.m.
Saturday 8 a.m.-6 p.m.
Phone: 1-800-743-5000
www.pge.com/MyEnergy

Total Amount Due by 01/04/2021 \$180.75

Ways To Pay

www.pge.com/waystopay

Electric Monthly Billing History



Important Messages

Streetlight rate adjustments If there have been streetlight installs, removals or modifications in your area during your billing cycle, the total amount billed will include prorated charges based on these adjustments. If you have any questions or would like more information regarding your streetlight bill, please call 1-800-743-5000.

Please return this portion with your payment. No staples or paper clips. Do not fold. Thank you.

99907732644243900000180750000018075



Account Number: 7732644243-9
Due Date: 01/04/2021

Total Amount Due: \$180.75

Amount Enclosed:
\$ 200.00

477900088062 01 AB 0.41 513 2110 11
SPRECKELS COMMUNITY SERVICES DISTRICT
PO BOX 7432
SPRECKELS, CA 93962-7432

PG&E
BOX 997300
SACRAMENTO, CA 95899-7300





ENERGY STATEMENT

www.pge.com/MyEnergy

Account No: 7510586845-1
Statement Date: 12/15/2020
Due Date: 01/04/2021

Service For:

SPRECKELS COMMUNITY SERVICES
DISTRICT
SPRECKLES BLVD
SPRECKELS, CA 93962

Your Account Summary

Amount Due on Previous Statement	\$282.43
Payment(s) Received Since Last Statement	-282.43
Previous Unpaid Balance	\$0.00
Current PG&E Electric Delivery Charges	\$182.36
Central Coast Community Energy Electric Generation Charges	100.00

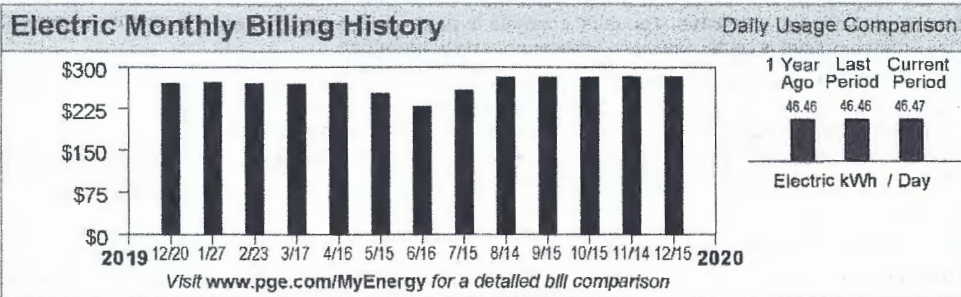
Questions about your bill?

Monday-Friday 7 a.m.-9 p.m.
Saturday 8 a.m.-6 p.m.
Phone: 1-800-743-5000
www.pge.com/MyEnergy

Total Amount Due by 01/04/2021 \$282.36

Ways To Pay

www.pge.com/waystopay



Important Messages

Streetlight rate adjustments If there have been streetlight installs, removals or modifications in your area during your billing cycle, the total amount billed will include prorated charges based on these adjustments. If you have any questions or would like more information regarding your streetlight bill, please call 1-800-743-5000.

Please return this portion with your payment. No staples or paper clips. Do not fold. Thank you.

99907510586845100000282360000028236



Account Number: 7510586845-1	Due Date: 01/04/2021	Total Amount Due: \$282.36	Amount Enclosed: \$ <input type="text" value="300.00"/>
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477900088050 01 AB 0.41 513 2098 11
SPRECKELS COMMUNITY SERVICES DISTRICT
PO BOX 7432
SPRECKELS, CA 93962-7432

PG&E
BOX 997300
SACRAMENTO, CA 95899-7300





ENERGY STATEMENT

www.pge.com/MyEnergy

Account No: 7301464711-6
Statement Date: 12/13/2020
Due Date: 12/30/2020

Service For:

SPRECKELS COMMUNITY SERVICE
ASSOCIATION
W/END OF 2ND ST
SPRECKELS, CA 93962

Your Account Summary

Amount Due on Previous Statement	\$24.64
Payment(s) Received Since Last Statement	-24.64
Previous Unpaid Balance	\$0.00
Current PG&E Electric Delivery Charges	\$23.81
Central Coast Community Energy Electric Generation Charges	0.00

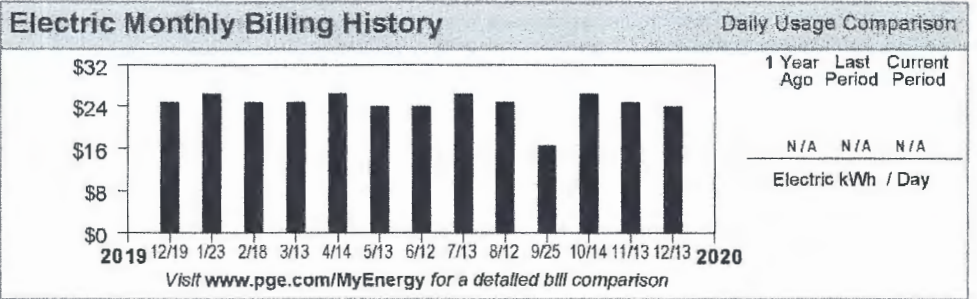
Questions about your bill?

Business Specialist available:
Mon-Fri: 7am to 6pm
1-800-468-4743
www.pge.com/MyEnergy

Total Amount Due by 12/30/2020 \$23.81

Ways To Pay

www.pge.com/waystopay



Important Messages

Your commercial electricity rate Your electricity usage is currently billed on a non-residential (commercial or industrial) rate. If this is incorrect, please call us at 1-800-468-4743.

Please return this portion with your payment. No staples or paper clips. Do not fold. Thank you.

99907301464711600000023810000002381



Account Number: 7301464711-6	Due Date: 12/30/2020	Total Amount Due: \$23.81	Amount Enclosed: \$ 23.81
--	--------------------------------	-------------------------------------	-------------------------------------

476890089036 01 AB 0.41 505 2429 9
SPRECKELS COMMUNITY SERVICE ASSOCIATION
PO BOX 7432
ATTN LEE SMITH
SPRECKELS, CA 93962-7432

PG&E
BOX 997300
SACRAMENTO, CA 95899-7300



VENDOR: MISC SD

CHECK NO: 0400258668
CHECK DATE: 12/16/2020

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				SPRECKELS WATER COMPANY	288.35

Page TOTAL : 288.35

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TOTAL : 288.35

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400258668

56-382
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT
ISSUED ON 12-16-2020 VOID 1 YEAR AFTER ISSUE DATE

\$*****288.35

Two Hundred Eighty Eight And 35/100 Dollars

Monterey Community Services District
Valid Only With Monterey County
Auditor-Controller's Signature
Stamp Below

TO THE ORDER OF SPRECKELS WATER COMPANY
PO BOX 7187
SPRECKELS CA 93906

RUPA SHAH, CPA
AUDITOR - CONTROLLER

ACCOUNT NUMBER	DATE BILL MAILED
00128900	11/30/2020
PRESENT READING	SERVICE FROM
1161	10/28/2020
PREVIOUS READING	SERVICE TO
1161	11/27/2020
UNITS USED	DAYS USED
0	30
DESCRIPTION	AMOUNT
Last Billed Amount	\$467.38
Last Paid Amount	\$216.14
Prev. Balance	\$251.24
Base	\$213.51
CPUC Tax	\$2.63
CURRENT BILL DUE DATE	AMOUNT DUE BY DUE DATE
12/28/2020	\$467.38
AMOUNT DUE AFTER DUE DATE	\$467.38

SERVICE ADDRESS:
Lift Station 2 Meter

KEEP THIS STUB
FOR YOUR RECORDS

RETURN THIS STUB WITH PAYMENT TO:

Spreckels Water Company
P.O. Box 7187
Spreckels, CA 93962
(831) 758-7644



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE AFTER DUE DATE	AMOUNT DUE BY DUE DATE
00128900	12/28/2020	\$467.38	\$ 467.38

\$ 216.14

RETURN SERVICE REQUESTED



Spreckels Community Service
P.O. Box 7432
Spreckels, CA 93962

PAST DUE



ACCOUNT NUMBER	DATE BILL MAILED
00129000	12/28/2020
PRESENT READING	SERVICE FROM
620	10/28/2020
PREVIOUS READING	SERVICE TO
616	11/27/2020
UNITS USED	DAYS USED
4	30
DESCRIPTION	AMOUNT
Last Billed Amount	\$146.80
Last Paid Amount	\$67.58
Prev. Balance	\$79.22
Water Usage	\$4.61
Base	\$66.72
CPUC Tax	\$0.88
CURRENT BILL DUE DATE	AMOUNT DUE BY DUE DATE
12/28/2020	\$151.43
AMOUNT DUE AFTER DUE DATE	\$151.43

SERVICE ADDRESS:
00 2nd St Lift Sta

KEEP THIS STUB
FOR YOUR RECORDS

RETURN THIS STUB WITH PAYMENT TO:

Spreckels Water Company
P.O. Box 7187
Spreckels, CA 93962
(831) 758-7644



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE AFTER DUE DATE	AMOUNT DUE BY DUE DATE
00129000	12/28/2020	\$151.43	\$ 151.43

\$ 72.21

RETURN SERVICE REQUESTED



Spreckels Community Service Di
P.O. Box 7432
Spreckels, CA 93962

PAST DUE

VENDOR: MISC SD

CHECK NO: 0400258674
CHECK DATE: 12/29/2020

CD	DEPT	ID	INVOICE NUMBER	DESCRIPTION	AMOUNT
				PGE	237.63

Page TOTAL : 237.63

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TOTAL : 237.63

THIS CHECK IS VOID WITHOUT A BURGUNDY & GRAY BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MONTEREY COUNTY SPECIAL DISTRICT ORDER AND CHECK

BY ORDER OF THE DISTRICT BOARD, FROM DEPOSITS IN THE COUNTY TREASURY TO THE CREDIT OF THE FUND NAMED HEREIN, AND AFTER ALLOWED BY THE COUNTY AUDITOR-CONTROLLER, THE TREASURER OF MONTEREY COUNTY WILL PAY

0400258674

56-382
412

Wells Fargo Bank, N.A.

FUND 634 - SPRECKELS COMMUNITY SERVICES DISTRICT
ISSUED ON 12-29-2020 VOID 1 YEAR AFTER ISSUE DATE

\$*****237.63

Two Hundred Thirty Seven And 63/100 Dollars

Spreckels Community Services District
Valid Only With Monterey County
Auditor-Controller's Signature
Stamp Below

TO PGE
THE PO BOX 997300
ORDER SACRAMENTO CA 95899
OF

RUPA SHAH, CPA
AUDITOR - CONTROLLER



ENERGY STATEMENT

www.pge.com/MyEnergy

Account No: 4386822711-7
Statement Date: 12/21/2020
Due Date: 01/07/2021

Service For:

SPRECKELS COMMUNITY SERVICES
DISTRICT
105 2ND AVE
SPRECKELS, CA 93962

Your Account Summary

Amount Due on Previous Statement	\$246.88
Payment(s) Received Since Last Statement	-246.88
Previous Unpaid Balance	\$0.00
Current PG&E Electric Delivery Charges	\$169.80
Central Coast Community Energy Electric Generation Charges	67.83

Total Amount Due by 01/07/2021 \$237.63

Questions about your bill?

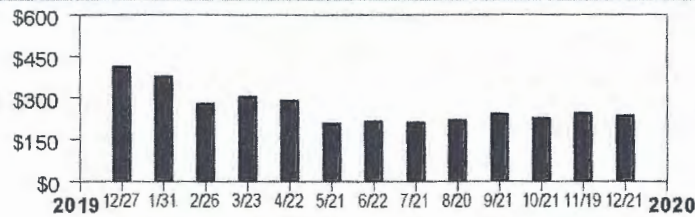
Business Specialist available:
Mon-Fri: 7am to 6pm
1-800-468-4743
www.pge.com/MyEnergy

Ways To Pay

www.pge.com/waystopay

Electric Monthly Billing History

Daily Usage Comparison



1 Year Ago Period	Last Period	Current Period
57.33	31.75	28.09
Electric kWh / Day		

Visit www.pge.com/MyEnergy for a detailed bill comparison

Important Messages

Your commercial electricity rate Your electricity usage is currently billed on a non-residential (commercial or industrial) rate. If this is incorrect, please call us at 1-800-468-4743.

Please return this portion with your payment. No staples or paper clips. Do not fold. Thank you.

99904386822711700000237630000023763



Account Number: **4386822711-7** Due Date: **01/07/2021** Total Amount Due: **\$237.63**

Amount Enclosed:

\$

481170089596 01 AB 0.41 522 8866 10
SPRECKELS COMMUNITY SERVICES DISTRICT
PO BOX 7432
SPRECKELS, CA 93962-7432

PG&E
BOX 997300
SACRAMENTO, CA 95899-7300