

Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
June 20, 2018
6:30 pm
Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order by President Riley at 6:34 pm.

1.2 Roll Call & Establishment of Quorum

James Riley, President
Cathy McDougall, Vice-President
Otto Kramm, Secretary
Scott Henningsen, Director
Paul Ingram, Business Manager & Clerk to the Board

Present: Riley, Kramm, Henningsen
Absent: McDougall

QUORUM ESTABLISHED

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented.”

Motion to adopt agenda [Henningsen] 2nd [Kramm].

Ayes: Riley, Kramm, Henningsen

Noes: None

MOTION CARRIED

2. Communications

- 2.1 Correspondence:
- 2.2 Oral Comments from the Public

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors April 18, 2018.

Motion to approve [Henningsen] 2nd [Kramm].

Ayes: Riley, Kramm, Henningsen

Noes: None

MOTION CARRIED

4. Business Manager’s Report

- 4.1 Monthly Financials

Fund balance and budget YTD presented. In order to pay the 2nd Street Pump Station PG&E bill in a timely manner and avoid delinquency, Business Manager Ingram requested that the board sign a second check request submittal for each month. The board requested that the form have “PG&E Acct. # 4386822711-7 Only” written at the top so it cannot be used for any other expenditure. The board signed the second check request submittal.

- 4.2 Audit Progress

Business Manager Ingram reported he will be having a phone conversation with Craig Fechter of Fechter and Company on Thursday, February 21st to discuss completion of audits to FY 2015. Final audits are expected to be issued by August 31st. Once completed, District will contact the Monterey County Auditor-Controller’s office to begin the process of implementing audit relief provided by AB 2613.

5. Unfinished Business Action Items

6. New Business Action Items

6.1 Review of Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	500.00
b. Clarke’s Turf & Water	Landscape Services	\$	600.00
c. Hutch’s Plumbing	Remove Backflow Dvc.	\$	132.96
d. SDRMA	Property/Liability Ins.	\$	1,492.96
e. Digital Deployment	Website	\$	300.00
f. Spreckels Memorial Dist.	AT&T	\$	49.18
g. Spreckels Water Company		\$	194.68

h. PG&E	Streetlights & Pump	\$ 797.32
	TOTAL	\$ 4,067.10

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the period of April 2018”

Motion to approve [Henningsen] 2nd [Kramm].

Ayes: Riley, Kramm, Henningsen

Noes: None

MOTION CARRIED

- 6.2 Resolution 2018-01: Ordering An Election, Requesting The County Elections Department To Conduct The Election, And Requesting Consolidation Of The Election.

Motion to approve [Kramm] 2nd [Henningsen].

Ayes: Riley, Kramm, Henningsen

Noes: None

MOTION CARRIED

- 6.3 Resolution 2018-02: Resolution Certifying Compliance With State Law With Respect To The Levying Of General And Special Taxes, Assessments, And Property-Related Fees And Charges.

Motion to approve [Henningsen] 2nd [Kramm].

Ayes: Riley, Kramm, Henningsen

Noes: None

MOTION CARRIED

7. Unfinished Business Non Action Items

- 7.1 LAFCO Research on combining Spreckels Community Services District and Spreckels Memorial District.

The report was received by the board. There is no action on any recommendation at this time. There may be a joint session planned with Spreckels Community Services District and Spreckels Memorial District boards present to ask questions of LAFCO staff recommendations.

- 7.2 Complete Wireless Consulting, Inc.: New Verizon Cell Tower in Agricultural Buffer parcel.

- 7.3 Pump Station Sump Cleaning

Eagle Hauling has determined the proper facility to dump the sludge and will pull a permit to do so after giving an estimate of costs.

8. New Business Non Action Items

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Reports from Standing and Ad Hoc Committees

11. Community Member Recognition

President Riley will purchase a plaque in recognition of the services of former Director Ron Eastwood.

12. Consideration of Items for Future Meetings

12.1 Proposed Future Agenda Items


Business Manager Ingram will prepare a budget to be adopted at the July 18th regular meeting.

13. Next Meeting Date:

July 18, 2018-6:30 PM

19. Adjournment: *The meeting was adjourned at 7:30 pm.*

Respectfully submitted



Paul J. Ingram, Business Manager

Approval date

