

Spreckels Community Services District  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday March 15, 2023 5:30 pm**  
 Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

### **AGENDA**

*Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.*

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President  
 Amanda Lane, Vice-President  
 Brian Amaral, Secretary  
 Otto Kramm, Director  
 Dallen Coronel, Director

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

7. APPROVAL OF MINUTES:

a. SCSD Regular Board Meeting February 15, 2023

8. GENERAL MANAGER'S REPORT:

- a. Financial Reports.
  1. Fund Balance as of 3/15/2023
  2. Budget FYTD to 3/15/2023
  3. Review of County Fund 634 Trial Balance Report: Period 8.
  4. Review of Expenditures February 2023.
  
9. UNFINISHED BUSINESS NON-ACTION ITEMS:
  - a. Zone 1 Assessment: Engineer's Report Progress.
  - b. Enhanced Broadband in Spreckels: David Witkowski of Oku Solutions, LLC.
  
10. UNFINISHED BUSINESS ACTION ITEMS:
  
11. NEW BUSINESS ACTION ITEMS:
  - a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$700.00
2. Spreckels Memorial District	Office Rent	\$100.00
3. Spreckels Water Company	Water	\$287.64
4. PG&E	Streetlights & Pump Stations	\$800.00
	<b>TOTAL</b>	<b>\$1,887.64</b>
  
12. NEW BUSINESS NON-ACTION ITEMS:
  
13. ZONES 1 AND 2 SYSTEMS REPORT:
  - a. 2<sup>nd</sup> Street Pump Station Storm Damage Repairs.
  
14. FUTURE AGENDA ITEMS:
  
15. ADJOURN REGULAR MEETING:
  - a. Next meeting Wednesday April 19, 2023 5:30 PM.

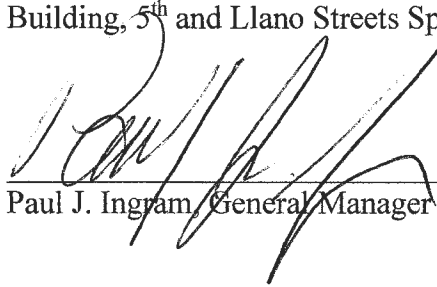
### ADA COMPLIANCE

**In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in District Board meetings, should contact the District Administrative Office, [831] 455-7855. To ensure that your request is granted please notify this office at least one business day prior to the scheduled public meeting.**

**In Compliance with Government Code section 54957.5**, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed on the District website [www.scsd.specialdistrict.org](http://www.scsd.specialdistrict.org).

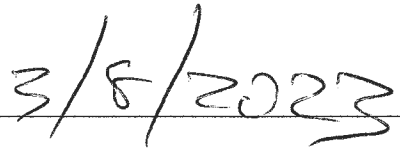
**Certification**

I, Paul J. Ingram, General Manager/Board Clerk for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the March 15, 2023 Regular Meeting of the District Board of Directors scheduled for 5:30 pm at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets Spreckels, CA 93962



Paul J. Ingram, General Manager

Date



**To download the full agenda packet, please go to [www.scsd.specialdistrict.org](http://www.scsd.specialdistrict.org) and click on the meeting date. Click on the link to the agenda.**

- a. Financial Reports.
  - 1. Fund Balance as of 2/15/2023
  - 2. Budget FYTD to 2/15/2023
  - 3. Review of County Fund 634 Trial Balance Report: Period 7.
  - 4. Review of Expenditures January 2023.

9. UNFINISHED BUSINESS NON-ACTION ITEMS:

- a. Zone 1 Assessment: Engineer’s Report Progress: Zoom Conference with Chris Coulter on edits to Engineering Report.

*Discussed various updates and corrections. Chris reported district is on track to hold the Prop 218 election in early May.*

- b. Enhanced Broadband in Spreckels: David Witkowski of Oku Solutions, LLC.

10. UNFINISHED BUSINESS ACTION ITEMS:

11. NEW BUSINESS ACTION ITEMS:

- a. Review and Approval of Accounts Payable:

1. Paul J. Ingram Company	Management Services	\$700.00
2. Spreckels Memorial District	Office Rent	\$100.00
3. Spreckels Water Company	Water	\$287.64
4. PG&E	Streetlights & Pump Stations	\$800.00
	<b>TOTAL</b>	<b>\$1,887.64</b>

*Motion to approve [Amaral] 2<sup>nd</sup> [Coronel].  
Ayes: McTighe, Lane, Amaral, Coronel  
Noes: None*

**MOTION CARRIED**

12. NEW BUSINESS NON-ACTION ITEMS:

13. ZONES 1 AND 2 SYSTEMS REPORT:

- a. 2<sup>nd</sup> Street Pump Station Storm Damage Repairs.

*FEMA process has started.*

14. FUTURE AGENDA ITEMS:

15. ADJOURN REGULAR MEETING: Adjourned 6:53 pm.

- a. Next meeting Wednesday March 15, 2023 5:30 PM.

Respectfully submitted,

Approval date \_\_\_\_\_



Spreckels Community Services District  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday February 15, 2023 5:30 pm**  
 Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

*The meeting was called to order by President McTighe at 5:45 pm.*

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

Mike McTighe, President  
 Amanda Lane, Vice-President  
 Brian Amaral, Secretary  
 Otto Kramm, Director  
 Dallen Coronel, Director

*Present: McTighe, Lane, Amaral, Coronel*  
*Absent: Kramm*

**QUORUM ESTABLISHED**

4. ADDITIONS, CHANGES AND ADOPTION OF THE AGENDA:

5. CORRESPONDENCE:

6. PUBLIC COMMENTS:

*Shaheen Jorgensen reported Health Department had inspected PAR/STAR for waste disposal in storm drain system.*

7. APPROVAL OF MINUTES:

a. SCSD Regular Board Meeting January 18, 2023

*Motion to approve [Amaral] 2<sup>nd</sup> [Coronel].*  
*Ayes: McTighe, Lane, Amaral, Coronel*  
*Noes: None*

**MOTION CARRIED**

8. GENERAL MANAGER'S REPORT:



**SPRECKELS COMMUNITY SERVICES DISTRICT  
FUND 634 BALANCE AS OF 3/15/2023 AFTER  
TODAY'S ACCOUNTS PAYABLE.**

<b>COUNTY FUND 634</b>	<b>\$219,532.84</b>
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