

**Spreckels Community Services District**  
REGULAR MEETING OF THE BOARD OF DIRECTORS

**January 16, 2019**

**6:30 pm**

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

**AGENDA**

*Agenda order may be adjusted by Chair for purposes of meeting flow and to be respectful of the time concerns of guests present.*

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*If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at (831) 455-7855 or by email to <SpreckelsCSD@gmail.com> **at least 48 hours prior to the time of the meeting.** In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Business Manager's Office at (831) 455-7855 for assistance. Notification of at least 48 hours before the meeting will enable the Spreckels Community Services District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services. Documents provided to a majority of the Board of Directors regarding an open session item on this agenda will be made available for public inspection in the Business Manager's Office located at the Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962 during normal business hours.*

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**1. Opening Business**

1.1 Call to Order

1.2 Special Orders

- a. Swearing in of Otto Kramm to new term. Swearing in of Mike McTighe and Joe Garcia to appointed terms.

1.3 Roll Call & Establishment of Quorum

Otto Kramm, President  
Cathy McDougall, Vice-President  
Aaron Baucom, Director  
Mike McTighe, Secretary  
Joe Garcia, Director  
Paul Ingram, Business Manager & Clerk to the Board

1.4 Pledge of Allegiance

1.5 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

- 1.5.1 Changes to the Agenda
- 1.5.2 Additions to the Agenda
- 1.5.3 Adoption of the Agenda

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented.”

**2. Communications**

- 2.1 Correspondence:
- 2.2 Oral Comments from the Public

*(At this time any person may comment on any item not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.)*

**3. Approval of the Minutes**

RECOMMENDATION/ACTION: At the Pleasure of the Board

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors December 12, 2018.

**4. Business Manager’s Report**

- 4.1 Monthly Financials

**5. Unfinished Business Action Items**

**6. New Business Action Items**

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	500.00
b. Clarke’s Turf & Water	Landscape Services	\$	600.00
c. Spreckels Memorial Dist.	AT&T	\$	49.18

d. Spreckels Water Company		\$ 175.87
e. PG&E	Streetlights & Pump	\$ 1,063.00
f. Quinn Caterpillar	Annual Load Bank Test	<u>\$ 1,332.80</u>
	TOTAL	\$ 2,388.05

“That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the period of December 2018”

6.2 Election of officers 2019

6.3 Setting of Meeting Dates 2019

**7. Unfinished Business Non Action Items**

7.1 Pump Station Sump Cleaning

7.2 Zone 2 Tree Maintenance: Estimate from Gabilan Tree Service

**8. New Business Non Action Items**

**9. Comments by Members of the Board**

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

**10. Reports from Standing and Ad Hoc Committees**

**11. Community Member Recognition**

**12. Consideration of Items for Future Meetings**

12.1 Proposed Future Agenda Items

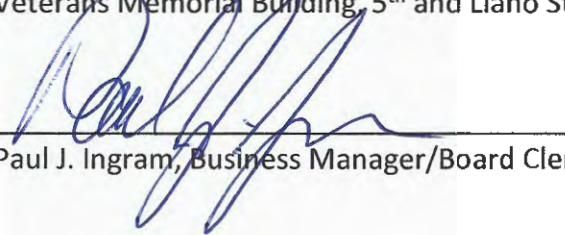
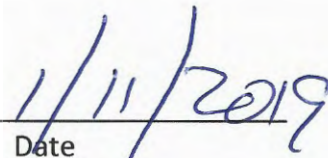
**13. Next Meeting Dates:**

February 20, 2019-6:30 PM

March 20, 2019-6:30 PM

**14. Adjournment****Certification**

I, Paul J. Ingram, Business Manager/Board Clerk for Spreckels Community Services District, do hereby declare that the foregoing agenda was posted at least (72) hours prior to the January 16, 2019 Regular Meeting of the District Board of Directors scheduled for 6:30 pm at Spreckels Veterans Memorial Building, 5<sup>th</sup> and Llano Streets Spreckels, CA 93962.

  
\_\_\_\_\_  
Paul J. Ingram, Business Manager/Board Clerk  
\_\_\_\_\_  
Date

**To download the full agenda packet, go to [www.scsd.specialdistrict.org](http://www.scsd.specialdistrict.org) and click on the meeting date. A link to the agenda packet will appear as “Agenda” in smaller print.**

**Spreckels Community Services District**  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
*December 12, 2018*  
**6:30 pm**

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

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**1. Opening Business**

1.1 Call to Order

*The meeting was called to order by President Riley at 6:52 pm.*

1.2 Roll Call & Establishment of Quorum

James Riley, President  
Cathy McDougall, Vice-President  
Otto Kramm, Secretary  
Scott Henningsen, Director  
Aaron Baucom, Director  
Paul Ingram, Business Manager / Clerk to the Board

**Present: Riley, Kramm, Henningsen, McDougall, Baucom**

**Absent: None**

**Also Present: Incoming Directors Mike McTighe and Joe Garcia.**

**QUORUM ESTABLISHED**

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

RECOMMENDATION/ACTION: Paul Ingram, Business Manager

“That the Board of Directors of the Spreckels Community Services District adopts the agenda as presented.”

**Motion to adopt [McDougall] 2<sup>nd</sup> [Henningsen].**

**Ayes: Riley, Kramm, Henningsen, McDougall, Baucom**

**Naes: None**

**MOTION CARRIED**

**2. Communications**

- 2.1 Correspondence:
- 2.2 Oral Comments from the Public

*(At this time any person may comment on any item not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.)*

**3. Approval of the Minutes**

RECOMMENDATION/ACTION: At the Pleasure of the Board

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors November 28, 2018.

**Motion to approve [McDougall] 2<sup>nd</sup> [Kramm].**  
**Ayes: Riley, Kramm, Henningsen, McDougall, Baucom**  
**Noes: None**

**MOTION CARRIED**

**4. Business Manager's Report**

- 4.1 Monthly Financials

**5. Unfinished Business Action Items**

**6. New Business Action Items**

1. Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	500.00
b. Clarke's Turf & Water	Landscape Services	\$	600.00
c. Spreckels Memorial Dist.	AT&T	\$	49.18
d. Spreckels Water Company		\$	179.47
e. PG&E	Streetlights & Pump	\$	<u>786.25</u>
	<b>TOTAL</b>	\$	<b>2,114.90</b>

"That the Board of Directors of the Spreckels Community Services District approves the Accounts Payable for the period of December 2018"

**Motion to approve [McDougall] 2<sup>nd</sup> [Baucom]**  
**Ayes: Riley, Kramm, Henningsen, McDougall, Baucom**

Noes: None

MOTION CARRIED

6.2 Election of officers 2019

*Motion to elect Otto Kramm as President [McDougall] 2<sup>nd</sup> [Baucom]*

*Ayes: Riley, Kramm, Henningsen, McDougall, Baucom*

*Noes: None*

MOTION CARRIED

*Motion to elect Cathy McDougall as Vice-President [Baucom] 2<sup>nd</sup> [Kramm].*

*Ayes: Riley, Kramm, Henningsen, McDougall, Baucom*

*Noes: None*

MOTION CARRIED

*Motion to elect incoming Director Mike McTighe as Secretary [Baucom] 2<sup>nd</sup> [Kramm].*

*Ayes: Riley, Kramm, Henningsen, McDougall, Baucom*

*Noes: None*

MOTION CARRIED

6.3 Setting of Meeting Dates 2019

*Proposed meeting dates: January 16, February 20, March 20, April 17, May 15, June 19, July 17, August 21, September 18, October 16, November 15 [2<sup>nd</sup> Wednesday], December 11 [2<sup>nd</sup> Wednesday].*

*Motion to approve [Kramm] 2<sup>nd</sup> [McDougall].*

*Ayes: Riley, Kramm, Henningsen, McDougall, Baucom.*

*Noes: None*

MOTION CARRIED

7. Unfinished Business Non Action Items

7.1 Pump Station Sump Cleaning

*Eagle Hauling is currently finishing up various ag jobs. He will commence when those are done. Sumps always have water so rain will not delay work.*

7.2 Zone 2 Tree Maintenance: Estimate from Gabilan Tree Service

*Business Manager Ingram will create a Request for Proposal from the work description that is part of El Gabilan Tree Service estimate.*

8. New Business Non Action Items

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision

- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

**10. Reports from Standing and Ad Hoc Committees**

**11. Community Member Recognition**

**12. Consideration of Items for Future Meetings**

12.1 Proposed Future Agenda Items

*Prop 218 assessment increase for Zone 1.*

**13. Next Meeting Dates**

January 16, 2019-6:30 PM

February 20, 2019-6:30 PM

**14. Special Orders**

a. Recognition of Retiring Directors Jim Riley and Scott Henningsen

*All board members gave thanks to Riley and Henningsen for their years of service.*

**19. Adjournment**

Respectfully submitted,

Approval date \_\_\_\_\_

\_\_\_\_\_  
Paul J. Ingram, Business Manager/Board Clerk



**SPRECKELS COMMUNITY SERVICES  
DISTRICT FUND BALANCE AS OF 1/16/2019  
AFTER TODAY'S ACCOUNTS PAYABLE.**

<b>COUNTY FUND 634</b>	<b>\$71,655.43</b>
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Spreckels Community Services District  
Budget Year-to-date to 1/16/2019

Income		Budget	YTD	Balance	%
Zone 1 Assessment 16.3%	<b>TOTAL</b>	\$6,560.00	\$0.00	\$6,560.00	0%
Zone 2 Assessment 83.7%	<b>TOTAL</b>	\$33,700.00	\$0.00	\$33,700.00	0.00%
Non-Assessment Prop Taxes		\$30,000.00	\$1,611.08	\$28,388.92	5%
<b>Total Income</b>		<b>\$70,260.00</b>	<b>\$1,611.08</b>	<b>\$68,648.92</b>	0.00%
<b>Expense</b>					
Administrative Fees Zone 1 16.3%		\$81.50		\$81.50	0%
Adminstrative Fees Zone 2 83.7%		\$418.50		\$418.50	0%
Audit Expense Zone 1 16.3%		\$2,240.00	\$519.81	\$1,720.19	23%
Audit Expense Zone 2 83.7%		\$4,760.00	\$2,669.19	\$2,090.81	56%
Board/Staff Education Zone 1 16.3%		\$392.00	\$4.89	\$387.11	
Board/Staff Education Zone 2 83.7%		\$2,008.00	\$25.11	\$1,982.89	
Capital Improvements Zone 1 16.3%		\$0.00	\$0.00	\$0.00	
Capital Improvements Zone 2 83.7%		\$0.00	\$0.00	\$0.00	
Equipment Repair/Maint. Zone 1	67%	\$2,450.00	\$5,016.14	-\$2,566.14	204.74%
Equipment Repair/Maint. Zone 2	33%	\$2,420.00	\$2,000.60	\$419.40	83%
General Liability/Property Zone 1		\$300.00		\$300.00	
General Liability/Property Zone 2		\$1,200.00		\$1,200.00	
Landscape Maint. Zone 2		\$7,200.00	\$4,200.00	\$3,000.00	58%
Legal Services Zone 1 16.3%		\$100.00		\$100.00	0%
Legal Services Zone 2 83.7%		\$500.00		\$500.00	0%
Management Zone 1 16.3%		\$1,060.00	\$570.50	\$489.50	54%
Management Zone 2 83.7%		\$5,440.50	\$2,929.50	\$2,511.00	54%
Membership Fees Zone 1 16.3%		\$81.50	\$126.82	-\$45.32	156%
Membership Fees Zone 2 83.7%		\$418.50	\$651.18	-\$278.00	156%
Parcel Management Zone 1 16.3%		\$603.10	\$603.10	\$0.00	100%
Parcel Management Zone 2 83.7%		\$3,096.90	\$3,096.90	\$0.00	100%
Power Zone 1		\$4,500.00	\$2,400.40	\$2,099.60	53%
Power Zone 2		\$3,500.00	\$1,870.82	\$1,629.18	53%
Property Taxes Zone 1		\$20.00	\$17.14	\$2.86	86%
Property Taxes Zone 2		\$710.00	\$697.26	\$12.74	98%
Streetlight Repairs Zone 2		\$1,000.00	\$347.67	\$652.33	35%
Sidewalk ADA Repairs Zone 1		\$0.00		\$0.00	
Telephone/Internet Zone 1 16.3%		\$100.00	\$56.13	\$43.87	56%
Telephone/Internet Zone 2 83.7%		\$500.00	\$288.13	\$211.87	58%
Water Zone 1		\$500.00	\$291.34	\$208.66	58%
Water Zone 2		\$2,000.00	\$1,028.18	\$971.82	51%
Website Zone 1 16.3%		\$48.90		\$48.90	
Website Zone 2 83.7%		\$251.10		\$251.10	
Emergency Reserve		\$22,359.50		\$22,359.50	
<b>Total Expense</b>		<b>\$70,260.00</b>	<b>\$29,410.81</b>	<b>\$44,134.72</b>	42%

Paul J. Ingram Company  
P.O. Box 354  
Carmel Valley, CA 93924  
[831] 601-6518  
paulj Ingram93924@gmail.com

January 1, 2019

Invoice for: Spreckels Community Services District  
P.O. Box 7432  
Spreckels, CA 93962

<u>Date</u>	<u>Description</u>	<u>Hrs.</u>	<u>Rate</u>	<u>Total</u>
12/31/2018	Management Services December		500.00	\$500.00

*Please make checks payable to Paul J. Ingram Company*

Clarke's Turf and Water  
 18939 Vierra Canyon Rd.  
 Prunedale, CA 93907

# Invoice

Date	Invoice #
1/1/2019	1457

<b>Bill To</b>
Community Service District PO Box 7432 Spreckels, CA 93962

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Labor to maintain Landscape	600.00	600.00
	Sales Tax	7.25%	0.00

Thank you for your business. 262-9800	<b>Total</b>	\$600.00
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10006 Rose Hills Road  
 City of Industry, CA 90601 US  
 (562) 463-4000

**STATEMENT**  
 PLEASE MAKE REMITTANCE TO:  
**QUINN COMPANY**  
 P O Box 849665  
 Los Angeles, CA 90084-9665

**CREDIT INQUIRIES:**  
 CENTRAL CALIFORNIA CUSTOMERS CALL 559-891-6680  
 SOUTHERN CALIFORNIA CUSTOMERS CALL 562-463-4020

635600	12	31	18
CUSTOMER NUMBER		CLOSING DATE	

Page 1 of 1

SPRECKELS COMMUNITY SERVICES DISTRICT  
 ATTN ACCOUNTS PAYABLE  
 P O BOX 7432  
 SPRECKELS CA 93962

INVOICE DATE			INVOICE NUMBER	REFERENCE	AMOUNTS
MO.	DAY	YR.			
12	20	2018	WON20006604	NS05594	1,050.00
12	20	2018	WON20006605	NS05595	282.80
					1,332.80

FRESNO \* OXNARD \* SALINAS \* BAKERSFIELD \* LANCASTER \* SANTA MARIA \* CORCORAN \* Foothill Ranch \* FIREBAUGH

TERMS: NET DUE BY THE 10TH OF THE MONTH FOLLOWING PURCHASE. TO AVOID FINANCE CHARGES, PAYMENT MUST BE RECEIVED BY THE CLOSING DATE SHOWN ABOVE. ACCOUNTS HAVING AN UNPAID PREVIOUS BALANCE ON THE CLOSING DATE WILL BE ASSESSED A FINANCE CHARGE OF 1-1/2% PER MONTH (18% PER ANNUM). IN THE EVENT OF DEFAULT IN THE PAYMENT OF ANY AMOUNT DUE, AND IF THE ACCOUNT IS PLACED IN THE HANDS OF ANY AGENCY OR ATTORNEY FOR COLLECTION OR LEGAL ACTION, THE PURCHASER AGREES TO PAY FINANCE CHARGES AND CHARGES EQUAL TO THE COST OF COLLECTION (AS PERMITTED BY LAWS GOVERNING THESE TRANSACTIONS).

PLEASE  
 REMIT  
 THIS  
 AMOUNT

1,332.80

**MONTHLY AGING OF UNPAID INVOICES**

1,332.80	0.00	0.00	0.00	0.00
CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	OVER 90 DAYS

CUT HERE AND RETURN WITH REMITTANCE

SPRECKELS COMMUNITY SERVICES  
 DISTRICT ACCOUNTS PAYABLE  
 P O BOX 7432  
 SPRECKELS CA 93962

Closing Date: 12/31/2018

Amount Due:

\$1,332.80

Amount Paid:

Place this coupon in the return envelope with the mailing addresses clearly visible.

Please send your Payment to:

Account Number: 635600

QUINN COMPANY  
 P O Box 849665  
 Los Angeles, CA 90084-9665



10006 Rose Hills Road  
 City of Industry, CA 90601  
 (562) 463-4000  
 www.quinncompany.com

## SERVICE INVOICE

BILL TO:

SPRECKELS COMMUNITY SERVICES  
 ATTN ACCOUNTS PAYABLE  
 P O BOX 7432  
 SPRECKELS CA 93962

PLEASE MAKE REMITTANCE TO: <b>QUINN COMPANY</b> P O Box 849665, Los Angeles, CA 90084-9665	
<b>Invoice Number</b>	<b>WON20006604</b>
Invoice Date	12/20/2018
Payment Due Date	12/20/2018
<b>Invoice Total</b>	<b>\$1,050.00</b>
Payment Terms:	Cash/COD
Credit Memo Amount	
Customer Account No.	635600
Quinn Work Order No.	NS05594
<b>Customer PO Number</b>	<b>CSA# 5008AA</b>

Please use Remittance Advice on last page of this invoice.

SHIP TO:  
 SPRECKELS 2ND STREET PUMP STAT  
 2NS STREET & LLANO  
 SPRECKELS, CA 93962  
 PAUL INGRAM

Make: CATERPILLAR	Equipment No:
Model: C9	Machine ID No: CE09727
Serial No: CAT00000CC9E00865	Meter Reading: 82.0

Customer Contact: PAUL INGRAM      Quinn Product Support Rep: VAL KING 408-315-9704

Quinn Store Location: SALINAS INDUSTRIAL SALES, 1300 Abbott Street, Salinas, CA 93901 (831) 758-8461

### INVOICE SUMMARY

SEG	DESCRIPTION	PARTS	LABOR	MISC	FLAT RATE	ADJUSTMENT	TOTAL
01	ANNUAL LOAD BANK ENGINE & GENERATOR		1,050.00				1,050.00
	<b>SUBTOTAL</b>		<b>1,050.00</b>				<b>1,050.00</b>
	<b>TOTAL</b>		<b>1,050.00</b>				<b>1,050.00</b>

Go Paperless. To receive your invoices and statements electronically, please visit our website at [quinncompany.com](http://quinncompany.com).

A FINANCE CHARGE OF 1.5% PER MONTH (18% PER ANNUM) will be charged on the past due balance. The past due balance represents all charges remaining unpaid on the closing date of the month following the invoice date. In the event of default in the payment of any amount due, and if the account is placed in the hands of any agency or attorney for collection or legal action, the purchaser agrees to pay finance charges equal to the cost of collection (as permitted by laws governing these transactions). When necessary, Quinn will invoke its repairman's lien pursuant to Sections 3051 and 3051a of the California Civil Code. Acceptance by the customer of the parts, service or equipment listed above is the customer's agreement to be bound by the credit and collection terms set forth above.

Bakersfield \* City of Industry \* Corcoran \* Firebaugh \* Foothill Ranch \* Fresno \* Lancaster \* Oxnard \* Paso Robles \* Pomona  
 Salinas \* Riverside \* Victorville \* Murrieta \* Indio \* Santa Maria \* Sylmar \* Tulare \* Yuma, AZ



10006 Rose Hills Road  
 City of Industry, CA 90601  
 (562) 463-4000  
 www.quinncompany.com

**SERVICE INVOICE**

**BILL TO:**  
 SPRECKELS COMMUNITY SERVICES  
 ATTN ACCOUNTS PAYABLE  
 P O BOX 7432  
 SPRECKELS CA 93962

**SHIP TO:**  
 SPRECKELS 2ND STREET PUMP STAT  
 2NS STREET & LLANO  
 SPRECKELS, CA 93962  
 PAUL INGRAM

Make: CATERPILLAR	Equipment No:
Model: C9	Machine ID No: CE09727
Serial No: CAT00000CC9E00865	Meter Reading: 82.0

Quinn Store Location: SALINAS INDUSTRIAL SALES, 1300 Abbott Street, Salinas, CA 93901 (831) 758-8461

**INVOICE DETAIL**

Work Order No. NS05594

Invoice No. WON20006604

Invoice Date: 12/20/2018

QTY	PART NUMBER	DESCRIPTION	STK/NONSTK	UNIT PRICE	EXTENDED PRICE
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PERFORMED 2 HOUR LOAD BANK TEST.

MS

ANNUAL LOAD BANK ENGINE & GENERATOR

5008AA SPRECKELS COMMUNITY, 2ND & LLANO STREET, SP

F/R LBR

1050.00 \*

SEGMENT 01 TOTAL

1050.00 T

-----  
 TOTAL PARTS DISCOUNT .00

\*\*\* C A S H \*\*\*

INVOICE TOTAL 1,050.00

THANK YOU FOR YOUR BUSINESS.  
 HOW DID WE DO? YOUR COMPLETE SATISFACTION IS VERY IMPORTANT TO US.  
 IF THERE IS ANYTHING WE COULD HAVE DONE BETTER,  
 PLEASE LET US KNOW AS SOON AS POSSIBLE!  
 SHOULD YOU HAVE ANY QUESTIONS REGARDING THIS INVOICE, PLEASE CONTACT  
 RYAN JEFFERSON, SALINAS BRANCH MANAGER, AT (831) 789-8842.

Go Paperless. To receive your invoices and statements electronically, please visit our website at [quinncompany.com](http://quinncompany.com).

CUT HERE AND RETURN WITH REMITTANCE

SPRECKELS COMMUNITY SERVICES  
 ATTN ACCOUNTS PAYABLE  
 P O BOX 7432  
 SPRECKELS CA 93962

Invoice No: **WON20006604**  
 Invoice Date: 12/20/2018  
 Due Date: 12/20/2018

Amount Due:	<b>\$1,050.00</b>
Amount Paid:	

Place this coupon in the return envelope with the mailing addresses clearly visible.

Please send your Payment to:

Account Number: 635600  
 Purchase Order No: CSA# 5008AA  
 Payment Terms: Cash/COD  
 Work Order No: NS05594

QUINN COMPANY  
 P O Box 849665  
 Los Angeles, CA 90084-9665



10006 Rose Hills Road  
City of Industry, CA 90601  
(562) 463-4000  
www.quinncompany.com

## SERVICE INVOICE

BILL TO:

SPRECKELS COMMUNITY SERVICES  
ATTN ACCOUNTS PAYABLE  
P O BOX 7432  
SPRECKELS CA 93962

PLEASE MAKE REMITTANCE TO:	
<b>QUINN COMPANY</b>	
P O Box 849665, Los Angeles, CA 90084-9665	
<b>Invoice Number</b>	<b>WON20006605</b>
Invoice Date	12/20/2018
Payment Due Date	12/20/2018
<b>Invoice Total</b>	<b>\$282.80</b>
Payment Terms:	Cash/COD
Credit Memo Amount	
Customer Account No.	635600
Quinn Work Order No.	NS05595
<b>Customer PO Number</b>	<b>CSA# 5008AA</b>

Please use Remittance Advice on last page of this invoice.

SHIP TO:

SPRECKELS 2ND STREET PUMP STAT  
2ND STREET & LLANO  
SPRECKELS, CA 93962  
PAUL INGRAM

Make: CATERPILLAR  
Model: C9  
Serial No: CAT00000CC9E00865

Equipment No:  
Machine ID No: CE09727  
Meter Reading: 82.0

Customer Contact: PAUL INGRAM

Quinn Product Support Rep: VAL KING 408-315-9704

Quinn Store Location: SALINAS INDUSTRIAL SALES, 1300 Abbott Street, Salinas, CA 93901 (831) 758-8461

### INVOICE SUMMARY

SEG	DESCRIPTION	PARTS	LABOR	MISC	FLAT RATE	ADJUSTMENT	TOTAL
01	PERFORM QUARTERLY INSPECTION		266.00				266.00
02	OIL SAMPLE	16.80					16.80
	<b>SUBTOTAL</b>	<b>16.80</b>	<b>266.00</b>				<b>282.80</b>
	<b>TOTAL</b>	<b>16.80</b>	<b>266.00</b>				<b>282.80</b>

**Go Paperless.** To receive your invoices and statements electronically, please visit our website at [quinncompany.com](http://quinncompany.com).

A FINANCE CHARGE OF 1.5% PER MONTH (18% PER ANNUM) will be charged on the past due balance. The past due balance represents all charges remaining unpaid on the closing date of the month following the invoice date. In the event of default in the payment of any amount due, and if the account is placed in the hands of any agency or attorney for collection or legal action, the purchaser agrees to pay finance charges equal to the cost of collection (as permitted by laws governing these transactions). When necessary, Quinn will invoke its repairman's lien pursuant to Sections 3051 and 3051a of the California Civil Code. Acceptance by the customer of the parts, service or equipment listed above is the customer's agreement to be bound by the credit and collection terms set forth above.

Bakersfield \* City of Industry \* Corcoran \* Firebaugh \* Foothill Ranch \* Fresno \* Lancaster \* Oxnard \* Paso Robles \* Pomona  
Salinas \* Riverside \* Victorville \* Murrieta \* Indio \* Santa Maria \* Sylmar \* Tulare \* Yuma, AZ





10006 Rose Hills Road  
 City of Industry, CA 90601  
 (562) 463-4000  
 www.quinncompany.com

**SERVICE INVOICE**

BILL TO:

SPRECKELS COMMUNITY SERVICES  
 ATTN ACCOUNTS PAYABLE  
 P O BOX 7432  
 SPRECKELS CA 93962

SHIP TO:

SPRECKELS 2ND STREET PUMP STAT  
 2ND STREET & LLANO  
 SPRECKELS, CA 93962  
 PAUL INGRAM

Make: CATERPILLAR	Equipment No:
Model: C9	Machine ID No: CE09727
Serial No: CAT00000CC9E00865	Meter Reading: 82.0

Quinn Store Location: SALINAS INDUSTRIAL SALES, 1300 Abbott Street, Salinas, CA 93901 (831) 758-8461

**INVOICE DETAIL**

Work Order No. NS05595

Invoice No. WON20006605

Invoice Date: 12/20/2018

QTY	PART NUMBER	DESCRIPTION	STK/NONSTK	UNIT PRICE	EXTENDED PRICE
PERFORMED QUARTERLY INSPECTION PML.					
			MS		
PERFORM QUARTERLY INSPECTION					
	5008AA	SPRECKELS COMMUNITY, 2ND & LLANO STREET, SP			
			F/R LBR		266.00 *
		SEGMENT 01 TOTAL			266.00 T
-----					
OIL SAMPLE					
1	QLAB 17	OIL SAMPLE-SHOP	S	16.80	16.80
		TOTAL PARTS	SEG. 02		16.80 *
		SEGMENT 02 TOTAL			16.80 T
-----					
		TOTAL PARTS DISCOUNT		.00	
	***	C A S H	***		
		INVOICE TOTAL			282.80

THANK YOU FOR YOUR BUSINESS.  
 HOW DID WE DO? YOUR COMPLETE SATISFACTION IS VERY IMPORTANT TO US.  
 IF THERE IS ANYTHING WE COULD HAVE DONE BETTER,  
 PLEASE LET US KNOW AS SOON AS POSSIBLE!  
 SHOULD YOU HAVE ANY QUESTIONS REGARDING THIS INVOICE, PLEASE CONTACT  
 RYAN JEFFERSON, SALINAS BRANCH MANAGER, AT (831) 789-8842.



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CUT HERE AND RETURN WITH REMITTANCE

SPRECKELS COMMUNITY SERVICES  
 ATTN ACCOUNTS PAYABLE  
 P O BOX 7432  
 SPRECKELS CA 93962

Invoice No: **WON20006605**  
 Invoice Date: 12/20/2018  
 Due Date: 12/20/2018

Amount Due:

**\$282.80**

Amount Paid:

*Place this coupon in the return envelope  
 with the mailing addresses clearly visible.*

*Please send your Payment to:*

Account Number: 635600  
 Purchase Order No: CSA# 5008AA  
 Payment Terms: Cash/COD  
 Work Order No: NS05595

QUINN COMPANY  
 P O Box 849665  
 Los Angeles, CA 90084-9665