

Spreckels Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
September 16, 2020
6:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. Opening Business

1.1 Call to Order

The meeting was called to order at 6:30 PM by Vice President Lane.

1.2 Roll Call & Establishment of Quorum

Otto Kramm, President
Mike McTighe, Secretary
Amanda Lane, Director
Brian Amaral, Director
Paul Ingram, Business Manager & Clerk to the Board

Present: McTighe, Lane, Amaral

Absent: Kramm

QUORUM ESTABLISHED

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

Motion to approve [McTighe] 2nd [Amaral].

Ayes: McTighe, Lane, Amaral

Noes: None

MOTION CARRIED

2. Communications

2.1 Correspondence:

2.2 Oral Comments from the Public

Dave Kuhlmann, who lives at 2nd and Llano, asked about who will mow the planter strip in front of the 2nd Street Pump Station, now that the District does not have a contracted landscape company. Business Manager Ingram will approach the Memorial District board about have the Facilities Manager take over that task.

3. Approval of the Minutes

RECOMMENDATION/ACTION: At the Pleasure of the Board

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors July 15, 2020 and Special Meeting of the Board of Directors August 5, 2020.

Motion to approve [McTighe] 2nd [Amaral].

Ayes: McTighe, Lane, Amaral

Noes: None

MOTION CARRIED

4. Business Manager's Report

- 4.1 Monthly Financials

5. Unfinished Business Action Items

- 5.1 Board Member Vacancy: Appoint Dallen Coronel to board position previously held by Joe Garcia expiring 12/31/2022.

Motion to approve [McTighe] 2nd [Amaral]

Ayes: McTighe, Lane, Amaral

Noes: None

MOTION CARRIED

6. New Business Action Items

6.1 Review of Current Accounts Payable:

a. Paul J. Ingram Company	Management Services	\$	500.00
b. Clarke's Turf & Water	Landscape Services	\$	707.25
c. Spreckels Memorial Dist.	Office Rent	\$	100.00
d. Spreckels Water Company		\$	317.60
e. PG&E	Streetlights & Pump	\$	600.00
f. SCI Consulting Group	Parcel Administration	\$	<u>3,700.00</u>
	TOTAL	\$	5,924.85

Motion to approve [Amaral] 2nd [McTighe].

Ayes: McTighe, Lane, Amaral

Noes: None

MOTION CARRIED

7. Unfinished Business Non Action Items

7.1 Audits FY's 2016, 2017, 2018, 2019: Report from Craig Fechter
Directors McTighe and Lane reported on phone conversation with Mr. Fechter on completed audits.

7.2 Elections 2020

8. New Business Non Action Items

8.1 Business Manager Contract for Services: Review

Draft of contract was presented. Draft will be emailed to President Kramm who was absent. Item will be an action item at the October 21st regular meeting.

9. Comments by Members of the Board

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

10. Consideration of Items for Future Meetings

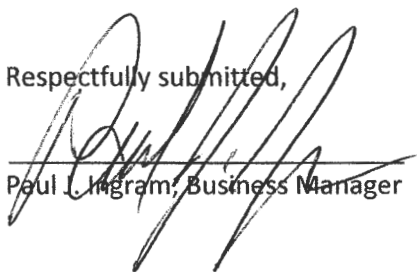
11. Next Meeting Date:

October 21, 2020-6:30 PM

12. Adjournment

Meeting was adjourned at 7:25 PM.

Respectfully submitted,



Paul J. Ingram, Business Manager

Approval date 10/21/2020