

**Spreckels Community Services District**  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
*February 18, 2020*  
**6:30 pm**

Spreckels Veterans Memorial Building, 5<sup>th</sup> & Llano, Spreckels, CA 93962

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**1. Opening Business**

1.1 Call to Order

*The meeting was called to order by President Kramm at 6:02 pm.*

1.2 Roll Call & Establishment of Quorum

Otto Kramm, President  
Mike McTighe, Secretary  
Amanda Lane, Director  
Brian Amaral, Director  
Paul Ingram, Business Manager & Clerk to the Board

***Present: Kramm, McTighe, Lane, Amaral***

***Absent: None***

**QUORUM ESTABLISHED**

1.3 Pledge of Allegiance

1.4 Adoption of Agenda

*Changes, additions and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda

1.4.2 Additions to the Agenda

1.4.3 Adoption of the Agenda

***Motion to adopt agenda [McTighe] 2<sup>nd</sup> [Amaral]***

***Ayes: Kramm, McTighe, Lane, Amaral***

***Noes: None***

**MOTION CARRIED**

**2. Communications**

2.1 Correspondence:

2.2 Oral Comments from the Public

**3. Approval of the Minutes**

RECOMMENDATION/ACTION: At the Pleasure of the Board

- 3.1 Approval of the Minutes of the Regular Meeting of the Board of Directors January 15, 2020.

**Motion to approve [McTighe] 2<sup>nd</sup> [Lane]**

**Ayes: Kramm, McTighe, Lane, Amaral**

**Noes: None**

**MOTION CARRIED**

**4. Business Manager’s Report**

- 4.1 Monthly Financials

**5. Unfinished Business Action Items**

- 5.1 Audits FY’s 2016, 2017, 2018, 2019: Approve Letter of Engagement, Fechter and Company, CPA’s: \$15,000.00

**No action. Letter of Engagement not received.**

**6. New Business Action Items**

**6.1 Review of Current Accounts Payable:**

a. Paul J. Ingram Company	Management Services	\$	500.00
b. Clarke’s Turf & Water	Landscape Services	\$	600.00
c. Spreckels Memorial Dist.	AT&T	\$	49.72
d. Spreckels Water Company		\$	219.06
e. PG&E	Streetlights & Pump	\$	800.00
f. Fechter and Company, CPA’s	SCO FTR 2019	\$	300.00
g. Brian Amaral	SDAMC Dinner	\$	40.00
h. Mike McTighe	SDAMC Dinner	\$	40.00
	<b>TOTAL</b>	<b>\$</b>	<b>2,499.06</b>

**Motion to approve [McTighe] 2<sup>nd</sup> [Lane].**

**Ayes: Kramm, McTighe, Lane, Amaral**

**Noes: None**

**MOTION CARRIED**

**7. Unfinished Business Non Action Items**

- 7.1 Zone 1 Assessment: Review of Proposal from SCI Consulting, Inc for Local Funding Measure.

**Business Manager will email parcel list spreadsheet to board members.**

- 7.2 Zone 2 Assessment.
- 7.3 Report from Spreckels Traffic Safety Enhancements Committee.

***Bella solar light has been repaired. Still troubleshooting speed radar sign at North side of town.***

7.4 Board Member Vacancy

**8. New Business Non Action Items**

8.1 CSDA Special District Leadership Academy  
San Diego: April 19-22  
South Lake Tahoe: September 27-30

**9. Comments by Members of the Board**

9.1 Board Members:

- a. Mitigation Fees
- b. Standard Pacific Homes Subdivision
- c. Zoning
- d. Historical
- e. Community Service
- f. Street Lights
- g. Drainage
- h. Grading
- i. Legal Counsel
- j. Alleys
- k. Trees
- l. Landscaping
- m. Sidewalk Repairs
- n. Wheel Chair/Access Ramps
- o. Quarterly Services
- p. Trench Work

**10. Consideration of Items for Future Meetings**

10.1 Proposed Future Agenda Items

**11. Next Meeting Date:**

March 18, 2020-6:30 PM

**12. Adjournment**

***Meeting was adjourned at 7:18 pm.***

Respectfully submitted

Approval Date 4/15/2022

*Paul J. [Signature]*  
Business Manager