Spreckels Community Services District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday September 16, 2026 5:30 pm

Spreckels Veterans Memorial Building, 5th & Llano, Spreckels, CA 93962

1. CALL TO ORDER:

   Meeting was called to order by President McTighe at 5:31 pm.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL & ESTABLISHMENT OF QUORUM:

   Mike McTighe, President
   Amanda Lane, Vice-President
   Otto Kramm, Director
   Phil Balestreri, Director
   Present: McTighe, Lane, Kramm, Balestreri
   Absent: None ***QUORUM ESTABLISHED***

4. CORRESPONDENCE:

5. PUBLIC COMMENTS:

6. APPROVAL OF MINUTES:

   a. SCSD Regular Board Meeting 8/19/2026.
      Motion to approve [Kramm] 2nd [Lane]
      Ayes: McTighe, Lane, Kramm, Balestreri
      Noes: None ***MOTION CARRIED***

7. FINANCIAL MANAGER'S REPORT:

   a. Financial Reports.
      1. Fund Balance as of 8/31/2026
      2. Budget FYE 2026, Totals to Date thru Period 14 reports
      3. Budget FYE 2027, Totals to Date to 8/31/26
      4. Review of County Fund 634 Trial Balance Report: FY 2026 Period 13 & 14
      5. Review of County Fund 634 Trial Balance Report: FY 2027, Period 1 *{Pending}*

b. Manager's Reports
    1. Update on Annual Audits
    2. Personnel/Board Member Required training updates
        a. Ethics AB1234 Compliance
        b. Sexual Harassment Prevention
        c. SB 827 Required Fiscal & Financial Training

Required Training Certificate Expiration Dates			
Member	Sexual Harassment Prevention	Ethics AB1234	Fiscal & Financial
Mike McTighe	2/2/2028	2/3/2028	
Amanda Lane	8/22/2027	8/22/2027	7/25/2028
Otto Kramm	12/8/2027	2/3/2028	7/29/2028
Phil Balesteri			
Paul Ingram	8/20/2027	8/13/2027	
D Hershberger-Clark	6/29/2028	7/1/2028	6/17/2028

8. UNFINISHED BUSINESS NON-ACTION ITEMS:

a. Board Vacancy
b. FEMA Outfall Pipe Repairs.
c. Sidewalk Repairs
d. Asset Inventory Audit: SECOND DRAFT READ

9. UNFINISHED BUSINESS ACTION ITEMS:

10. NEW BUSINESS ACTION ITEMS:

a. Review and Approval of Accounts Payable:
Spreckels Memorial District: Invoice 2026-09; Management, Audit, Fund 634 Reconciliation, Landscape Maintenance, Power, Water:

TOTAL **$ 5,106.74**

Motion to approve [Lane] 2nd [Balestreri].
Ayes: McTighe, Lane, Kramm, Balestreri
Noes: None ***MOTION CARRIED***

b. Storm Drain Basin Clean-Up – Proposals from
    a. Smith & Enright, Proposal #4057, $4,830.00
    Motion to approve [Kramm] 2nd [Balestreri].
    Ayes: McTighe, Lane, Kramm, Balestreri
    Noes: None ***MOTION CARRIED***

b. Mayflower Environmental Services, $ 4,900.00
Motion to approve [Balestreri] 2nd [Kramm].
Ayes: McTighe, Lane, Kramm, Balestreri
Noes: None ***MOTION CARRIED***

11. NEW BUSINESS NON-ACTION ITEMS:

a. Budget FY 2026-27, *Review & Update*
b. Storm Drain System Inspection Report from Whitson Engineering

12. ZONES 1 AND 2 SYSTEMS REPORT:

13. FUTURE AGENDA ITEMS:

14. ADJOURN REGULAR MEETING: _____6:22 pm._____

Next meeting Wednesday October 21, 2026 5:30 PM.

Respectfully submitted by Paul Ingram Approval date_____

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Attest: Dawn Clark